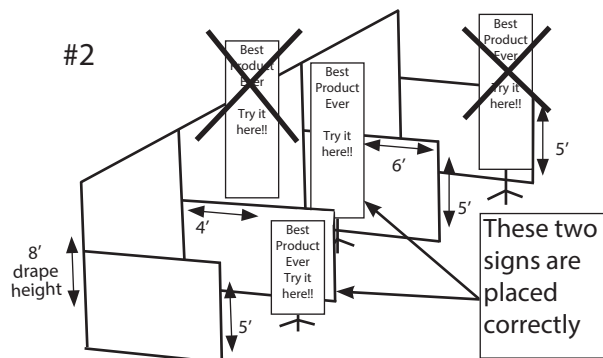
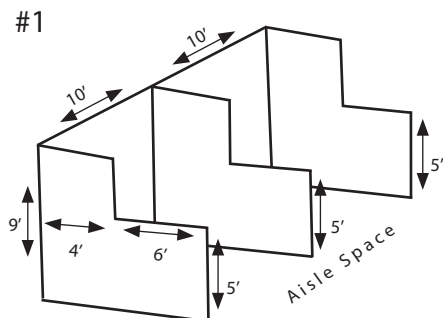


Exhibit Specifications for Inside Booths

Intent: The following specifications are intended to assure uniformity throughout the show. Deviation from these configurations is not allowed, for any reason. All exhibiting companies are responsible for booth size and configuration, which **MUST** fall within the prescribed spatial specifications. Items not meeting IDDBA specifications must be removed or have masking drape installed at the exhibitor's expense. IDDBA will review booths and make final determination regarding suitability.

Standard Inside Booth (10'x10')



- An inside booth (or combination of inside booths) cannot exceed 9' in height along the back wall. **No exceptions.**
 - Any display above the 8' drape must be finished (front and back). You may not show a corporate logo or ID behind your exhibit. As directed by IDDBA Show Management, GES will install masking drape at the exhibitor's expense.
 - The side height limit is no more than 5' tall in the front 6' of the booth (see diagrams #1 & 2).
 - Any use of pop-up or table-top signage must fall within the above height restrictions and not be placed in the aisle space. At show site, exhibitors in violation will receive one written notification to comply with the rule, then the offending signage will be removed until the close of show or covered with masking drape at show management's discretion at the exhibitor's expense (see diagram #2).
 - Each exhibitor is entitled to a reasonable sightline from the aisle regardless of the size of their booth. The general rule of thumb is to be a **good neighbor**.
 - Pipe and drape is for the division of the booths and may not be used as part of an exhibit's structure or support. When using a back drop, the exhibitor must have their own framework to hold it in place.
 - All combustible materials used for exhibit construction or decoration must be fire resistant, such as decorations, draping, skirts, signs, carpeting, table coverings, banners, props, scenery, evergreen trees, bark, angel hair and shrubs and any similar furnishings. All exhibits and displays are subject to inspection by the Fire Marshal and ACC management for compliance.
 - Wood booths must be constructed using ¾" thickness or greater and good quality materials with sufficient strength for the purpose intended.
 - Open flame devices such as sternos, candles, solid alcohol fueled, or other solid fueled type device, are allowed for cooking and hot-holding of food. Each booth using warming/cooking equipment must have at least one 3A40BC fire extinguisher in the booth.
 - Booths shall not be constructed with any roof, ceiling, canopy, tent, awning, or other enclosure which would prevent the sprinkler system from protecting the covered booth area without prior approval from IDDBA, ACC and the Fire Marshal. Written requests must be submitted by April 6, see the **Island Booth Configuration Form** and include detailed plans showing size, location, height, anchoring details and certification of flame retardant for all materials.
- If approved, additional fire prevention measures such as fire watches, electrical ventilation, battery-operated smoke detection devices, automatic sprinkler systems, flow alarm, fire extinguishers, multiple exits, etc., may be required. Please contact IDDBA for details.
- Any area within a booth that is totally enclosed (i.e., walls and roof/ceiling) must have a battery-powered emergency lighting source, to illuminate the exit access from the enclosed area.
 - Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of IDDBA Show Management.

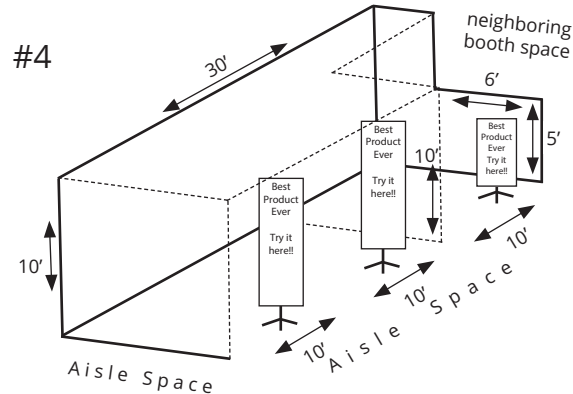
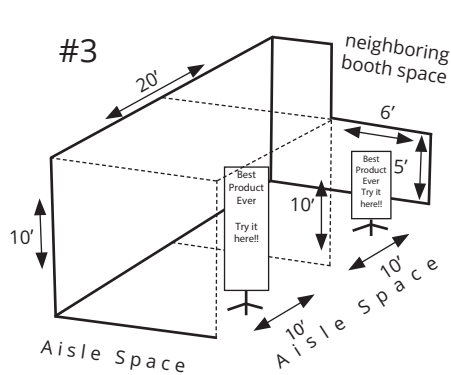
Common Areas

Aisle space shall not be used for exhibit purposes, demonstrations, sampling, display signs, solicitations, or distribution of promotional material. Exhibitors may not use floor space outside of their allotted booth space, which includes exhibit staff, demonstrators, and costumed characters. Exhibits, signs and displays are also prohibited in any of the common public spaces on the premises of the Convention Center.

Exhibit Specifications for Peninsula Booths

Intent: The following specifications are intended to assure uniformity throughout the show. Deviation from these configurations is not allowed, for any reason. All exhibiting companies are responsible for booth size and configuration, which **MUST** fall within the prescribed spatial specifications. Items not meeting IDDBA specifications must be removed or have masking drape installed at the exhibitor's expense. IDDBA will review booths and make final determination regarding suitability.

Peninsula or "B" Booth (10'x20' - 10'x40')



- A peninsula or "B" booth has at least one corner of aisle space.
- A maximum display height of 10' along the back wall is permitted. **No exceptions.**
- Any display above the 8' drape must be finished (front and back). You may not show a corporate logo or ID behind your exhibit. As directed by IDDBA Show Management, GES will install masking drape at the exhibitor's expense.
- Side height limit is no more than 5' tall in the front 6' of the booth (see diagram #3) on the neighboring booth space.
- Booths 30' or more wide within an aisle may increase the height of the center 10' of the booth space to a maximum of 10' up to the front aisle. There must be 10' of space that meets the 5' height restriction on either side of the booth that has adjoining neighbors (see diagram #4).
- Any use of pop-up or table-top signage must fall within the above height restrictions and not be placed in the aisle space. At show site, exhibitors in violation will receive one written notification to comply with the rule, then the offending signage will be removed until the close of show or covered with masking at show management's discretion at the exhibitor's expense (see diagram #2).
- Each exhibitor is entitled to a reasonable sightline from the aisle regardless of the size of their booth. The general rule of thumb is to be a **good neighbor**.
- Open flame devices such as sternos, candles, solid alcohol fueled, or other solid fueled type device, are allowed for cooking and hot-holding of food. Each booth using warming/cooking equipment must have at least one 3A40BC fire extinguisher in the booth.
- Wood booths must be constructed using 1/4" thickness or greater and good quality materials with sufficient strength for the purpose intended.
- All combustible materials used for exhibit construction or decoration must be fire resistant, such as decorations, draping, skirts, signs, carpeting, table coverings, banners, props, scenery, evergreen trees, bark, angel hair and shrubs and any similar furnishings. All exhibits and displays are subject to inspection by the Fire Marshal and ACC management for compliance.
- Booths shall not be constructed with any roof, ceiling, canopy, tent, awning, or other enclosure which would prevent the sprinkler system from protecting the covered booth area without prior approval from IDDBA, ACC and the Fire Marshal. Written requests must be submitted by April 6, see the [Island Booth Configuration Form](#) and include detailed plans showing size, location, height, anchoring details and certification of flame retardant for all materials.

If approved, additional fire prevention measures such as fire watches, electrical ventilation, battery-operated smoke detection devices, automatic sprinkler systems, flow alarm, fire extinguishers, multiple exits, etc., may be required. Please contact IDDBA for details.

- Any area within a booth that is totally enclosed (i.e., walls and roof/ceiling) must have a battery-powered emergency lighting source to illuminate the exit access from the enclosed area.
- Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of IDDBA Show Management.

Common Areas

Aisle space shall not be used for exhibit purposes, demonstrations, sampling, display signs, solicitations, or distribution of promotional material. Exhibitors may not use floor space outside of their allotted booth space, which includes exhibit staff, demonstrators, and costumed characters. Exhibits, signs and displays are also prohibited in any of the common public spaces on the premises of the Convention Center.

Questions? Call the IDDBA Exhibit Department at 608-310-5000.