

# **General Information**

# **GENERAL OVERVIEW**

#### 1. EVENT LOCATION

Santa Clara Convention Center 5001 Great America Parkway Santa Clara, CA 95054

#### 2. EXHIBIT FLOOR HOURS

Wednesday, February 1 11:00 am – 6:00 pm Thursday, February 2 11:00 am – 6:00 pm

### 3. REGISTRATION HOURS

 Monday, January 30
 3:00pm - 6:00pm

 Tuesday, January 31
 8:00 am - 5:00 pm

 Wednesday, February 1
 7:30 am - 6:00 pm

 Thursday, February 2
 7:30 am - 6:00 pm

## 4. MOVE-IN OF EXHIBITS

You will be allowed to remain in the hall outside of the hours posted; however, there will be no in-and-out privileges.

Monday, January 30 8:00 am – 5:00 pm (20'x20' booths or larger only)

Tuesday, January 31 8:00 am – 5:00 pm (all booth sizes)

Wednesday, February 1 8:00 am – 10:00 am

All booths must be event-ready by 11am on day of exhibit floor opening. All materials must be uncrated and tagged for removal with an "Empty" sticker by 3:00pm on Tuesday, January 31 so that we may remove empty containers, clean aisles, and lay aisle carpeting.

## 5. MOVE-OUT/DISMANTLING OF EXHIBITS

Thursday, February 2 6:00 pm - 10:00 pmFriday, February 3 8:00 am - 12:00 pm

All bills of lading must be completed and turned into the GES Service Desk no later than one hour prior to end of move-out.

Absolutely no dismantling of exhibits is permitted prior to the close of the exhibits floor.