



REGULATIONS & GUIDELINES

**AUTOMOBILE
REQUEST FORM**

DEADLINE: FEBRUARY 9, 2018

PLEASE RETURN THIS FORM TO:

Meredith Omori
Operations Manager
meredith.omori@ubm.com

Approval for automobiles to be displayed will only be considered for spaces of 20 x 20 or larger. Clearly labeled rendering and/or drawing with dimensions of the proposed placement of the automobile MUST be submitted with this request form either by email or fax. You will receive a response to your request. Final approval for automobiles to be displayed at the event will be made after a Hold Harmless agreement issued by UBM LLC is signed by the exhibiting company.

The Exhibitor must also provide Show Management with proof of insurance that the vehicle is insured for full reinstatement and replacement of the automobile. The Insurance certificate must also name UBM LLC, its officers, directors, agents and employees, Global Experience Specialists (GES), its officers, directors, agents and employees, and The Moscone Convention Center, its officers, directors, agents and employees as additional insured.

The proof of insurance must also show Commercial General Liability with coverage limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, and Property Damage and Loss of Income coverage with coverage limits of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate. This insurance coverage shall provide coverage while the Vehicle is in transit, as well as while the Vehicle is located at the Venue

Exhibiting Company _____ Booth Number _____

Exhibitor Contact (Please Print) _____

Email _____ Phone _____

Automobile Year _____ Automobile Make _____

Automobile Model _____ Automobile Estimated Value _____

Is there also a Hanging Sign? _____

Exhibitor Signature _____ Date _____

Event Management Approval _____ Date _____