

# LIGHTS REQUESTED OFF OVER YOUR BOOTH

We will conduct an overhead light test during move in, on Wednesday, May 1 and Friday, May 3 from 1 p.m.–4 p.m.

## WHAT DOES THIS MEAN?

The overhead lighting in the exhibit hall will be turned on to full wattage so that exhibitors are able to see how the lights will look reflecting on their booths as if the hall was open to attendees.

Should you need to request for overhead lights to be turned off over your booth there will be a fee of **\$350 applied to your bill every time the building is called out to turn off lights.**

The number of lights turned off does not change the price. You are only permitted to have lights off that are within the confines of your booth space; any lights outside of this area such as aisles, will require the Exhibits Manager approval.

Please visit the electrical counter in the Exhibitor Service Center in the Bayside Lobby to submit your request.

**Payment will be due at time of request and an electrical technician will be dispatched to visit your booth.**