

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

2015 True Value Spring & Rental Reunion

Kay Bailey Hutchison Convention Center Dallas

March 7 - 9, 2015

IMPORTANT NOTICE

Global Experience Specialists, Inc. (GES) has established a Marshaling Yard to ease congestion in the vicinity of Kay Bailey Hutchison Convention Center Dallas and to better utilize the available dock space at the convention center.

The address to this Marshaling Yard is: 500 Memorial Dr., Dallas, TX 75207

No charge will be added to your invoice for use of this marshaling service.

It is important that you advise your carrier of this Marshaling Yard information to better facilitate your direct shipment to showsite.

The Marshaling Yard process is as follows:

- All delivering carriers and privately owned vehicles must check in at the Marshaling Yard prior to show site deliveries.
- All inbound shipments must be accompanied by a certified weight certificate and Bill of Lading.
- At the Marshaling Yard, drivers will be assigned a number and will be dispatched to the appropriate dock at Kay Bailey Hutchison Convention Center Dallas as space is available. Waiting time at the Marshaling Yard should be anticipated by your carrier. Every effort is made to keep this waiting time at a minimum. However, the waiting time depends on many factors, including the number of vehicles arriving to unload/load, the type of loads being unloaded at the Kay Bailey Hutchison Convention Center Dallas, the number of booths on a truck, etc.
- Driver must check in at the GES Marshaling Yard. POV's will promptly be dispatched to the appropriate offload point. You must have at least two (2) people in the vehicle - one to stay with product and one to remove vehicle from dock immediately. Maximum unloading time is 15 minutes.
- All drivers are expected to adhere to GES' policies and procedures with respect to the loading and unloading of trailers.

If we can answer any questions or be of assistance with your inbound freight arrangements, please contact our National Servicer at www.ges.com/chat.

