

*Exhibit Price Guide***EQUIPMENT RENTAL REQUEST FORM****Video Equipment**

ITEM	DAILY RATE	QUANTITY	DAYS	TOTAL
90" HD Monitor (Includes Stand)	\$1500.00			
80" HD Monitor (Includes Stand)	900.00			
60" HD Monitor (Includes Stand)	650.00			
50" HD Monitor (Includes Stand)	500.00			
32" HD Monitor (Desktop)	275.00			
20" Flat Screen Monitor (Desktop)	100.00			
7' Executive LCD and Screen Package	750.00			
DVD Player	195.00			
PC Laptop	225.00			
Mac Laptop	325.00			
Custom Digital Signage and Video Units	Quote			

Miscellaneous Support

ITEM	DAILY RATE	QUANTITY	DAYS	TOTAL
Laptop or Monitor Audio System	\$25.00			
Wireless Microphone / Please circle choice: Handheld or Lavalier/ Clip On	175.00			
Speaker System (75w System)	150.00			
Custom Sound Reinforcement Options Available	Quote			
Wireless Presenter (Slide Advancer)	90.00			
Laser Pointer	40.00			
Flip Charts	65.00			

SUBTOTAL: _____

Service Charge = 24% of Subtotal: _____

City Tax = 8% of Service Charge: _____

Add 15% of Subtotal for orders less than 72 hours before delivery: _____

Add 25% of Subtotal for on-site orders: _____

EXHIBIT ORDER TOTAL: _____

Exhibit Price Guide

EXHIBITOR CONTRACT

Show Name: _____ Room or Booth# (Required): _____

Group/Organization: _____ Event: _____

On-Site Contact _____ Requested by _____

On-Site Cell # _____ Phone # _____

Fax # _____ Fax # _____

E-mail Address _____ E-mail Address _____

Address _____ City _____ State _____ Zip _____

Delivery Date:	Delivery Time:	Pick Up Date:	Pick Up Time:

Exhibitor must be present to sign for order at time of delivery. Please contact the Audio Visual Service Department for delivery. You must notify our representative that you are at your booth and have electrical power in place. We will contract the Electricians for your delivery. Encore Event Technologies is unable to guarantee a delivery time. Exhibitor is responsible for equipment until it is picked up by an Encore Event Technologies representative. Pick up will be at close of show unless otherwise specified. No removal of equipment will take place during show hours.

Please return completed form to: FAX (619)358-6776 or EMAIL: GrandHyattSanDiego@encore-us.com

Payment Information

If you claim sales tax exemption in this state, please furnish a copy of your tax-exempt certificate with your order.

Please indicate method of payment. This section must be completed before your order can be processed. A credit authorization is requested as a deposit against additional services and/or labor. Payment of any balances may also be made by company check upon presentation of statement while at the show, but a credit card authorization should be on file. Any balances outstanding as of move-out will be charged to your account. Please do not ask us to bill you.

Master Account #: _____ Authorized Signer's Name: _____

Credit Card #: _____ CCID: _____ Type: _____ Exp: _____

Customer Signature: _____ Print Name: _____ Date: _____
(as it appears on credit card)

Terms and Conditions

All orders subject to limits of liability and responsibility as set forth below.

By executing this order form, Lessee agrees as follows:

1. All checks must be received 72 hours prior to event.
2. Cancellation: In the event Lessee cancels this order, Lessee will be charged a cancellation fee equal to 10% of one day's rental of the subject equipment. Cancellation made within 48 hours of the delivery date will be charged a cancellation fee equal to one day's rental plus handling charges.
3. Risk of Loss: Equipment rental is the responsibility of Lessee. Any equipment which is lost, damaged, or stolen while in Lessee's care or possession will result in Lessee being charged for replacement cost, labor, or parts for repair, as the case may be.
4. Rentals in the City of San Diego are subject to city tax of 8%.
5. Insurance for the subject equipment is Lessee's responsibility.
6. On location set-up and take-down will be completed by Encore and is not included in the equipment rental price. Encore will advise if additional charges apply.
7. Payment tendered for the specified equipment with this reservation form is an estimate only and any changes in equipment requirements and any labor charges will affect this estimate. Lessee is responsible for all charges.
8. It is the responsibility of the exhibitor to advise an Encore Event Technologies representative of any problems with their order at show site. Absolutely no credits will be issued after show closing.

Authorized Signature: _____

Please Type or Print Name: _____