



**OPERATIONS, MAINTENANCE
& SAFETY CONFERENCE**

FEBRUARY 23-25, 2027

LONG BEACH, CA, LONG BEACH CONVENTION CENTER

Exhibit Display Rules and Regulations

Please review the following document as it details ACP rules, regulations, and policies ([linked here](#)) that your organization has agreed to comply with per the Exhibitor Agreement Terms and Conditions and will be strictly enforced at the Operations, Maintenance & Safety Conference 2027, at Long Beach Convention Center, Long Beach, CA. Any questions, please contact ACP Show Management at: partnerships@cleanpower.org.

Please review the CLEANPOINTS priority booth selection guidelines for further information on the program itself and applicable penalties for non-compliant exhibitors. [Guidelines can be found here](#).

All exhibitors and Exhibitor Appointed Contractors (EAC's) are required to provide a Certificate of Insurance 60 days prior to the conference. Any exhibitors or EAC's missing COI risk not being permitted into the exhibit hall. More info can be found in the Exhibitor Services Kit.

All exhibitors must submit payment in full in accordance with ACP's payment schedule. Any exhibitors with outstanding balances risk not being permitted into the hall.

All exhibitors must have at least one person at their booth during show hours and are expected to remain in the booth until the conference closes, as posted in the official trade show floor schedule.

Any exhibitor who attempts to break down early will risk being penalized. We will strictly follow these requirements for the OMS 2027 Conference and Exhibition. Please review the CLEANPOINTS priority booth selection guidelines for further information on the program itself and applicable penalties for non-compliant exhibitors.

Failure to comply with these requirements and the regulations below may result in removal from the show floor and/or loss of future exhibiting privileges.

The following OMS 2027 Exhibitor Rules & Regulations have been established by the American Clean Power Association (ACP) to provide all participating exhibitors with a clear understanding of the policies, procedures, and requirements necessary to ensure a smooth, safe, and successful event. These rules have been established to maintain the integrity of the exhibition, promote fairness among participants, and uphold the standards of ACP and the venue.

All exhibitors are required to comply with the rules, regulations, and policies set forth by Show Management (ACP), by the venue, and by all official in-house vendors and third-party vendors involved in the conference. This includes, but is not limited to, guidelines related to booth setup, safety, equipment usage, vendor service orders, signage, and conduct.

Please read this document carefully. Adherence to these rules is mandatory and non-compliance may result in penalties. If you have any questions or require clarification, please contact ACP Show Management at: partnerships@cleanpower.org.

Thank you for your support of OMS 2027 and the clean energy industry!



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DISPLAY RULES FOR SPECIFIC BOOTH TYPES

LINEAR OR IN-LINE BOOTH

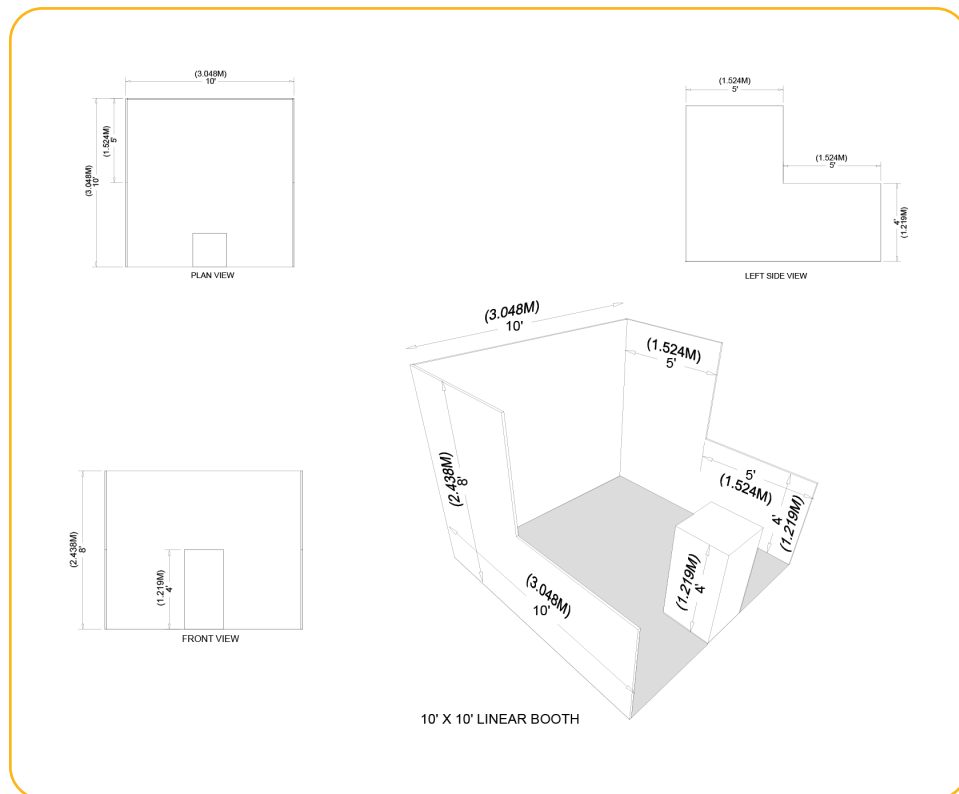
Linear Booths, also called “in-line” booths, are generally arranged in a straight line and have neighboring exhibitors on their immediate right and left, leaving only one side exposed to the aisle.

Dimensions

Linear Booths are most commonly 10ft (3.048m) wide and 10ft (3.048m) deep, i.e. 10ft by 10ft (3.048m by 3.048m). A maximum back wall height limitation of 8ft (2.438m) is specified to prevent display materials from imposing on neighboring exhibits behind the back wall.

Use of Space

Linear booths from 10ft by 10ft (3.048m x 3.048m) to linear booths 10ft by 40ft (3.048m by 12.192m) have a maximum allowable backwall height of 8ft (2.438m) with a 4ft (1.219m) height restriction imposed on all materials in the remaining space forward to the aisle. Display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. Note: When three or more Linear Booths are used in combination as a single exhibit space, the 4ft (1.219m) height limitation is applied only to that portion of exhibit space which is within 10ft (3.048m) of an adjoining booth.



CORNER BOOTH

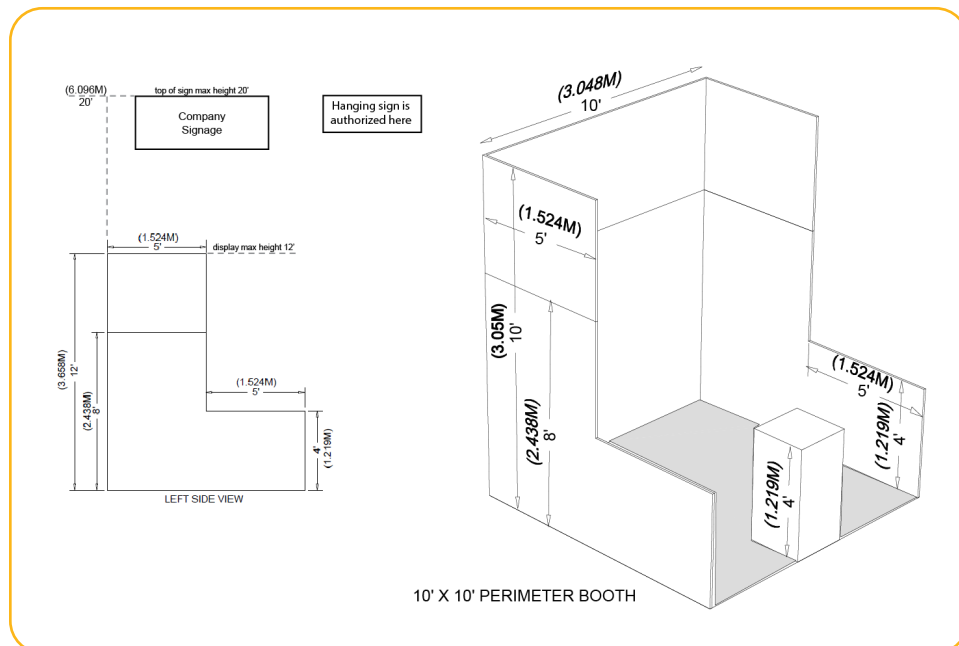
A Corner Booth is a Linear Booth at the end of a series of in-line booths with exposure to intersecting aisles on two sides. All guidelines for Linear Booths apply.

PERIMETER BOOTH

A Perimeter Booth is a Linear Booth that backs to an outside wall of the exhibit facility rather than to another exhibit.

Dimensions and Use of Space

All guidelines for Linear Booths apply to Perimeter Booths except that the maximum back wall height for Perimeter Booths is 10ft (3.048m).

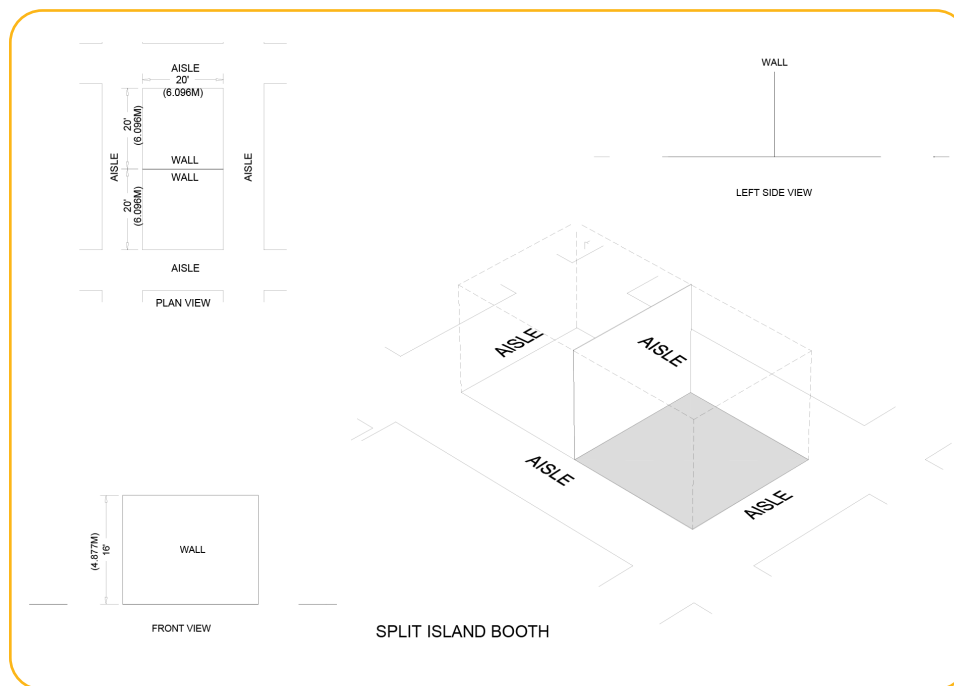


SPLIT ISLAND BOOTH

A Split Island Booth is a Peninsula Booth that shares a common back wall with another Peninsula Booth. Both booth spaces are 20x20 - 400 SQFT on this scenario.

Dimensions and Use of Space

The maximum height allowance is 16ft (4.877m). Signage and graphics shall be set back 10ft (3.048m) from adjacent booths. All machinery must be set back 6ft (1.829 m) from aisles.

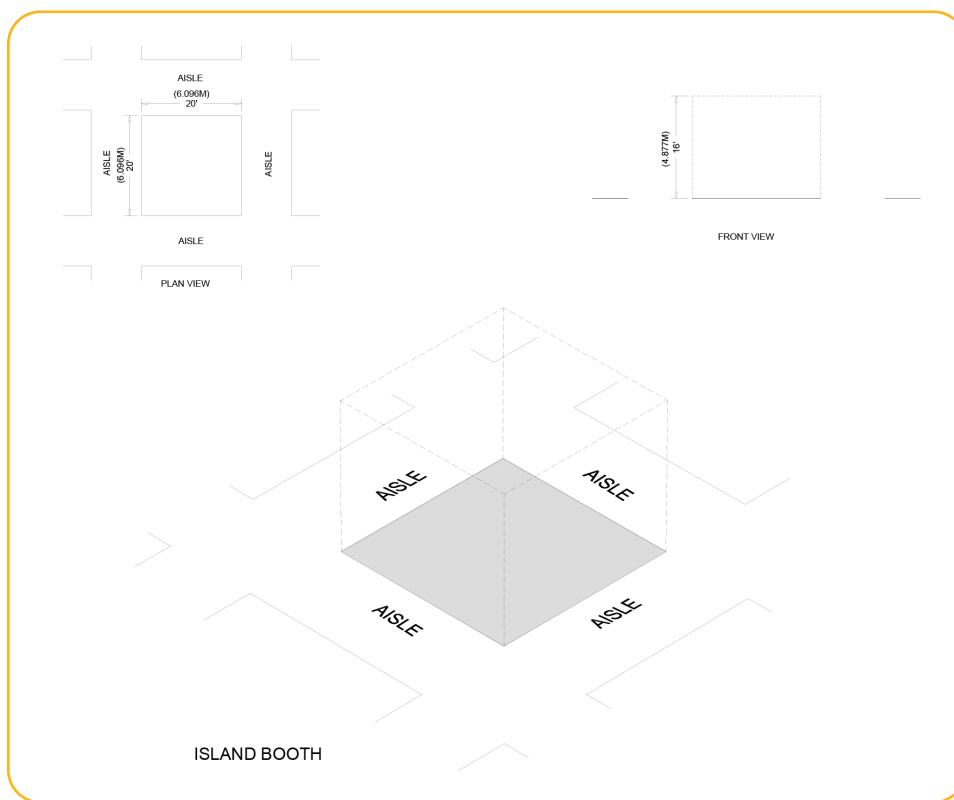


ISLAND BOOTH

An Island Booth is any size booth exposed to aisles on all four sides.

Dimensions and Use of Space

An Island Booth is 20ft by 20ft (6.096m by 6.096m) or larger. Island booths have a maximum allowable height of 16ft (4.877m). Island booths above 2,400 sq. feet have a maximum allowable height of 20ft (6.096 m). All machinery must be set back 6ft (1.829 m) from aisles.

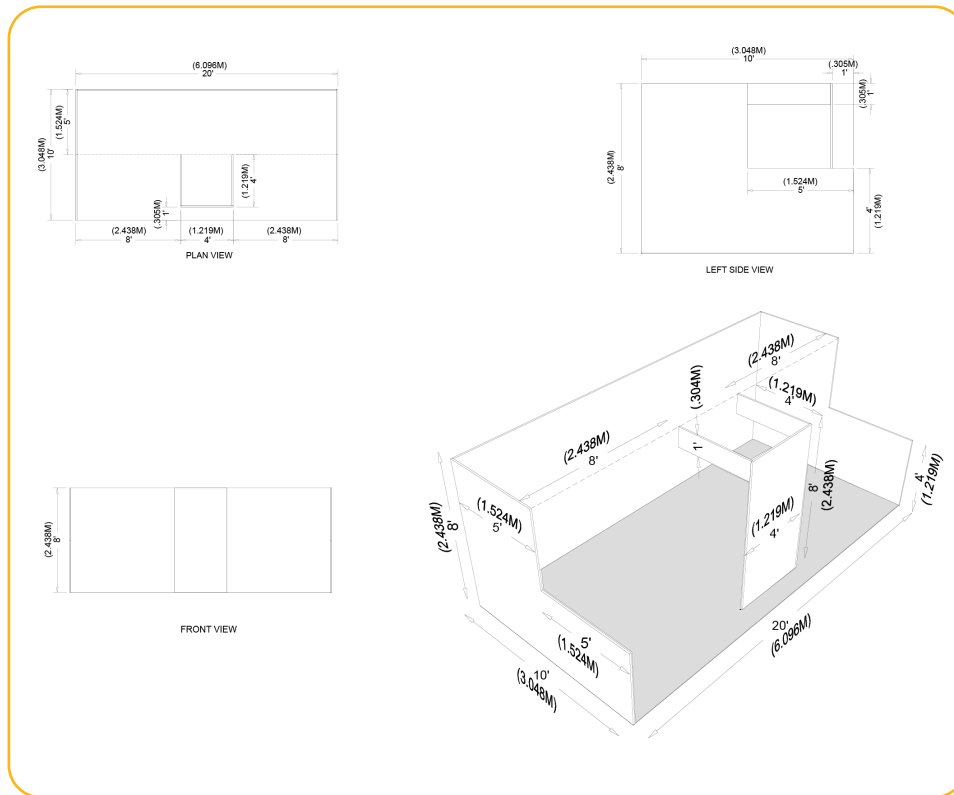


NON-STANDARD ISLAND BOOTH

An Non-Standard Island Booth is a Linear Booth 20ft (6.10m) or longer with a center extended header.

Dimensions and Use of Space

All guidelines for Linear Booths apply to Extended Header Booths, except that the center extended header has a maximum height of 8ft (2.44m), a maximum width of 20 percent of the length of the booth, and a maximum depth of 9ft (2.7m) from the back wall.



OTHER IMPORTANT CONSIDERATIONS

NOT PERMITTED AT OMS 2027 FOR BOOTHS BELOW 400 SQFT

- Rigged or Hanging Booth Truss Structures
- Booth Hanging Signs & Graphics
- Towers & Multi-Story Exhibits

RIGGED STRUCTURES

Rigged or hanging truss structures are permitted only in island booths greater than 400 sq. feet and require approval from Show Management and General Contractor.

The general contractor reserves the right to refuse the installation of a rigged structure upon inspection of the integrity of said structure. Reasons for refusal may include but are not limited to improper or missing hardware, and visual or structural damage to the properties.

REMOTE-CONTROLLED DEVICES

Products such as remote-controlled cars, drones, planes, helicopters, robots, etc. are to be demonstrated in a safely controlled area within the exhibitor's assigned booth space and must not encroach upon neighboring exhibits. The product should include safe netting or other barrier appropriate to accommodate product(s) being demonstrated and is subject to approval by Show Management and Fire Marshal. Each individual facility reserves the right to determine what constitutes a safe and controlled Demonstration Area prior to final plan approval.

TRUSS

Truss is a frame used to carry a cover over a booth or suspend lighting or technical equipment over a booth. Truss plans should be included in booth designs to be sent to Show Management 120 days prior to the conference, and is subject for approval by ACP. Show Management reserves the right to deny a hanging structure (truss or signage) if there is a consensus between Show Management and the General Contractor that the item(s) may be unsafe.

TOWERS AND MULTI-STORY EXHIBITS

A Tower is a free-standing exhibit component separate from the main exhibit fixture. The height restriction is the same as that which applies to the appropriate exhibit space configuration being used. Fire and safety regulations in many facilities strictly govern the use of Towers. A building permit or safety lines may be required.

A Multi-story Exhibit is a booth where the display fixture includes two or more levels. In many cities, a Multi-story Exhibit requires prior approval by the exhibit facility and/or relevant local government agency, as well as Show Management, because it is deemed to be a "structure" for building purposes. The city building department generally needs to issue a building permit based on an application and drawings prepared and submitted by a licensed architect or engineer. Exhibitors should make every effort to comply with local building regulations early to ensure all time constraints are met before show dates. Plans for Towers and/or multi-story exhibits must be submitted to Show Management and General Contractor at least 120 days in advance. These are subject to approval by Show Management, the Fire Marshal, and the Convention Center. Bare neon signs are strictly prohibited. Covered booths having a cover at least 100 square feet, but NOT exceeding 750 square feet, shall be protected within by a smoke detector, which sounds alarm. Booths that exceed 750 square feet of space with an enclosed perimeter wall will require at least two separate exits. Additional exits may be required on a case-by-case basis. Capacity will be computed at 15 square feet per person. Exhibit structures with covered areas exceeding 750 sq. ft. or greater may be required to install an automatic fire sprinkler system to protect the covered areas.

U.S. AMERICANS WITH DISABILITIES ACT (ADA)

In the U.S., all exhibiting companies are required to be in compliance with the U.S. Americans with Disabilities Act (ADA), and are encouraged to be sensitive, and as reasonably accommodating as possible, to attendees with disabilities. Information regarding ADA compliance is available from the U.S. Department of Justice ADA Information Line (800) 514-0301, and from the ADA website at www.ada.gov.

Some examples of how to design an exhibit for ADA compliance:

- Make exhibits wheelchair accessible by ramping raised exhibit flooring without extending a ramp into the aisle. Note: a standard wheelchair ramp should have a grade no steeper than 1:12. This means that for every inch of rise (change in height), there should be 12 inches of run (change in length). Ramps should have a minimum width of 36 inches.
- Ramp the entry or use hydraulic lifts to trailer exhibits.
- Avoid double-padded plush carpet to ease mobility device navigation.
- Provide the same attendee experience on both levels of a two-story exhibit.
- Offer a signer or other auxiliary hearing-impaired apparatus for sound presentations or have a printed copy of the presentation available.
- Run an audio presentation for people with sight problems.
- Arrange touch screen displays at a height to accommodate a person sitting in a wheelchair.

To avoid potential fines by the U. S. Department of Justice, exhibitors must adhere to the ADA rules. Exhibits are not exempt from ADA compliance.

STRUCTURAL INTEGRITY

All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment, such as fork lifts. Displays should also be able to withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Refer to local building codes that regulate temporary structures.

It is required that all exhibits 20ft by 20ft (6.096m by 6.096m) and larger submit a drawing, plans or renderings, preferably digital, to ACP Show Management and to the show's Official Services Contractor for approval 120 days in advance of the show.

Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed.



FLAMMABLE AND TOXIC MATERIALS

All materials used in display construction or decorating should be made of fire-retardant materials and be certified as flame-retardant. Materials that cannot be treated to meet the requirements should not be used. Exhibitors should be aware of, and must adhere to, all local regulations regarding fire/safety and environment.

Exhibitors should dispose of any waste products they generate during the exhibition in accordance with guidelines established by the U.S. Environmental Protection Agency, or the appropriate government entity in the country the exhibition will be held, and the facility.

Fire Department - Long Beach Convention Center Special Permits:

Request for permission to permit the following shall be made five (5) days in advance of the show:

1. Display and operate any heater, barbeque, heat-producing device or open flame, candles, lamps, lanterns or torches.
2. Display or operate any electrical, mechanical or chemical device which may be deemed hazardous by the Fire Department.
3. The use of Liquefied Petroleum Gases is prohibited throughout the L.B. Convention Center complex. L.B.M.C. 18.48.440.
4. Use or store flammable liquids, compressed gases or dangerous chemicals.
5. Display an operating internal combustion engine.

HAZARDOUS WASTE

Hazardous waste requires special arrangements to be prepared in advance of the event dismantling with either the facility or a local independent disposal company. Exhibitors are responsible for all costs associated with such specialized removal.

SUITCASING

Suitcasing (soliciting business outside of assigned exhibit space) and out boarding (hosting events that conflict with official conference programming) is strictly prohibited at OMS 2026. This includes any attempt by companies or individuals to solicit business in the exhibit hall (outside of assigned exhibit space), meeting areas, public spaces, or other event-related venues without proper authorization. Show Management reserves the right to take appropriate action, including removal and disposal of marketing materials and/or revocation of credentials, to enforce this policy.

ELECTRICAL

Every exhibit facility has different electrical requirements and rules regarding who is permitted to provide equipment and labor; however, minimum guidelines are suggested:

- All 110-volt wiring should be grounded three-wire.
- Wiring that touches the floor should be "SO" cord (minimum 14-gauge/three-wire) flat cord, which is insulated to qualify for "extra hard usage." It is particularly important for exhibitors to use flat electrical cord in under-carpet installations.
- Cord wiring above floor level can be "SJ" which is rated for "hard usage."
- Using zip cords, two-wire cords, latex cords, plastic cords, lamp cords, open clip sockets, and two-wire clamp-on fixtures is not recommended and is often prohibited. Cube taps should be prohibited.
- Power strips (multi-plug connectors) should be UL approved, with built-in over-load surge protectors.
- Local code commonly requires access to electrical cords and connections along the back wall of exhibit booths; typically, the back 9 inches of the space should remain accessible for this purpose. (This would apply to all booth types with a back wall.)

LIGHTING

Exhibitors should adhere to the following suggested minimum guidelines when determining booth lighting:

- No lighting, fixtures, lighting trusses, or overhead lighting are allowed outside the boundaries of the exhibit space. Exhibitors intending to use hanging light systems should submit drawings to the Show Management for approval.
- Lighting should not project onto other exhibits or exhibition aisles. Lighting, including gobos, should be directed to the inner confines of the booth space.
- Lighting that is potentially harmful, such as lasers, ultraviolet lights or flashing or strobe lights that can trigger photosensitive epilepsy should comply with facility rules and be approved in writing by the Show Management.
- Lighting that spins, rotates, pulsates, and other specialized lighting effects should be in good state and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the event.
- LED lights can be very bright yet generally produce less heat.
- Currently, some convention facilities are not allowing certain types of quartz halogen lighting fixtures in exhibitors due to potential fire hazards. The facility/venue reserves the right to request show management and/or the exhibitor the removal of such non-compliant lighting
- Reduced lighting for theater areas should be approved by Show Management, the utility provider, and the facility.

DEMONSTRATIONS

As a matter of safety and courtesy to others, exhibitors should conduct sales presentations, product demonstrations, press conferences and other media events in a manner which assures all exhibitor personnel and attendees of such in-booth events are within the contracted exhibit space and not encroaching on the aisles or neighboring exhibits. Any queue lines formed for exhibitor customer interaction must also be contained within the booth footprint. It is the responsibility of each exhibitor to arrange displays, product presentation, audio visual presentations, and demonstration areas to ensure compliance with all other previously listed rules and regulations. Exhibitors should be aware of, and adhere to, local regulations regarding fire/safety and environment.

Special caution should be taken when demonstrating machinery or equipment that has moving parts, cooking equipment with an open flame, or any product that is otherwise potentially dangerous. Exhibitors should establish a minimum setback of 3ft (.914m) and/or install hazard barriers as necessary to prevent accidental injury to spectators. Additionally, demonstrations should only be conducted by qualified exhibitor personnel. Demonstration plans must be submitted to Show Management at least 120 days prior to conference, and is subject for approval by ACP.



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SOUND/MUSIC

The use of sound equipment in booths is permitted, provided that the noise level does not disrupt the activities of neighboring exhibitors. Speakers and other sound devices should be positioned to direct sound inward (to be contained within the booth) rather than outward (toward aisles and other exhibitor booths). Sound and noise should not exceed 85 decibels when measured from the aisle immediately in front of a booth. If an exhibitor or attendee is standing within ten feet of an exhibitor's booth and cannot carry on a normal voice-level conversation, the noise source is too loud. (Refer to the U.S. Occupational Safety and Health Act [OSHA] at www.osha.gov for more information.)

Exhibitors should be aware that music played in their booths, whether live or recorded, may be subject to laws governing the use of copyrighted compositions. Authorized licensing organizations, including but not limited to ASCAP, BMI and SESAC, collect copyright fees on behalf of composers and publishers of music. It is the exhibitors' responsibility to be informed of copyright laws and submit fees to the appropriate organizations.

VEHICLES (FOR BOTH GAS AND ELECTRIC VEHICLES)

Vehicle display requests should be submitted to Show Management 120 days in advance of the show, and are subject to approval by Show Management and the Convention Center.

Below are the display vehicle regulations:

- Display vehicles must have battery cables disconnected and taped, and alarm systems deactivated.
- Fuel tank openings shall be locked or sealed in a manner to prevent escape of vapors through filler caps.
- Vehicles shall be limited in the amount of fuel that can remain in the tanks; specific amounts vary but one example is no more than one-quarter the tank capacity or a maximum of five gallons of fuel, whichever is less.
- Fueling or de-fueling of vehicles on the facility premises is prohibited.
- Once placed, display vehicles may not be started or moved without the approval and direction of show management.
- Auxiliary batteries not connected to engine starting system may remain connected. External power is recommended for demonstration purposes. No battery charging is permitted inside buildings.
- Combustible/flammable materials must not be stored beneath the display vehicle. There may be no leaks underneath vehicles.
- Check with your facility regarding any weight load limits.
- Vehicles can only be moved to and from their booth outside show hours and under the supervision of show management and/or Official Service Contractor, depending on the rules in the building.
- Show Management reserves the right to deny access and installation of vehicles that have not been properly announced by the exhibitor and or exhibitor-appointed contractors. Parties are required to submit proper documentation and use mechanisms set in place by Show Management and the event general services contractor portal, also referred to as the "Services Kit" to properly submit required documentation and comply with any state, city/county, or facility guidelines that Show Management and its vendors are required to comply with.
- Some facilities may require a permit from a local agency (city, county, state, etc.) to display a vehicle in the booth space, which will be communicated to the exhibitor by Show Management and/or general services contractor.

All displayed vehicles must be approved by the Long Beach Fire Department. For additional information and current vehicle safety regulations, please contact the Bureau of Fire Prevention, Monday thru Friday 7:00 a.m. - 8:30 a.m. and 4:00 p.m. - 5:00 p.m. at (562) 570-2560.

- **Location:** Display shall be located so as not to obstruct any required aisle or exit way.
- **Miscellaneous:** Operation of motor vehicles is prohibited except for late night or morning hours while setting up or taking down equipment for shows.
- Please Review GES Services Kit, Display Vehicle section for further instructions.

VENDOR RULES AND REGULATIONS

All exhibitors are required to comply with the rules, regulations, and policies set forth in the services contract with vendors.

Catering Services:

- Due to liability and legal restrictions, no outside food or beverage of any kind may be brought into the convention center by customers, guests, or exhibitors. The Long Beach Convention Center is the only licensed authority to sell and serve liquor for consumption on the premises.
- Exhibitors can place Service Requests with in-house catering department via their Online Exhibitor Portal (www.lbcecpportal.com) The convention center reserves the right to refuse alcohol service to anyone.
- The official link is also available via the Exhibitor Resource Center (ERC). For questions, please refer to the contact information provided via the official convention center link.

Additional Service Orders

- The Convention Center will provide exhibitor Internet services "Wi-Fi On-Demand" at an additional cost to the exhibitor. This service is only available for purchase once on-site. This service is for exhibitors with simple connectivity needs (1 or 2 devices). Please refer to the instructions in the Internet portal and contact the listed contacts on-site if your needs exceed what the convention center provides, though their portal. Only available once on-site during move-in days.
- OMS 2027 General Services Contractor (GES – Global Experience Specialists) will be responsible for the installation and removal of Electrical Services & Rigging Services as well as all equipment, parts, fittings, connectors, etc., necessary to provide such utilities and rigging services at the Long Beach Convention Center. All electrical equipment used by the exhibitor must be UL-listed and labeled.
- Please place orders for Electrical or Rigging services via the GES ordering portal available through the Exhibitor Services Kit (ERC).
- The Convention Center and General Services Contractor (GES – Global Experience Specialists) reserves the right to inspect all equipment for safety and/or code compliance

