



**MANDATORY**

## EXHIBITOR SALES TAX

Under California State Law, show management is required to keep a record of each exhibitor's sales tax information for inspection upon demand by the State or be subject to a fine of \$1,000.00 per exhibitor. This fine will then in turn be levied against the exhibitor in violation.

Therefore, in order to comply with this law, we require ALL exhibitors to complete and return this form to the address below. Please be advised that failure to return this Sales Tax Form with all the relevant information provided may result in the delay of your participation in the event. **Show management will not allow any exhibitor to set-up their booth without this form on file.** Due to the significant nature of the fines, this policy will be strictly adhered to without exception.

### Not planning on selling at the event?

Simply check off that you are not selling on the show floor and send the form back to us.

### Planning on selling at the event?

We will need a completed Sales Tax Form with your California Seller's Permit Number (mandatory if selling).

### For questions and to apply for a California Sellers Permit:

<http://www.cdtfa.ca.gov/services/permits-licenses.htm>

#### EXHIBITOR INFORMATION

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Contact: \_\_\_\_\_

Booth #: \_\_\_\_\_

Address: \_\_\_\_\_

Suite: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

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**I WILL NOT BE SELLING ANY PRODUCTS ON THE SHOW FLOOR**

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**I WILL BE SELLING PRODUCTS ON THE SHOW FLOOR**

California Seller's Permit Number (mandatory if selling): \_\_\_\_\_

Please upload your Sales Tax Permit form to the Exhibitor Dashboard no later than **April 17, 2020**.

If you have any questions please contact us at the exhibitor hotline: 508-834-6201