



Conference: January 28-31 • Expo: January 29 & 30

Rules & Regulations

BOOTH HEIGHT VARIANCE
REQUEST FORM

DEADLINE: January 8, 2014

PLEASE RETURN THIS FORM TO:

Ms. Keri Schnakenburg

Phone: (415) 947-6629

keri.schnakenburg@ubm.com

Approval for height variances will be considered for peninsula booths or island booths 20' x 20' space or larger *only*, provided the increase in height is not detrimental to neighboring exhibitors.

A clearly labeled rendering and/or drawing of the proposed structure **MUST** be submitted with this request form either by email or fax. You should receive a response to your request within five business days.

Exhibiting Company _____ Booth Number _____

Exhibitor Contact (Please Print) _____

Email _____ Phone _____

Describe the Needed Variance _____

Number of Feet from Floor to Top of the Booth _____

Is there also a Hanging Sign? _____

Exhibitor Signature _____ Date _____

Event Management Approval _____ Date _____