


**All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.**

Form Deadline Date:  
September 19, 2016

 **Tips**

- Use bold lines to indicate the outline of your booth.
- As a check and balance, please be sure the power allotted on the booth layout form matches the outlet(s) ordered on the Electrical Outlets Order Form. Each power distribution point should have a minimum of 5 amps. No bulking of power is allowed.
- Notate any 24 hour power requirements on the booth layout, i.e. refrigerator, uninterrupted power equipment.
- If this grid scale is too small for easy drawing return a separate sheet indicating booth layout.
- Return multiple booth layouts if necessary. Can be submitted through PDF or CAD.

Back Adjacent Booth or Aisle Number: \_\_\_\_\_  
 Right Side Adjacent Booth or Aisle Number: \_\_\_\_\_  
 Left Side Adjacent Booth or Aisle Number: \_\_\_\_\_  
 Front Adjacent Booth or Aisle Number: \_\_\_\_\_

## A full page of blank graph paper. The grid consists of 10 columns and 10 rows of squares, formed by thin black lines. There are no margins or additional markings on the page.

- Orientation listed
- Main Drop Location (MDL) listed
- Power distribution points listed
- Readable/Legible

Review and Return: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

