

Food & Beverage Menus and Rules and Regulations

FOOD AND BEVERAGE POLICY

DUE TO CURRENT HEALTH DEPARTMENT REQUIREMENTS, LIQUOR ORDINANCES AND LIABILITY INSURANCE POLICIES IT IS REQUIRED THAT ALL FOOD AND BEVERAGES BE PURCHASED THROUGH THE PALM SPRINGS CONVENTION CENTER'S (PSCC'S) CATERING DEPARTMENT. SAVOURY'S, INC. IS THE LICENSED CATERER AND HAS THE EXCLUSIVE RIGHT TO PROVIDE ALL FOOD AND BEVERAGE FOR ALL EVENTS HELD AT THE PSCC.

- GUESTS TO THE PSCC MAY BRING NO FOOD OR BEVERAGE ONTO THE FACILITY PREMISES, INCLUDING BUT NOT LIMITED TO PROMOTIONAL LOGO WATER, CANDIES AND TABLE MINTS.
- EXHIBITORS WITH BOOTHS IN THE TRADE SHOW MAY GIVE AWAY SAMPLE PORTIONS, BUT ONLY OF THE PRODUCTS THEY MANUFACTURE, PRODUCE OR DISTRIBUTE. SAMPLE SIZE IS 4 OZ OF BEVERAGE AND 3 OZ OF FOOD.
- ALL FOOD AND BEVERAGES THAT ARE PURCHASED FROM THE PSCC CATERING DEPARTMENT MUST BE CONSUMED ON THE PSCC PROPERTY. AT NO TIME MAY FOOD OR BEVERAGE BE REMOVED FROM THE PREMISES.
- TO COMPLY WITH HEALTH AND SAFETY REGULATIONS, ONLY EMPLOYEES OF SAVOURY'S AND THE PSCC ARE PERMITTED IN THE KITCHEN AREA. ALL ORDERS WILL BE DELIVERED TO CLIENT'S BOOTH SPACE OR MEETING ROOM FIFTEEN (15) MINUTES PRIOR TO REQUESTED STARTING TIME.
- ALL MENU PACKAGES PRESENTED WITHIN INCLUDE HIGH GRADE DISPOSABLE SERVICEWARE. CHINA SERVICE MAY BE AVAILABLE FOR AN ADDITIONAL FEE.

ORDERING DEADLINES

OUR PREPRINTED MENUS DO NOT INCLUDE ALL ITEMS THAT ARE AVAILABLE, THEY ARE OFFERED AS SUGGESTIONS. THE CATERING SALES DEPARTMENT WILL BE HAPPY TO CUSTOMIZE MENUS TO FILL YOUR SPECIFIC NEEDS.

- CATERING ORDERS SHOULD BE RECEIVED IN THE CATERING OFFICE FOUR (4) WEEKS PRIOR TO THE START OF SHOW
- THERE WILL BE A 10% CHARGE ADDED TO ORDERS RECEIVED TWO (2) TO FOUR (4) WEEKS PRIOR TO THE START OF THE SHOW.
- ANY ORDERS PLACED WITHIN TWO (2) WEEKS OF THE START OF THE SHOW WILL BE SUBJECT TO A 25% SURCHARGE.
- ANY NEW ORDERS PLACED ON SITE WILL BE SUBJECT TO A 50% SURCHARGE.
- A \$25.00 DELIVERY CHARGE WILL APPLY TO ALL ORDERS LESS THAN \$75.00.
- A TWENTY-ONE (21) PERCENT SERVICE CHARGE WILL BE ADDED TO ALL FOOD AND BEVERAGE ORDERS. TO THIS TOTAL, CALIFORNIA STATE TAX, CURRENTLY AT SEVEN AND THREE-QUARTERS (7.75) PERCENT, WILL BE ADDED. IN ACCORDANCE WITH CALIFORNIA STATE LAWS, TAX IS ADDED TO THE TOTAL COST OF THE FUNCTION, INCLUDING SERVICE CHARGE.
- ALL PUBLISHED PRICES, SERVICE CHARGES, LABOR FEES AND TAXES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

CATERING PAYMENT POLICY

PAYMENT IN FULL IS REQUIRED ONE (1) WEEK PRIOR TO COMMENCEMENT OF SERVICES. PSCC CURRENTLY ACCEPTS COMPANY CHECKS MADE PAYABLE TO PALM SPRINGS CONVENTION CENTER, VISA, MASTERCARD AND AMERICAN EXPRESS. A CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH ALL ORDERS AND IT WILL REMAIN ON FILE TO COVER ANY ON-SITE INCIDENTALS. SINCE THE PSCC HAS A MAXIMUM CHARGE AMOUNT OF \$5000.00, ANY ORDER(S) THAT TOTAL MORE THAN \$5000.00 MUST BE PREPAID WITH A COMPANY CHECK.

GUARANTEES

THE FINAL GUARANTEE IS REQUIRED ONE (1) WEEK PRIOR TO THE EVENT, ALONG WITH FULL PAYMENT. IF NO GUARANTEE IS RECEIVED AT THE APPROPRIATE TIME, THE ESTIMATED AMOUNT AS SHOWN ON THE BANQUET EVENT ORDER WILL BE USED AND CHARGES WILL BE MADE ACCORDINGLY. THIS GUARANTEED NUMBER IS NOT SUBJECT TO REDUCTION. THE PSCC CATERING DEPT. WILL BE PREPARED TO SERVE 5% OVER THE GUARANTEE.

CANCELLATION POLICY

CANCELLATIONS MADE WITHIN SEVEN (7) DAYS OF THE EVENT SHALL RESULT IN FORFEITURE OF ALL PAYMENTS AND CLIENT SHALL BE RESPONSIBLE FOR, AND MAKE IMMEDIATE PAYMENT OF ANY OUTSTANDING BALANCE.

MENU SELECTIONS NEED TO BE SUBMITTED 4 WEEKS PRIOR TO EVENTS OR PENALTIES MAY APPLY. A \$25.00 DELIVERY CHARGE WILL BE ADDED TO ALL ORDERS AND REORDERS OF LESS THAN \$75.00. ALL PRICES ARE SUBJECT TO 21% SERVICE CHARGE AND 7.75% SALES TAX.

ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

SNACK BAR

OH SO SWEET

RICE KRISPY BARS	\$2.50++ / EACH
CANDY BARS	\$3.50++ / EACH
GRANOLA BARS	\$2.50++ / EACH
INDIVIDUAL MINI YOGURT CUPS	\$2.50++ / EACH
LARGE HOT PRETZELS	\$3.50++ / EACH
MUFFINS	\$36.00++ / DOZ
BREAKFAST PASTRIES	\$36.00++ / DOZ
FRESH DOUGHNUTS	\$33.00++ / DOZ
BROWNIES	\$36.00++ / DOZ
COOKIES	\$36.00++ / DOZ
LEMON BARS	\$40.00++ / DOZ
BLENDED DELUXE NUTS	\$25.00++ / LB
MINTS & HARD CANDIES	\$15.00++ / LB

CHIPS & DIPS &.....

POTATO CHIPS

WITH ONION DIP	\$175.00++
SERVES 50	

TORTILLA CHIPS

WITH SALSA	\$225.00++
SERVES 50	

TORTILLA CHIPS

WITH GUACAMOLE & SALSA	\$350.00++
SERVES 50	

TRAIL MIX

BOWLS OF DRIED FRUITS & NUTS	\$25.00++ / LB
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PRETZELS

BOWLS OF MINI TWISTS	\$10.00 ++ / LB
Yogurt Covered Pretzels	\$15.00++ / lb

DISPLAYS & TRAYS

CHEESE BOARDS

IMPORTED AND DOMESTIC CHEESE DISPLAY WITH COCKTAIL BREADS & CRACKERS, GARNISHED WITH GRAPE BUNCHES AND SEASONAL FRESH FRUIT	
SERVES 25	\$175.00++

CRUDITE PLATTER

DISPLAY OF FRESH GARDEN VEGETABLES WITH A PEPPERCORN RANCH DIP	
SERVES 25	\$175.00++

FRUIT DISPLAY

ELABORATE DISPLAY OF SLICED SEASONAL FRUITS, MELONS & BERRIES WITH YOGURT DIP	
SERVES 25	\$175.00++

DELI DELIGHT

THINLY SLICED ROAST BEEF, TURKEY AND HAM WITH SLICES OF CHEDDAR, SWISS AND AMERICAN CHEESES, ALONG WITH PICKLE SPEARS, LETTUCE, TOMATOES AND ONIONS AND SERVED WITH MUSTARD, MAYONNAISE AND OUR BAKER'S SELECTION OF BREAD.	
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SERVES 25	\$450.00++
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JUST FOR YOU

PERSONALIZED BOTTLED WATER

YOUR COMPANY NAME / LOGO PRINTED ON THE LABEL. CALL FOR SPECIFIC ARTWORK SPECS.

ONE TIME SET UP CHARGE	\$250.00++
12 CASES (MINIMUM ORDER)	\$84.00++ / CASE

****ORDERS MUST BE PLACED 30 DAYS PRIOR TO SHOW****

PERSONALIZED SHEET CAKE

ONE TIME SET UP CHARGE	\$100.00++
FULL SHEET (SERVES 80-100)	\$200.00++
HALF SHEET (SERVES 40-50)	\$110.00++

****ORDERS MUST BE PLACED 30 DAYS PRIOR TO SHOW****

BEVERAGE CART

HOT BEVERAGES

PREMIUM BREWED REGULAR COFFEE, DECAF

COFFEE & HOT TEA SERVICE

SERVED IN AN INSULATED URN WITH APPROPRIATE CONDIMENTS YIELDS 16 CUPS PER GALLON

10 GALLONS.....**\$450.00++**

5 GALLONS.....**\$225.00++**

2.5 GALLONS..... **\$112.50++**

COLD DRINKS

BEVERAGES WILL BE DELIVERED IN A TUB OF ICE, WITH DISPOSABLE GLASSWARE AND BEVERAGE NAPKINS.

COCA COLA, DIET COKE AND SPRITE

24 - 12 OZ CANS **\$72.00++/CASE**

BOTTLED WATER

24 - 16 OZ. BOTTLES/CASE **\$72.00++/CASE**

PERRIER WATER

11 OZ. BOTTLES..... **\$84.00++/CASE**

SPARKLING MINERAL WATER

ASSORTED FLAVORS 12 OZ. **\$84.00++/CASE**

INDIVIDUAL BOTTLED JUICES

ASSORTED FLAVORS **\$90.00++/CASE**

FRESH ICED TEA

1 GALLON YEILDS 16 CUPS **\$45.00++/GAL**

LEMONADE/ TROPICAL PUNCH

1 GALLON YEILDS 16 CUPS **\$35.00++/GAL**

OFFSITE EVENTS

WITH GOLD MEDAL WINNING CUISINE AND PREFERRED CATERING STATUS AT VIRTUALLY ALL OF THE DESERT'S MOST POPULAR VENUES, SAVOURY'S PRODUCES THE MOST OUTSTANDING SPECIAL EVENT EXPERIENCE. LET OUR EVENT PROFESSIONALS COORDINATE ALL ASPECTS OF YOUR OFFSITE FUNCTION, IN ADDITION TO YOUR CONFERENCE NEEDS.

PLEASE CALL SAVOURY'S AT (760) 778-2740 FOR MORE INFORMATION

MENU SELECTIONS NEED TO BE SUBMITTED 4 WEEKS PRIOR TO EVENTS OR PENALTIES MAY APPLY. A \$25.00 DELIVERY CHARGE WILL BE ADDED TO ALL ORDERS AND REORDERS OF LESS THAN \$75.00. ALL PRICES ARE SUBJECT TO 21% SERVICE CHARGE AND 7.75% SALES TAX.

ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

SPECIALTY SHOW STOPPERS

Exhibitors are responsible to order all tables and electrical hook ups required for any rental equipment from the show decorator.

OTIS SPUNKMEYER FRESH BAKED COOKIES

OTIS'S OVEN RENTAL - \$100.00++ / DAY
PRE-PORTIONED COOKIE DOUGH - \$250.00++ / CASE
(2 OZ SIZE - 160 PIECES /CASE @ \$250.00++ / CASE)
3 CASE MINIMUM

CHOCOLATE FOUNTAIN

FOUNTAIN RENTAL COST - \$9.50 PP++
INCLUDES ATTENDANT & YOUR CHOICE OF MILK CHOCOLATE,
DARK CHOCOLATE OR WHITE CHOCOLATE
CHOICE OF 5 DIPPING ITEMS - \$5.50 PP++
MARSHMALLOWS, RICE KRISPY BARS, BROWNIE BITES, POUND
CAKE, GRAHAM CRACKERS, PRETZELS, STRAWBERRIES,
APPLE SLICES, BANANA CHUNKS & COOKIES
* REQUIRES 110 VOLT, 20 AMP ELECTRICAL HOOK-UP

SLUSHIE MACHINE RENTAL

STRAWS, BEVERAGE NAPKINS & 8 OZ.
PLASTIC CUPS ARE INCLUDED - NO ICE IS REQUIRED
MACHINE RENTAL - \$300.00++ / DAY

SLUSHIE DRINK MIX

FLAVORS: LEMON-LIME, BLUE RASPBERRY, TROPICAL PUNCH
CHERRY, ORANGE, BANANA OR STRAWBERRY
ONE BATCH = 70 DRINKS @ \$140.00/BATCH

MIXES MUST BE ORDERED IN FULL BATCHS ONLY

CAPPUCCINO CART

PRICING INCLUDES UP TO 4 HOURS OF SERVICE AND A MAXIMUM
OF 300 CUPS OF COFFEE, CAPPUCCINOS, ESPRESSOS, MOCHAS
AND LATTES. ALL CREAMERS, SWEETENERS, PAPER CUPS AND
STIR STICKS WILL BE SUPPLIED, AS WELL AS AN ATTENDANT

\$800.00 ++ /4 HR

\$1.75++ EACH ADD'L SERVING AFTER 300
\$125.00 / HR FOR EACH ADD'L HOUR

SPACE / POWER REQUIREMENTS:

CLIENT IS RESPONSIBLE FOR PROVIDING TABLE SPACE OF AT
LEAST 4 FT X 3 FT AND STORAGE UNDER THE TABLE FOR WATER
SUPPLY. CLIENT TO SUPPLY (1) 120, / 208 30 AMP OUTLET 3
PHASE W/GROUND

SMOOTHIE MAKER

INCLUDES UP TO 200 SERVINGS.....**\$400.00/DAY**
ADD'L SERVINGS IN 100 INCREMENTS.....**\$150.00 / 100**
* REQUIRES 110 VOLT, 20 AMP ELECTRICAL HOOK-UP

PRETZEL MACHINE

HEATED CASE RENTAL**\$100.00 / DAY**
PRETZELS (48 PER CASE).....**\$96.00 / CASE**
* REQUIRES 110 VOLT, 20 AMP ELECTRICAL HOOK-UP

POPCORN MACHINE

INCLUDES UP TO 300 SERVINGS, SCOOP, BAGS & NAPKINS
\$350.00++ / DAY
* REQUIRES 110 VOLT, 20 AMP ELECTRICAL HOOK-UP

BOOTH ATTENDANTS / SERVER

AN ATTENDANT MAY BE HIRED TO OPERATE ANY OF THE RENTAL EQUIPMENT FOR YOU.
HOURLY RATE – (4 HOUR MINIMUM) - **\$26.00++/HR**

CONVENTION NAME: _____
 COMPANY NAME: _____
 PERSON ORDERING: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 PHONE: _____
 E-MAIL _____

CATERING ORDER FORM



MEETING ROOM OR BOOTH #: _____

ONSITE CONTACT: _____

CONTACT'S CELL NUMBER: _____

[illegible]

Any tables or electrical hook ups needed for your food and beverage must be ordered from the show decorator

PAYMENT INFORMATION:

<input type="checkbox"/> CHECK	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA	<input type="checkbox"/> AMEX
NAME ON CARD _____			
**STREET _____			
CITY, STATE, ZIP _____			
**BILLING ADDRESS AS SHOWN ON CREDIT CARD STATEMENT _____			
CARD NUMBER _____			
(PLEASE INCLUDE 3-4 DIGIT SECURITY CODE ON BACK OF CARD)			
EXP. DATE: _____			
SIGNATURE _____			
(SIGNATURE MUST MATCH THE NAME ON THE CARD)			

ESTIMATED SUBTOTAL

TAXABLE SERVICE CHARGE OF 21%

SUBTOTAL

7.75% SALES TAX

ESTIMATED TOTAL

PLEASE FAX COMPLETED FORM TO 760-778-4103 OR E-MAIL TO:

LTOLES@PALMSPRINGSCC.COM OR GSCHMIDT@PALMSPRINGSCC.COM

► TO EXECUTE THIS ORDER A COPY OF THE FRONT & BACK OF THE CARD MUST ACCOMPANY THIS FORM

► THE MAXIMUM AMOUNT ALLOWED TO BE CHARGED TO YOUR CREDIT CARD IS \$5000.00

► THE ESTIMATED TOTAL AMOUNT CALCULATED ABOVE OR AS SHOWN ON BEO'S MUST BE PAID IN FULL PRIOR TO THE FIRST SHOW DATE OR SECURED WITH A CREDIT CARD PRE-AUTHORIZATION. WE WILL PRE-AUTHORIZE FOR 20% MORE THAN THE ESTIMATED TOTAL ABOVE

► THE FINAL INVOICED AMOUNT MAY BE DIFFERENT THAN SHOWN ABOVE BASED ON ACTUAL CONSUMPTION TOTALS. YOU WILL RECEIVE AN INVOICE WORKSHEET WITH THE FINAL TOTAL AT THE CONCLUSION OF YOUR LAST SCHEDULED CATERED EVENT. AT WHICH TIME WE WILL SETTLE YOUR CREDIT CARD FOR THE ACTUAL AMOUNT SPECIFIED BY SIGNED INVOICE WORKSHEETS OR SIGNED BEO'S.