

WELCOME TO THE COLORADO CONVENTION CENTER!

We want to ensure your utility needs are met.
We have not received an **electrical** order form from your
company.

**Power has been pre-set for your convenience.
The cost is not included with your booth space rental.**

Please select one of the following options to process
your electrical order form:

- Complete the attached electrical order form and have it readily available for pick up upon the return of the Exhibitor Services Representative.
- Stop by the Exhibitor Services Client Utility Desk to speak with a representative or simply pick up the Red Phone located at the Service Desk for a direct connection.
- Contact the Exhibitor Services Department directly at 303-228-8027.

**Thank you for exhibiting at the
Colorado Convention Center!**

COLORADO CONVENTION CENTER ON-SITE ORDER FORM

Please return completed form to the Exhibitor Services Client Utility Desk or call Exhibitor Services at 303-228-8027

STANDARD 120V ELECTRICAL ORDER FORM



Order Online, Fax, or Mail at:

Colorado Convention Center
 Attn: Exhibitor Services 303.228.8027 Ph
 700 14th Street 303.228.8101 Fx
 Denver, CO 80202 www.denverconvention.com

Event Name: _____
 Booth # _____ Booth Dimensions _____
 Event Dates _____
 Company Name _____
 Address _____
 City _____ St _____ Zip _____
 Phone _____ Fax _____
 E-mail _____
 Onsite Contact _____

ELECTRICAL SERVICES	QTY	ON-SITE RATE	TOTAL
5 AMPS OR 500 WATTS (Single outlet)		\$155.00	
10 AMPS OR 1000 WATTS (Duplex box)		\$180.00	
20 AMPS OR 2000 WATTS (Quad box)		\$200.00	
TOTAL PAYMENT			

****See Special 120V order form for 24-hour power and overhead drop pricing and ordering.****

ADDITIONAL ITEMS (Electrical Service must be ordered first)	QTY	ON-SITE RATE	TOTAL
SIX PLUG STRIP		\$40.00	
15' EXTENSION CORD		\$30.00	
LABOR (Special placement, changes, or repairs are charged in 1 hour increments.)		\$75.00	
TOTAL PAYMENT			

ONSITE SURCHARGE — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY.

CREDIT CARD NUMBER: <input type="checkbox"/> AMEX <input type="checkbox"/> MC <input type="checkbox"/> VISA <div style="display: flex; justify-content: space-between;"> <div style="width: 20%;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> <div style="width: 20%;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> <div style="width: 20%;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> <div style="width: 20%;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> <div style="width: 20%;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> </div>	EXPIRATION DATE: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
PRINT CARDHOLDERS NAME:	CARDHOLDERS SIGNATURE: <small>SIGNATURE ACKNOWLEDGES PAYMENT POLICIES, ALL CONDITIONS & REGULATIONS</small>

- **All payments must be paid in full** (before services are provided) by Visa, Master Card, American Express, cash, check or money order (payable in U.S. funds on U.S. banks). Enclose money order or check with your order form.
- **Services are provided in the most convenient manner for center electricians** UNLESS booth floor plan is submitted prior to first show move-in date. Services must be ordered and individually identified on a booth floor plan.
- **BOOTH LAYOUT DIMENSIONS**—Please submit booth floor plans with exact placements of each service drop, for spaces larger than 10x10. Special placement, testing and/or changes after the initial set will require additional labor and material charges.
- CCC Electricians **will not split/branch** service to achieve multiple locations. Services must be ordered for each individual location requested. Exhibitors may bring personal UL approved 3-wire extension cords and equipment to distribute if desired.
- **FOR 120V SERVICE LARGER THAN 20A or special needs PLEASE CALL 303.228.8027.**