



Important Exhibitor Information

While the Exhibit Hall is open to the public January 16 - 18th, we request that you arrive by the 15th to set up and to be our guest at the Wednesday Night Opening Party at the Peppermill Resort.

SET UP SCHEDULE:

Tuesday, January 14th: All exhibitors - 8am - 6pm

Wednesday, January 15th: All exhibitors - 8am - 6pm

VOLUNTEERS AVAILABLE FROM 8AM-5PM BOTH DAYS

TEAR DOWN SCHEDULE:

Saturday, January 18th: 5pm - 10pm

VOLUNTEERS AVAILABLE BEGINNING AT 5PM

Sunday, January 19th: 8 am -12 noon - all exhibitors must be out of the hall by noon.

No security will be provided.

VOLUNTEERS AVAILABLE BEGINNING AT 8AM

NAME BADGES – WHAT YOU GET:

Each booth that you have rented entitles you to two (2) Exhibit Hall Passes. These personalized passes entitle you to entrance into the Exhibit hall. Each badge will have a ticket for the Wednesday Night event, the exhibitor breakfasts on Thursday, Friday, and Saturday behind your name tag. As always, we will be having various events including banquets and fundraisers throughout the course of the show. If you would like to purchase tickets for those events, please let me know.

Attached to this letter is the name badge form. If you have multiple booths, simply make the appropriate number of copies. **Please return the list no later than December 16th.** The badges made from the list you send in will show your company name and the names of those people who will be representing you in the booth. Additional badges with meal tickets can be purchased for \$75 per badge. If you do not return the form, you will be issued generic badges printed with only your company name. All badges will be available for pick up at the Exhibitor Desk in Reno beginning on Tuesday, January 14th.

2020 BOOTH SIGNUP - HOW BOOTHS ARE ALLOCATED:

The Sheep Show is returning to Reno, NV for our 2021 Annual Convention. A 2021 Booth Contract and signup information will be included in the packet you will receive upon arrival at the 2020 show. **You will have a specific appointment time to meet with me regarding your spot for next year. Keep in mind that booths are allocated subject to our tenure policy.**

POWER, CHAIRS, ETC (SHOW SERVICES) – HOW TO ORDER:

GES Expo kits will be **EMAILED** in early November from their company office. The kit will be sent electronically via email – check your spam folder if you don't get it. A link will also be available on line at www.wildsheepfoundation.org. If you have not received this kit by the end November please contact us. The order forms for electricity, tables, chairs, and carpet will be in the kit and are all time sensitive.



2020 Sheep Show Badge List

January 16 - 18th, 2020, Reno Sparks Convention Center, Reno, NV

In order to have personalized badges for the upcoming show, please complete the following form and return it **no later than December 16th, 2019**. Badges will be available for pick up at the Exhibitor Registration Desk beginning Tuesday, January 14th. **Remember: if you do not return this form, your name badges will only have your company's name on them, not individual names.**

EXHIBIT BOOTH OPERATORS BADGE LIST

Include the company name below exactly as you want it listed on the name badge:

Two booth passes per 10x10 exhibit space are allotted. Please list individual names for the badges below and circle the ribbons desired.

1st Name: _____
Ribbons: WSF Life Member WSF Regular Member .

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Artist

Outfitter

Donor

2nd Name: _____

Ribbons:	WSF Life Member	WSF Regular Member
	Artist	Donor
	Outfitter	

Artist

Outfitter

Donor

Additional badges - \$75 each (with meal tickets) Check ☐ Visa/MC/Amex ☐
Credit Card# _____/Exp date: _____ CVC Code: _____

Credit Card# _____/Exp date: _____CVC Code: _____

If you have more than one exhibit space or wish to purchase additional badges, make a copy of this form and continue the list.

Thank you for your prompt attention to this matter. I look forward to seeing you in Reno.

Return form to:
Sam Sposito
Wild Sheep Foundation
412 Pronghorn Trail
Bozeman, MT 59718

email: ssposito@wildsheepfoundation.org Phone: 406.404.8757 Fax: 307.527.7117