



EXHIBITOR APPOINTED CONTRACTOR (EAC's) & THIRD PARTIES NOTICE OF INTENT TO USE AN EXHIBITOR APPOINTED CONTRACTOR

PLEASE RETURN THIS FORM TO:

Meg.Leighton.US@informa.com

Link to form: https://Informa-Tech.formstack.com/forms/gdc_2022_noi_eac

If your company plans to use a contractor other than the official contractor (GES), please complete and submit this form by **February 11, 2022**. Submission is required along with a Certificate of Insurance from the EAC and their sub-contractors. EAC's must submit the Sub-contractor Notice of Intent. Completion by the EAC of the [Agreement and Rules & Regulations between EACA & EAC](#) is also required. Supplemental information may be requested of the EAC. All requirements for EAC approval can found in the [Exhibitor Appointed Contractors](#) section. Notification of approval or denial will be sent by email.

ALL INFORMATION BELOW REQUIRED

Exhibiting Company _____ Booth Number _____

Exhibitor Contact _____ Title _____

Telephone Number _____ Mobile Number _____

Email _____

Authorized Signature _____ Date _____

EAC (Independent Contractor/Display House) _____

Type of Work to be Performed _____

Is this Company JUST Supervising? YES ☐ NO ☐

EAC Contact Name _____

EAC Contact Title _____

EAC Contact Email Address _____

EAC Contact Phone _____ EAC Contact Mobile _____

EAC Address _____ City _____

State _____ Zip Code _____ Company Phone _____

EAC Company Emergency 24-hour Telephone Number _____

Estimated Number of Workers _____ Estimated Date of Arrival _____