



Conference: January 28-31 • Expo: January 29 & 30

Shipping & Drayage

## FREQUENTLY ASKED FREIGHT & DRAYAGE QUESTIONS

**Q: If I have my own dolly or hand truck, can I use them?**

A: No, the union has jurisdiction on the operation of all material handling equipment, including dollies and hand trucks.

**Q: What can I carry in or out of the facility by myself?**

A: Only what you can carry by yourself (one person) in one trip and with no equipment (no dolly or handcart).

**Q: If my booth is damaged during move-in/move out, what can I do?**

A: Unfortunately, accidents do happen. Exhibitors are strongly urged to insure the booth and its contents from the time it leaves your facility. In the event that your booth is damaged on move-in, the contractor will do what he/she can to help you make your booth "event ready".

**Q: I don't plan to move out on closing day. Will my booth and its contents be secured for the evening?**

A: Do not leave anything valuable in your booth overnight. All hand-carried items should be removed promptly after the closing of the exhibits floor. Pack as much as you can before you leave the hall. Clearly label everything and inform the GES Service Desk when you intend to return to move out.

**Please note:** If you are located in a last-in/ first-out area, you **MUST** pack up your booth immediately, once the exhibits floor closes.