

Aerial Drone Approval Form



E3 requires every exhibitor that is planning use of an Aerial Drone during the show to complete and submit the Aerial Drone Form. When planning the use of an Aerial Drone exhibitors **MUST** follow the LACC guidelines found in the LACC section of this manual and get the approval from both Show Management as well as the Los Angeles Convention Center (LACC). Each exhibitor is required to have a designated area for flying the Aerial Drone above the exhibit space and must strictly follow all guidelines put in place by the LACC. Aerial Drones will not be permitted without the prior approval of both parties. Aerial Drones activities must be kept within the confines of the booth space and if filming may only film within the contracted space. **Videography and/or Photography is NOT permitted during Move-In.**

♦ This form must be submitted by **May 16, 2016** to Alida Roberts or Mariella Ley via E-Mail at Aroberts@idgworldexpo.com - MLey@idgworldexpo.com for approval. If the approval form is not submitted Show Management reserves the right to shut down your activities. Call 877.216.6264 if you have any questions.

- ♦ Day, time and duration of flying time (please submit a schedule)
- ♦ Layout/fly -zone design
- ♦ Information regarding security contracted for crowd control and safety precautions
- ♦ Certificates of Insurance

☐ I have read and understand the Aerial Drone Guidelines from the LACC

This is an initial form of contact only. Once received, Show Management and the LACC will contact you after all LACC requirements have been met. Approval is pending until all parties have reviewed your submission.

Nature of Aerial Drone use: _____

COMPANY NAME _____ BOOTH NUMBER _____

CONTACT _____ ON SITE CELL NUMBER _____ E-MAIL _____

SIGNATURE _____

NOTE: If the LACC Fire Marshal requires a fire safety officer on stand-by this is billable to the exhibitor upon full review of the aerial drone operation plan.