

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

## Natural Products Expo West

Hilton Anaheim

March 10 - 12, 2016

### Official Service Provider

Global Experience Specialists, Inc. (GES)  
7000 Lindell Road  
Las Vegas, NV 89118-4702

Phone (in USA): 800.475.2098  
FAX (in USA): 866.329.1437  
Contact us Online: [www.ges.com/chat](http://www.ges.com/chat)

International Calls: 702.515.5970  
International Faxes: 702.263.1520

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

### Show Information

Standard Booth Size: 10' Wide x 8' Deep  
8' Backwall Drape: Natural Muslin  
3' Sidewall Drape: Natural Muslin  
Aisle Carpet Color: Multi Colored

\*\*\*Booth Carpet is not included but is required\*\*

NOTE: ORDERS PLACED ON-SITE WITHIN 90 MINUTES OF SHOW  
OPENING WILL BE DELIVERED AFTER THE SHOW OPENS.

### Important Dates *Be sure to check all order forms for additional deadlines*

#### Discount Deadline Date

Tuesday, February 16 GES orders must be received with payment by this date.

#### Installation

Tuesday,	March 8	1:00 PM - 5:00 PM	Refer to Target Floorplan for Dates and Times
Wednesday,	March 9	8:00 AM - 5:00 PM	Refer to Target Floorplan for Dates and Times
Thursday,	March 10	8:00 AM - 11:00 AM	

#### Show Hours

Thursday,	March 10	12:00 PM - 6:00 PM
Friday,	March 11	9:00 AM - 6:00 PM
Saturday,	March 12	9:00 AM - 6:00 PM

#### Dismantle

Saturday,	March 12	6:00 PM - 10:00 PM
Sunday,	March 13	8:00 AM - 12:00 PM

**Please take notice - this event moves out on overtime, all applicable surcharges will apply.**

#### Carrier Check-in Post-Show

Sunday, March 13 8:00 AM Carriers post-show must be checked-in by this time.

#### Facility Clear

Sunday, March 13 12:00 PM All exhibitor materials must be removed.

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

**Shipping Addresses** *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES. Contact our international division at: GESLogistic\_international@ges.com. GES will not act as Importer of Record (IOR) or Ultimate Consignee regarding exhibitor freight and will not provide a Power of Attorney to any entity regarding exhibitor freight.

**Advance Shipments to Warehouse:**

c/o GES  
Natural Products Expo West  
(Your Company Name & Booth Number)  
5560 Katella Ave  
Cypress, CA 90630  
USA

**Shipments should arrive on or between:**

January 29 - February 29, 2016  
Hours for receiving are Monday - Friday, 8:00 AM - 3:30 PM

**Direct Shipments to Exhibit Site:**

c/o GES  
Natural Products Expo West  
(Your Company Name & Booth Number)  
Hilton Anaheim  
777 Convention Way  
Anaheim, CA 92802-7435  
USA

**Shipments should arrive on:**

March 8, 2016, 1:00 PM - 5:00 PM  
March 9, 2016, 8:00 AM - 5:00 PM  
Reference Targeted Floorplan for Dates & Times.  
Please send Refrigerated/Frozen shipments to the direct/showsite address.

**Marshaling Yard Site Address:**

c/o GES  
Natural Products Expo West  
(Your Company Name & Booth Number)  
2000 Gene Autry Way  
(Orangewood Lot)  
Anaheim, CA 92806  
USA