## **PAYMENT AUTHORIZATION FORM**

52 Forest Ave., Suite 6, 2<sup>nd</sup> FI Paramus, NJ 07652

P 201-340-2290; Fax 201-340-2108 E-Mail: info@metromultimedia.com



August 20-22, 2025 Denver, Colorado

DISCOUNT DEADLINE: 8/1/2025

2.0000				
Company:	Booth:	Booth:		
Address:				
City, State, Zip:	Phone:			
Ordered by (Print):				
Email Address:	Fax:			
ESTIMATED TOTALS				
Audio Equipment Total				
Projection Total				
Video and Data Display Total				
Labor Total				
Sub Total Estimate due MetroMultimedia	\$			
Sales Tax Due on Sub Total Amount	\$			
Delivery & Pick Up	\$ 175.00			
Total Due MetroMultimedia	\$			
PAYMENT AUTHORIZATION				
Company Check — Make payable to MetroMultimedia, and reference NEWTOPIA NOW 2025. Mail to: 52 Forest Ave **Please Note — Returned checks are subject to a \$35.00 bounced check fee. ALL CHECKS REQUIRE A CREDIT CARD  Wire Transfers — If paying by wire transfer please contact MetroMultimedia for wire transfer information and include ALL WIRE TRANSFERS REQUIRE A CREDIT CARD BACK UP.  Credit Card — For your convenience, MetroMultimedia Services will use this authorization to charge your credit card check or wire, and any additional amounts incurred as a result of show site orders placed by you or your representa MetroMultimedia charges, and any charges that MetroMultimedia may be obliged to pay on your behalf, including and/or labor charges. Please Complete the information below.  AMEX VISA MASTERCARD DISCOVER  Account Number Visa/MasterCard/Discover (3 Digits), Amex (4 Digital)	e, Suite 6, 2 <sup>nd</sup> <b>BACK UP.</b> de a \$40.00 w  account for y tive. These cl without limita	Floor, Paramus, NJ 07652 vire transfer fee. your advance orders, not paid by charges may include all		
Cardholder Name (Please Print):				
***The cardholder names above hereby authorize MetroMultimedia to charge my credit card for the actual costs of additional services and amounts including, but not limited to, labor to install or remove equipment and/or material commit fraud, I will be held to the full extent of the law.  Cardholder Signature:  Date:  PAYMENT POLICY: MetroMultimedia requires payment of estimated costs in full, including applicable taxes, at the denied without complete payment. All adjustments to charges are to be made prior to completion of event. NO CR	handling char	arges. If there is any intent to		
THE EVENT. Checks <b>must</b> be in US Dollars and drawn on a US Bank.  TAX EXEMPT STATUS: If you are exempt from paying sales tax, you must provide a certificate of exemption for the with your order.				

**EQUIPMENT:** You are responsible for payment on any MetroMultimedia rental equipment.

CANCELLATIONS - EQUIPMENT CANCELLATIONS NOT RECEIVED 48 HRS BEFORE DELIVERY DATE WILL BE CHARGED 100% - \*\* NO EXCEPTIONS \*\* ALL CANCELLATIONS ARE SUBJECT TO A 5% PROCESSING FEE. CANCELLATIONS RECEIVED AFTER DISCOUNT DEADLINE DATE ARE SUBJECT TO A 25% RESTOCKING FEE

## CREATIVE. TECHNICAL.

**MetroMultimedia Order Form** 

52 Forest Ave., Suite 6,  $2^{nd}$  FI Paramus, NJ 07652

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August 20-22, 2025 Denver, Colorado

## **DISCOUNT DEADLINE: 8/1/2025**

Company Name:	вос	otn #:	Booth S	ıze:	
Address: City:		State: Zip:			
Contact Name: Phone:	E-Mail:				
Delivery Date/Time: P	ick Up Date	/Time:			
On Site Contact Name: On	Site Conta	ct Phone:			
Audio Equipment	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
1 Speaker Sound System (Speaker, Stand, Mixer, PCDI)		\$181.00	\$226.25		
2 Speaker Sound System (Speakers, Stands, Mixer, PCDI)		\$301.25	\$376.75		
Wireless Microphone (Lavalier, Handheld Headset)		\$147.00	\$183.75		
10 Channel Audio Mixer (required with use of wireless mic)		\$85.00	\$106.25		ı
Large Venue Sound Systems are available upon request		Please Call	Please Call		·
Projection	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
5K Laser Projector		\$621.00	\$776.25		
Tripod Projection Screen 5' 6' 7' or 8'		\$80.75	\$101.00		
Projector Stand		\$26.00	\$32.50		
Custom Projection options are available upon request		Please Call	Please Call		
Computers & Accessories	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
Lenovo Thinkpad		\$181.00	\$226.25		
MacBook Pro 15"		\$282.50	\$353.25		
Apple iPad		\$73.50	\$92.00		
iPad Floor Stand (available upon request)		Please Call	Please Call		
Video and Data Display	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
Please select Source for Monitor: PC Laptop MAC Laptop _	DVD F	Player M	edia Player	Other:	
43" Flat Panel Display Table Top Wall Mounted		\$322.25	\$402.75		
55" Flat Panel Display Table Top Wall Mounted		\$508.50	\$635.75		
60" Flat Panel Display Table Top Wall Mounted		\$593.50	\$742.00		
70" Flat Panel Display Wall Mounted		\$667.00	\$833.75		
85" Flat Panel Display Wall Mounted		\$1,356.00	\$1,695.00		
40" Touch Screen Panel Display Wall Mounted		\$560.00	\$700.00		
55" Touch Screen Panel Display Wall Mounted		\$951.25	\$1190.00		
*Dual Post Floor Stand for Flat Panel Monitors (for 40" through 70" sizes only)		\$80.75	\$101.00		
*Dual Post Floor Stand Shelf for Laptop		\$17.25	\$21.50		
Media Player (required for USB playback)		\$56.75	\$71.00		
Additional monitors, touchscreens and video walls are available upon request		Please Call	Please Call		
Total Audio, Projection & Video and Data Display					\$
A labor charge of **\$98.00 per hour may be added depending on the type and quantity of equipment ordered.  Labor Total					\$
Grand Total Equipment Rental and Labor  Please Note:  To receive a confirmation of your order prior to event, please e-mail: info@metromultil					\$
Please Note: To re	ceive a confirma	tion of vour order prio	r to event, please e-ma	il: info@metromultir	nedia.com .

Drayage Costs (if applicable) are not included in delivery costs. Regular rate applies if order is received after deadline date.

SUBTOTAL = \_\_ + TAX @ 8.81% = \_ \_+ \$175.00 Deliver & Pick-Up = TOTAL \_ Payment Authorization Form must accompany order.

All Cancellations are subject to a 5% processing fee. Cancellations received after discount deadline date are subject to a 25% restocking fee. Equipment Cancellations not received 72 Hrs. before delivery date will be charged 100% - \*\*NO EXCEPTIONS\*\*

In venues where union rules are in effect, delivery and pick up times may vary depending on availability of laborers.

\*\*Based on Straight Time. Overtime/Double time hours will be charged accordingly.

\*Dual Post Floor Stands and Shelves are only available with order of Flat Panel Display Monitors.