

Request for Additional Shipping Labels

Color-coded labels for sending your exhibit materials to the Anaheim Convention Center, advanced GES warehouse and/or the Americold refrigerated/frozen warehouse have been included in this service kit. They will also be shipped to you in late February, or later as confirmations are sent. Different colored labels are used to identify how materials are to be stored (refrigeration, freezer, or dry storage).

Should you need additional labels, you may do either of the following:

1. Create your own colored labels.
 - ✓ To create your own additional labels, locate the appropriate label within the kit and print the label onto the **color paper** indicated on the label.

Important Note: Labels must be copied on the correct color paper for correct handling.

2. Complete and return this form to IDDBA at exhibitorservices@iddba.org, or fax to 608-238-6330.
 - ✓ If you would like IDDBA to send you additional labels, please fill in the **number of labels** you need beside the appropriate label(s).

Number of labels needed	Shipments to GES Warehouse in Anaheim, CA
# _____	Non-refrigerated food and booth materials (arrival from 4/27/17 to 5/26/17) yellow labels (any shipment received at the GES warehouse after 5/26/17 will incur a surcharge)
Number of labels needed	Cold Storage Shipments to Americold (cold storage warehouse)
# _____	Refrigerated food (arrival 04/27/17 - 05/26/17) pink labels
# _____	Frozen food (arrival 04/27/17 - 05/26/17) blue labels
Number of labels needed	Cold Storage Shipments to Anaheim Convention Center
# _____	Refrigerated food (arrival 05/30/17 - 06/6/17) pink labels
# _____	Frozen food (arrival 05/30/17 - 6/6/17) blue labels
Number of labels needed	Shipments to Anaheim Convention Center
# _____	Non-refrigerated food and booth materials (arrival on or after 05/31/17 - based on target) white labels
# _____	Dry Product Storage (arrival 5/31/17 - 6/6/17) tan labels
# _____	Perishable food product for delivery straight to booth, not refrigeration (arrival on or after 05/31/17) green labels

Mail labels to:

Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

For Overnight Service, please provide your UPS or FedEx Number: _____

For more information or if you have questions, please contact:

Exhibits Team

636 Science Drive, Madison, WI 53711

Phone: 608-310-5000 Fax: 608-238-6330

Email: exhibitorservices@iddba.org