



**EXHIBITOR APPOINTED CONTRACTOR (EAC's) & THIRD PARTIES  
NOTICE OF INTENT TO USE AN EXHIBITOR  
APPOINTED CONTRACTOR**

**PLEASE RETURN THIS FORM TO:**  
[Matthew.Flemming@informa.com](mailto:Matthew.Flemming@informa.com)

Link to form: [https://informa-tech.formstack.com/forms/gdc\\_2023\\_noi\\_eac](https://informa-tech.formstack.com/forms/gdc_2023_noi_eac)

If your company plans to use a contractor other than the official contractor (GES), please complete and submit this form by **February 10, 2023**. Submission is required along with a Certificate of Insurance from the EAC and their sub-contractors. EAC's must submit the Sub-contractor Notice of Intent. Completion by the EAC of the [Agreement and Rules & Regulations between EACA & EAC](#) is also required. Supplemental information may be requested of the EAC. All requirements for EAC approval can found in the [Exhibitor Appointed Contractors](#) section. Notification of approval or denial will be sent by email.

**ALL INFORMATION BELOW REQUIRED**

Exhibiting Company_____	Booth Number_____
Exhibitor Contact_____	Title _____
Telephone Number _____	Mobile Number_____
Email_____	
Authorized Signature_____	Date_____
EAC (Independent Contractor/Display House)_____	
Type of Work to be Performed _____	
Is this Company JUST Supervising? YES <input type="checkbox"/> NO <input type="checkbox"/>	
EAC Contact Name_____	
EAC Contact Title_____	
EAC Contact Email Address _____	
EAC Contact Phone _____	EAC Contact Mobile_____
EAC Address _____	City_____
State_____	Zip Code_____
Company Phone_____	
EAC Company Emergency 24-hour Telephone Number_____	
Estimated Number of Workers _____	Estimated Date of Arrival_____