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Labor, Equipment & Storage

FREQUENTLY ASKED LABOR QUESTIONS

Q: Isn't the Official Service Contractor and the union the same thing?

A: No. The Official Service Contractor, Global Experience Specialists (GES), is a major service contractor, as are other decorating companies. They must go to the union hall to hire labor for exhibitors. GES Management personnel are non-union. ONLY GES can provide the following services: electrical, plumbing, cleaning, and material handling.

Q: I want to use an Exhibitor Appointed Contractor- what do I need to do?

A: Exhibitors who wish to utilize an Exhibitor Appointed Contractor (EAC) must follow the guidelines below. Please note: Workers of this type cannot physically erect the booth, unless they are members of the appropriate Union Local.

If outside labor will be hired YOU MUST:

- 1.) Submit the Exhibitor Appointed Contractor (EAC) form to Show Management. (Found in the Exhibitor Appointed Contractors (EAC's) & Third Parties section of this website).
- 2.) Submit L4: Notice of Intent to Use Exhibitor Appointed Contractor form to GES (Found in the Exhibitor Appointed Contractors (EAC's) & Third Parties section of this website).
- 3.) Approved Certificate of Insurance
- 4.) All forms must be received by: April 1, 2013

Q: When should I hire my labor to start?

A: Look at the target freight floor plan. Find your color based on your location. The "approximate unload time" is when your freight is scheduled to arrive at your booth. **Do not schedule your labor to begin until after your approximate unload time window is over!**

Q: Why can't I unload my truck/trailer/van by myself?

A: Union jurisdictions prevail over the operations of all material handling equipment, all unloading and reloading, and handling of empty containers. GES has the responsibility to manage all docks, and the scheduling of all vehicles in order to ensure a smooth and efficient move-in and move-out. Therefore, GES also has the responsibility of receiving and handling all exhibit materials and empty crates.

Q: What can I carry myself? Can I use a dolly or hand truck?

A: An exhibitor may move material (through the front door of the Expo Hall only) that can be hand-carried by one person in one trip, **without the use of dollies, hand trucks, or other mechanical equipment.**



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- Q: My booth is so simple...just a “pop-up” and takes only minutes to set-up. Can I do it myself?**
- A:** A 10' X 10' display (“pop-ups”) may be set-up by an exhibitor if one person can accomplish the **task in no more than 30 minutes (including crating and uncrating) and without the use of any tools.** A pop-up booth is an exhibit of 10 linear feet or less - that can be carried and set-up without tools or a ladder. The union steward reserves the right to determine whether or not union labor is required to set-up the exhibitor’s booth.
- Q: If my EAC (Exhibitor Appointed Contractor) is available to begin work earlier than the published move-in hours, can they have access to the exhibit floor?**
- A:** No. Due to security and liability reasons, everyone must adhere to the published show and exhibit floor and move-in/move-out hours.
- Q: Can I lay my own carpet in the booth?**
- A:** No. Only Union workers may do so—either GES labor or an Exhibitor Appointed Contractor.