

## LIGHTING/LIGHTS OUT REQUEST



The Exhibit Hall lighting system is set-up in light banks, whereby individual lights cannot be turned off without turning off all the lights in the bank. It may be possible to disable an individual light bulb if it is easily accessible after booth set-up.

Work light (50% of full capacity) is maintained in all exhibit halls during move-in and move-out. During show days, lighting is at the following capacity in the designated areas:

- South Hall 25% of full capacity – all lights over the aisles MUST be left on.
- West Hall 25% of full capacity – all lights over the aisles MUST be left on.

Any exhibitor located in a booth of 400 square feet or more may request that the lights located directly above its booth be turned off for E3 2020. **The exhibitor requesting lights-out will be responsible for any cost associated with turning off the lights above their booth.** If the request for lights out affects a neighboring exhibitor, the request is subject to the sole determination/approval of show management. **If complaints arise after the lighting pattern is set, and show management determines that additional lighting should be added, then exhibitor must pay for the additional lighting promptly or lighting patterns may be restored to normal patterns until payment is made.**

No gel wrap covering over any exhibit hall lights will be permitted.

To review existing exhibit hall lighting pattern grids, please contact Greg Farley, GES, at 562.356.3739 or email at [gfarley@ges.com](mailto:gfarley@ges.com)

Any exhibitor wishing to turn off lights must submit the complete form below and email to show management at [aroberts@dolaherevents.com](mailto:aroberts@dolaherevents.com). Show management will notify the exhibitor on-site if the request has been granted after obtaining approval from the LACC.

Please complete information below:

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Tel: \_\_\_\_\_

Location and number of lights requested to be turned off:

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