



**EXHIBITOR APPOINTED CONTRACTOR (EAC's) & THIRD PARTIES**

**SUB-CONTRACTORS  
NOTICE OF INTENT**

**PLEASE RETURN THIS FORM TO:**

[Matthew.Flemming@informa.com](mailto:Matthew.Flemming@informa.com)

**Link to form:** [https://informa-tech.formstack.com/forms/gdc\\_2023\\_sub\\_noi\\_eac](https://informa-tech.formstack.com/forms/gdc_2023_sub_noi_eac)

**EAC's using sub-contractors must complete and submit this form by February 10, 2023. Complete one form per sub-contractor.** Submission of this form is required along with a [Certificate of Insurance](#) from the EAC and their sub-contractors. All requirements for EAC approval can found in the [Exhibitor Appointed Contractors section](#).

**ALL INFORMATION BELOW REQUIRED**

EAC Company _____	
EAC Contact _____	Title _____
Telephone Number _____	Mobile Number _____
Email _____	
Authorized Signature _____	Date _____
Sub-contractor _____	
Type of Work to be Performed _____	
Is this Company JUST Supervising? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Sub. Contact Name _____	
Sub. Contact Title _____	
Sub. Contact Email Address _____	
Sub. Contact Phone _____	Sub. Contact Mobile _____
EAC Address _____	City _____
State _____	Zip Code _____
Company Phone _____	
Sub. Company Emergency 24-hour Telephone Number _____	
Estimated Number of Workers _____	Estimated Date of Arrival _____