

APPLICATION FOR USE OF AN OUTSIDE CONTRACTOR

Exhibitors wishing to use an outside contractor (Independent I&D Firm other than GES Exposition Services) in the Convention Center are **REQUIRED** to provide this form to ISSE Show Management by **DECEMBER 8th, 2018**.

Outside Contractor to be Used: _____

Exhibiting Company Name: _____

Representative's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

All Outside Contractors Are Required to the Following:

1. A list of all exhibitors/clients to be served by your firm (more than 1 form can be submitted).
2. Verification of Liability Insurance coverage. NOTE: If you are subcontracting through a local company, a copy of the insurance coverage must also be submitted.
3. All work is to be performed by full-time employees of your company or hired through the local union. Indicate below if you intend to hire your labor direct or wish to have the Official Contractor, GES Exposition Services, handle it for you:
____ We will hire labor direct with the local union
____ We will have GES, the Official Contractor, hire labor.

Outside Contractors Must Comply with the Following Requirements:

1. Abide by the same rules and regulations pertaining to all ISSE Exhibitors.
2. Admittance to the show floor is allowed only to those with a temporary pass. You must obtain a pass from ISSE Security (Long Beach Convention Center).
3. As an outside contractor, you are expected to keep all equipment within the confines of the booth on which you are working. Only GES Exposition Service, the Official Contractor, is permitted to set up a service desk on the trade show floor. Solicitation on the show floor will automatically result in the revocation of your admittance privileges.
4. No Outside Contractor companies are allowed on the ISSE Floor during Show Hours.

As an exhibitor, you are responsible for the conduct of all personnel hired by your Outside Contractor in conjunction with the ISSE trade show. These guidelines are required to ensure your safety, as well as the safety of all attendees, and for the smooth operation of the ISSE trade show.

Submitted By: _____

Exhibiting Company: _____

Contact Name: _____

Booth Number: _____ Phone: _____

Return this Application with Signature to:

ISSE (danica@probeauty.org)

15825 N. 71st Street, Suite 100

Scottsdale, AZ 85254

Attention: Danica Levy, Tradeshow Manager

For questions, please contact ISSE at 800-468-2274 or 480-455-3433, email danica@probeauty.org.

DUE DECEMBER 8th, 2018