Experience Personally Owned Vehicle (POV) Instructions



All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manu

AUA Annual Meeting San Diego Convention Center, Halls B-F May 7 - 10, 2016

Personally Owned Vehicles (POV) Instructions

To support your event planning for San Diego Convention Center, GES would like to point out the following information related to POVs.

- All POVs and individuals wishing to gain access to the docks must check in at the Marshaling Yard. See R-9 for details. The registered booth name, number and identification will be required.
- Drayage services provided for POVs are subject to the material handling rates as outlined on the Material Handling Form R-2.
- Loads will be weighed on a scale at the exhibit hall dock. Items are weighed to ensure accurate material handling billing.
- At close of show exhibitors obtain an Outbound Material Handling Form from the GES Servicenter. Exhibitors who will be removing their items via a POV must have this form signed and dated by a GES Service Representative.
- This authorized Outbound Material Handling Form is required to gain access to the docks for outbound ٠ material handling services. This paperwork must be in the hands of the POV driver (please do not leave in the exhibit hall).
- It is difficult to project the number of exhibitor's who will utilize POV material handling services. POVs . are served on a first come, first serve basis and need to follow the times outlined on the Show Information Sheet (form G-1) for a smooth process. Exhibitors planning to remove items immediately at show close should anticipate a two-hour window for these services at San Diego Convention Center.
- Exhibitors may park in the San Diego Convention Center parking lots and hand carry items into the . exhibit hall (without the use of wheeled carts or dollies). This restriction is for safety purposes and to reduce damage to entrance ways and common areas of the facility.
- Please do not park POVs in any of the public areas near the building as San Diego Convention Center Security may ticket or tow.

GES makes it a priority to service POVs in an efficient manner through the Marshaling Yard and material handling process. For additional questions please chat with us www.ges.com/chat/.







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IMPORTANT NOTICE

Global Experience Specialists, Inc. (GES) has established a Marshaling Yard to ease congestion in the vicinity of San Diego Convention Center and to better utilize the available dock space at the convention center.

The address to this Marshaling Yard is: 2383 Faivre St., Chula Vista, CA 91911

No charge for this marshaling service.

It is important that you advise your carrier of this Marshaling Yard information to better facilitate your direct shipment to showsite.

The Marshaling Yard process is as follows:

- All delivering carriers and privately owned vehicles must check in at the Marshaling Yard prior to show site deliveries.
- All inbound shipments will be weighed at the Marshaling Yard to obtain the gross or heavy weight.
- All inbound shipments must be accompanied by a certified weight certificate and Bill of Lading.
- At the Marshaling Yard, drivers will be assigned a number and will be dispatched to the appropriate dock at San Diego Convention Center as space is available. Waiting time at the Marshaling Yard should be anticipated by your carrier. Every effort is made to keep this waiting time at a minimum. However, the waiting time depends on many factors, including the number of vehicles arriving to unload/load, the type of loads being unloaded at the San Diego Convention Center, the number of booths on a truck, etc.
- After unloading, all vehicles must return to the Marshaling Yard with a completed copy of the GES Receiving Report to be weighed to obtain the light weight. This determines the total weight of your shipment. Drivers who fail to return to weigh-out may face having their shipment billed at the heavy weight.
- All drivers are expected to adhere to GES' policies and procedures with respect to the loading and unloading of trailers.

If we can answer any questions or be of assistance with your inbound freight arrangements, please contact our National Servicenter at www.ges.com/chat.



San Diego

Marshaling Yard • 2383 Faivre St., Chula Vista, CA 91911



Full truckload and/or dedicated shipments require a certified truck scale weight certificates.

If weight certificates are not provided then the driver will be dispatched to the closest public truck scale prior to and concluding unloading.

These directions are for your convenience only. GES makes no representations as to clearance of overpasses, load limitations, road closures or other changes or problems. Drivers are responsible for determining the best route for their vehicle.