

Please note that all booths in the North Halls

MUST ship to the Advanced Warehouse

Targeted Show Move-In

Moving into any exposition can be tricky. There are a lot of moving parts and things to remember. Below is key information you need to know for moving into **Natural Products Expo West/Engredea 2018**

When Can I Move-In

When you can move in and set up your booth depends on how you ship your booth materials to show site. The shipping options are:

Advance Shipping:

- Ship your booth materials (**non-perishable items only**) in advance to the GES Advance Warehouse (arrival deadlines apply). The Warehouse address can be found under the Shipping, Drayage, Material Handling and Access Storage tab under Shipping and Material Handling/Drayage. This allows you to confirm your freight has arrived well before move in starts. This is a targeted move in show, your booth materials will arrive on your scheduled inbound target date and time. You will be able to set up your booth at that time. You can find your target move in time under the Move-In/Move-Out Information and Target Floorplan tab by selection the Assigned Move-In and Target Floorplan button.
- Print Advance Shipping labels under the Generate Address Labels at the bottom of ESK home page. They can also be found under the shipping, drayage and material handling tab by clicking on Print Shipping Labels. Remove all old labels from your crates and cartons.
- Material Handling charges will apply and can be estimated under the Shipping, Drayage, Material Handling and Access Storage tab under Shipping and Material Handling/Drayage.
- Address for advance shipping: [Click here](#)

Direct Shipping:

- Ship your booth materials via a freight carrier directly to show site. This is a targeted Move-In show, your scheduled carrier arrival time can be found under the Move-In/Move-Out information and Target Floorplan tab. **Note--Your carrier will have to arrive at the Marshaling Yard at the date and timeframe listed on the target floorplan.** Failure to do so could result in refused freight and additional material handling charges.

- Your carrier will need to check into the marshalling yard at your scheduled inbound target date and time. Once checked-in the driver will be assigned a time and/or dock number and will proceed to the dock at that time to unload the freight. Assignments are on a first come, first serve basis. The freight will be in your booth by the Move-In hours for booth set up, please refer to the target move-in floor plan for the specific day/time.
- Print Advance Shipping labels under the Generate Address Labels at the bottom of ESK home page. They can also be found under the shipping, drayage and material handling tab by clicking on Print Shipping Labels. Remove all old labels from your crates and cartons.
- Material Handling charges will apply and can be estimated under the Shipping, Drayage, Material Handling and Access Storage tab under Shipping and Material Handling/Drayage.

Privately Owned Vehicles (POV):

Cartload Service:

- Cartload Service information is available for exhibitors in POVs driving their booth materials to the show under the Shipping, Drayage, Material Handling and Access Storage tab under Cartload Service tab (restrictions apply).
- Privately Owned Vehicles have to report to the [marshalling yard](#) on their scheduled targeted freight time. They will then be sent to the convention center loading dock for unloading. Cargo vans and moving trucks are considered freight and do not qualify as a POV. The POV lot address and the address to the marshalling yard can be found under the Shipping Addresses tab at the bottom of the home page.

Hand Carry Items:

You can hand-carry your own materials in the exhibit hall provided you do not use material handling equipment to assist you. Use of hand carts, a 2 wheeled dolly, or any four-wheel cart or dolly is prohibited. Hand-carry materials may only be brought in through the front of the exhibit hall. You will not be permitted access to the loading dock or freight areas. You may not leave your car unattended at any time at the curb.

- The designated hand carry location is the main entrance of the Anaheim parking structure and is not eligible to use the POV lot or dock.
- You must move-in during regular installation dates and hours.
- You must abide by the union rules. Please refer to the Show site Work Rules under the Regulations and Guidelines tab.

Still have Questions?

If you still have questions about move-in be sure to use the contact information below to answer any questions you may have.

GES Customer Service: Contact GES if you have questions about order forms, need to place an order or need quotes for material handling or shipping. They can be reached at 1-800-842-6309

Natural Products Expo West/Engredea Client Services Specialist: Contact your Client Services Specialist if you have questions on target move in dates, Hand carry and cartload processes or any other general questions you may have. To Contact your Client Services Specialist [Click Here](#)