Booth Layout - Electrical

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Association of Legal Administrators
Los Angeles Convention Center, West Hall A
May 23 - 25, 2016

Form Deadline Date:
May 2, 2016

Company Name | Email | Phone Number | Booth Number

Main Drop Location
120 V _____ AMPS
208 V Single Phase _____ AMPS
208 V Three Phase _____ AMPS
480 V Three Phase _____ AMPS

Tips

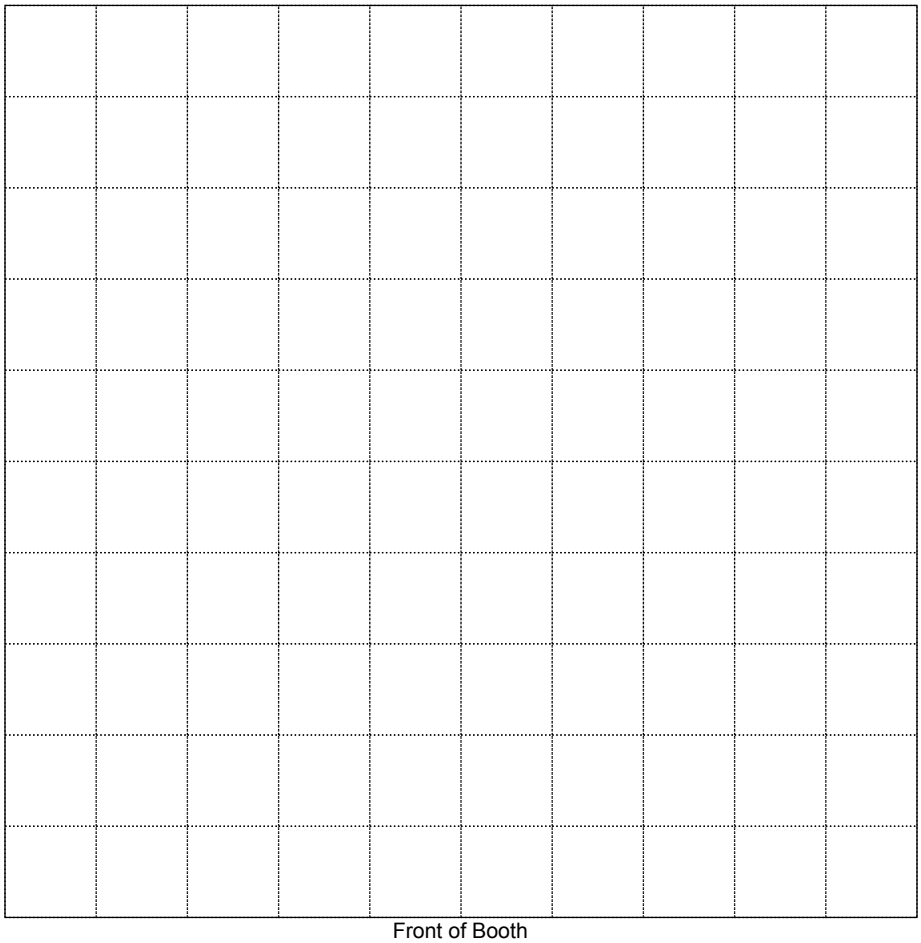
Form Tips:

- Use bold lines to indicate the outline of your booth.
- As a check and balance, please be sure the power allotted on the booth layout form matches the outlet(s) ordered on the Electrical Outlets Order Form. Each power distribution point should have a minimum of 5 amps. No bulking of power is allowed.
- Notate any 24 hour power requirements on the booth layout, i.e.refrigerator, uninterrupted power equipment.
- If this grid scale is too small for easy drawing return a separate sheet indicating booth layout.
- Return multiple booth layouts if necessary. Can be submitted through PDF or CAD.

Step 1. Booth Information

Each square is _____ feet square since my booth is_____ feet wide by_____ feet long.
Back Adjacent Booth or Aisle Number:_____
Right Side Adjacent Booth or Aisle Number:_____
Left Side Adjacent Booth or Aisle Number:_____
Front Adjacent Booth or Aisle Number:_____

Step 2. Draw Your Booth Layout



Front of Booth

Please note the following requirements must be met in order for Booth Layout to be accepted:

- Orientation listed
- Main Drop Location (MDL) listed
- Power distribution points listed
- Readable/Legible

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Review and Return:

Return to Fax: 866.329.1437 • International Fax: 702.263.1520

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