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## **BOOTH HEIGHT VARIANCE REQUEST FORM**

**DEADLINE: FEBRUARY 15, 2013**

**PLEASE RETURN THIS FORM TO:**

Sam Shen  
Operations Manager  
sam.shen@ubm.com

**Approval for height variances will be considered for peninsula booths or island booths (20' X 20' space or larger) *only*, provided the increase in height is not detrimental to neighboring exhibitors.**

**Clearly labeled rendering and/or drawing of the proposed structure *MUST* be submitted with this request form. You should receive a response to your request within five business days.**

Exhibiting Company \_\_\_\_\_ Booth Number & Size: \_\_\_\_\_

Exhibitor Contact (Please Print) \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Describe the Needed Variance \_\_\_\_\_

Number of Feet from Floor to Top of the Booth \_\_\_\_\_

Is there also a Hanging Sign? \_\_\_\_\_