

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Natural Products Expo West / Engredea

Anaheim Convention Center
March 11 - 13, 2016

IMPORTANT: IF YOUR BOOTH IS AT THE HILTON ANAHEIM, PLEASE USE THE HILTON ANAHEIM EXHIBITOR MANUAL

Official Service Provider

Global Experience Specialists, Inc. (GES)	Phone (in USA):	800.475.2098	International Calls:	702.515.5970
7000 Lindell Road	FAX (in USA):	866.329.1437	International Faxes:	702.263.1520
Las Vegas, NV 89118-4702	Contact us Online:	www.ges.com/chat		

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

Show Information

Natural Products Expo West

Standard Booth Size: 10' Wide x 10' Deep
8' Backwall Drape: Natural Muslin
3' Side Wall Drape: Natural Muslin
Aisle Carpet Color: Safari

*** Booth Carpet is not included but is required **

Tabletop

2 ft. x 6 ft. x 42 in. table
8' Backwall Drape: Black
8' Backwall Drape: Black
Table Skirt: Beige

Tabletop Exhibits do not require carpet

Engredea

Standard Booth Size: 10' Wide x 10' Deep
8' Backwall Drape: Black
3' Sidewall Drape: Black
Aisle Carpet Color: Safari

Booth Carpet is not included but is required

NOTE: ORDERS PLACED ON-SITE WITHIN 90 MINUTES OF SHOW OPENING WILL BE DELIVERED AFTER THE SHOW OPENS.

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Tuesday, February 16 GES orders must be received with payment by this date.

Installation

Monday,	March 7	8:00 AM - 5:00 PM	Refer to Target Floorplan for Dates and Times.
Tuesday,	March 8	8:00 AM - 5:00 PM	Refer to Target Floorplan for Dates and Times.
Wednesday,	March 9	8:00 AM - 5:00 PM	Refer to Target Floorplan for Dates and Times.
Thursday,	March 10	8:00 AM - 5:00 PM	Refer to Target Floorplan for Dates and Times.

Show Hours

Friday,	March 11	10:00 AM - 6:00 PM	Arena, Arena Lobby and Level 3 open at 9:30 daily.
Saturday,	March 12	10:00 AM - 6:00 PM	
Sunday,	March 13	10:00 AM - 4:00 PM	

Dismantle

Sunday,	March 13	4:00 PM - 10:00 PM	Please take notice - this event moves out on overtime on this day, all applicable surcharges will apply.
Monday,	March 14	8:00 AM - 5:00 PM	
Tuesday,	March 15	8:00 AM - 5:00 PM	
Wednesday,	March 16	8:00 AM - 1:00 PM	

Carrier Check-in Post-Show

Wednesday, March 16 8:00 AM Carriers post-show must be checked-in by this time.

Facility Clear

Wednesday, March 16 11:59 PM All exhibitor materials must be removed.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



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Shipping Addresses Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES. Contact our international division at: GESLogistic_international@ges.com. GES will not act as Importer of Record (IOR) or Ultimate Consignee regarding exhibitor freight and will not provide a Power of Attorney to any entity regarding exhibitor freight.

Advance Shipments to Warehouse:

c/o GES
Natural Products Expo West / Engredea
(Your Company Name & Booth Number)
5560 Katella Ave
Cypress, CA 90630
USA

Shipments should arrive on or between:

January 29 - February 29, 2016
Hours for receiving are Monday - Friday, 8:00 AM - 3:30 PM

Direct Shipments to Exhibit Site:

c/o GES
Natural Products Expo West / Engredea
(Your Company Name & Booth Number)
Anaheim Convention Center
1850 S. West St.
Anaheim, CA 92802
USA

Shipments should arrive on:

March 7, 2016, 8:00 AM - 5:00 PM
March 8, 2016, 8:00 AM - 5:00 PM
March 9, 2016, 8:00 AM - 5:00 PM
March 10, 2016, 8:00 AM - 5:00 PM

Reference Targeted Floorplan for Dates & Times.

Please send Refrigerated/Frozen shipments to the direct/showsite address.

Marshaling Yard Site Address:

c/o GES
Natural Products Expo West / Engredea
(Your Company Name & Booth Number)
2000 Gene Autry Way
(Orangewood Lot)
Anaheim, CA 92806
USA

