

What a Woman Wants

South Towne Exposition Center

April 12 - 13, 2013

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GES Information and Order Forms

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

What a Woman Wants

South Towne Exposition Center
April 12 - 13, 2013

Official Service Provider

Global Experience Specialists, Inc. (GES)	Phone (in USA):	800.475.2098	International Calls:	702.515.5970
7000 Lindell Road	FAX (in USA):	866.329.1437	International Faxes:	702.263.1520
Las Vegas, NV 89118-4702	Contact us Online:	www.ges.com/chat		

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

Servicenter Hours

Thursday, April 11, 12:00 PM - 7:00 PM

Show Information

Booth Size: 10' wide x 10' deep
 Backwall Drapes: Purple/Black/Black/Purple
 Sidewall Drapes: Purple
 Facility Carpet Color: Multi-Colored
 Table Skirt Color: Purple
 Aisle Carpet Color: Black
 1 - 6' Skirted Table
 2 - Plastic Contour Chairs
 1 - Wastebasket
 1 - One line ID sign (7"x44") provided automatically

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Tuesday, April 2 GES orders must be received with payment by this date.

Installation

Thursday, April 11 12:00 PM - 7:00 PM

Show Hours

Friday, April 12 10:00 AM - 8:00 PM

Saturday, April 13 10:00 AM - 6:00 PM

Dismantle

Saturday, April 13 6:00 PM - 11:00 PM

Please take notice - this event moves out on overtime, all applicable surcharges will apply

Empty Container Return

Saturday, April 13 6:00 PM Start time for Empty Container Return.

Carrier Check-in Post-Show

Saturday, April 13 6:00 PM Carriers post-show must be checked-in by this time.

Facility Clear

Saturday, April 13 11:59 PM All exhibitor materials must be removed.



All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Shipping Addresses Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES. Contact our international division at: GESLogistic_international@ges.com.

Advance Shipments to Warehouse:

c/o GES
What a Woman Wants
(Your Company Name & Booth Number)
1701 South 5350 West
Salt Lake City, UT 84104
USA

Shipments should arrive on or between:

March 8 - April 8, 2013
Hours for receiving are Monday - Friday, 8:00 AM - 4:30 PM
The GES Warehouse will be CLOSED on Friday, March 29th, 2013 in observance of Good Friday.

Direct Shipments to Exhibit Site:

c/o GES
What a Woman Wants
(Your Company Name & Booth Number)
South Towne Exposition Center
9575 State Street
Sandy, UT 84070
USA

Shipments should arrive on:

April 11, 2013, 8:00 AM - 7:00 PM

Marshaling Yard Site Address:

c/o GES
What a Woman Wants
(Your Company Name & Booth Number)
1201 West North Temple
Salt Lake City, UT 84116
USA



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Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 34 days prior to your show.
- Delivery of Shipments to your booth by your published set-up time.
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to Ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.
- For a rate quote please call GES Logistics at 1.888.454.4437.

How to Ship to Exhibit Site

- Consign all **domestic** shipments c/o GES.
- Do **not** consign **international** shipments c/o GES; however, please contact our international division at: GESLogistic_international@ges.com.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- Complete the enclosed Material Handling Information Sheet.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting truss, make sure it is loaded last so it can be unloaded first.
- For a rate quote please call GES Logistics at 1.888.454.4437.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment. For a rate quote please call GES Logistics at 1.888.454.4437.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your Goods at the end of the show. GES Logistics domestic shipments can be tracked online by going to: www.ges.com/everything/logistics/tracking/.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- **Crated** – Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** – Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Estimating Material Handling Charges, *continued*

- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- **Overtime Surcharges** - Shows that move-in or move-out on weekends or after 4:30 PM during the weekday, may be subject to additional overtime surcharges. See enclosed Material Handling Order Form for details.
- **Late Surcharges** – May be charged an additional overtime surcharge
 - a. If advance freight is received before or after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.
 - b. Freight shipments sent to the show after it has opened.
 - c. Freight shipments that are received at showsite that do not meet their published date & time.
- **Shipment Surcharges** – A surcharge will be incurred per shipment for those that are received with incomplete information on shipping labels identifying company name and booth number and/or shipments that are left on the show floor at the end of the show with no labels and no bill of lading turned in.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the **GES Servicercenter**® or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty." GES has no liability for damage to crates or items sent to empty storage in crates.

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Servicercenter**®. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Measure of Damage

- **Liability** – GES is liable for loss or damage to your Goods only if the loss or damage is caused by GES negligence.
- **Sole Relief** – If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Insurance

All of your Goods should be insured by your own insurance policy. Although we do our best to handle your Goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in this exhibitor service manual. Please read them carefully. It is recommended that your Goods be insured.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

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What a Woman Wants

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 April 12 - 13, 2013

Form Deadline Date:
 April 2, 2013

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Transportation Plus: Ship With GES Logistics To Receive A 10.00% Savings On Material Handling. To set up your savings with Transportation Plus for domestic shipments please call 888.454.4437, or complete the GES Logistics - Domestic Shipping Quote Form (R-8) included in this exhibitor services manual and fax it to 702.515.5972, or email us at GESLogistics@ges.com. For international shipments complete the GES Logistics - International Shipping Quote Form (R-20) in this exhibitor services manual and fax it to 866.329.1437 or 702.263.1520, or email us at GESLogistic_International@ges.com. Call 888.454.4437 for a quote for any shipments that are under 5000 lbs. Transportation Plus does not apply to shipments that are considered Small Package, Local or shipments over 5000 lbs. **Round Trip shipping is required to qualify for Transportation Plus rates.**

Price List

Important Information

Advance Shipment to Warehouse (200 lbs. minimum per shipment)

Crated Materials		Special Handling Materials			
Standard Rates	Transportation Plus Saving Rates	Standard Rates	Transportation Plus Saving Rates		
ST/ST	\$ 76.00 cwt	\$ 68.40 cwt	ST/ST	\$ 98.80 cwt	\$ 88.92 cwt
ST/OT	\$ 99.00 cwt	\$ 89.10 cwt	ST/OT	\$ 128.70 cwt	\$ 115.83 cwt
OT/OT	\$ 121.50 cwt	\$ 109.35 cwt	OT/OT	\$ 157.95 cwt	\$ 142.16 cwt

Direct Shipment to Exhibit Site (200 lbs. minimum per shipment)

Crated Materials		Special Handling Materials			
Standard Rates	Transportation Plus Saving Rates	Standard Rates	Transportation Plus Saving Rates		
ST/ST	\$ 66.00 cwt	\$ 59.40 cwt	ST/ST	\$ 85.80 cwt	\$ 77.22 cwt
ST/OT	\$ 86.00 cwt	\$ 77.40 cwt	ST/OT	\$ 111.80 cwt	\$ 100.62 cwt
OT/OT	\$ 105.50 cwt	\$ 94.95 cwt	OT/OT	\$ 137.15 cwt	\$ 123.44 cwt

Uncrated Materials		
Standard Rates	Transportation Plus Saving Rates	
ST/ST	\$ 105.60 cwt	\$ 95.04 cwt
ST/OT	\$ 137.60 cwt	\$ 123.84 cwt
OT/OT	\$ 168.80 cwt	\$ 151.92 cwt

Advance Shipments to Warehouse: GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments. **Price includes:** unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 34 days (any materials stored beyond 34 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Direct Shipments to Exhibit Site: Price includes: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. However, any materials shipped back to warehouse from exhibit site will incur additional costs applied to your invoice.

Small Packages: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Arrival Dates and Surcharges for Shipments: A 30% (\$50.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received not within the below deadlines.

Advance Dates:

Fri, Mar 8, 2013: Advance shipments may begin arriving at warehouse.
Mon, Apr 8, 2013: Last day for shipments to arrive at warehouse.
The GES Warehouse will be CLOSED on Friday, March 29th, 2013 in observance of Good Friday.

Direct Dates:

Thurs, Apr 11, 2013: Direct shipments may begin arriving at exhibit site after 8:00 AM.
Thurs, Apr 11, 2013: Last day for shipments to arrive at exhibit site by 7:00 PM.

How To Know What Rates To Use Based On Show Move-In/Move-Out:

Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2:00 PM may be charged at the overtime rate.

Overtime: All other times, Saturdays, Sundays, Holidays.

ST/ST: If freight will be handled on straight time into the show and out of the show.

ST/OT: If freight will be handled one way on straight time and one way on overtime, either into the show or out of the show.

OT/OT: If freight will be handled on overtime into the show and out of the show.

Certified Weight Tickets Are Required For All Shipments:

Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays. In the event of weight discrepancies or shipments received without a certified weight certificate, a \$ 18.20 fee will be charged per shipment.

Please Indicate Below

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. **200** pound minimum per shipment.)

_____ pounds ÷ 100 = _____ Total CWT

Shipment Will Be Sent To:

Exhibit Site Warehouse

On Date: _____

By Carrier: _____

Total Number of Pieces: _____

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Place Order Here

(Please Complete R-8 or R-20 for Using GES Logistics)

SMALL PACKAGE DESCRIPTION	PRICE	X QUANTITY = TOTAL PRICE
Small Package, 1st Carton	\$ 46.00	1 \$
Small Package, Each Additional Carton	\$ 23.00	\$

MATERIAL HANDLING DESCRIPTION	PRICE	X CWT	= TOTAL PRICE
			\$
A. Total All Items Ordered			\$
B. Petroleum Surcharge Assessment: 3%		A x 3% = B	\$
C. Payment Enclosed		A + B = C	\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE
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Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

What is "Special" Handling?

Special Handling applies to shipments that are loaded in such a manner as to require additional labor and handling to unload or load out. An additional fee beyond the standard crated rate will apply.

Special Handling Includes:

Ground Loading

- Vehicles that are not dock height, preventing the use of loading docks.

Side Door Loading

- Shipments tendered for delivery in such a manner as to prevent access from the rear of the trailer.

Constricted Space Loading

- Freight loaded "high and tight" or down one side as to make shipments not readily available.

Designated Piece Loading

- When a trailer must be loaded in a particular sequence to ensure fit.

Stacked, Cubed-out, or Loose Shipments

- Shipments loaded in such a manner requiring items to be removed to ground level for delivery to booth.
- Items that would need to be unstacked/stacked, unstrapped/strapped, or loadbars to be removed/installed during the unload or load out process.

Multiple Shipments

- Shipments that are loaded mixed on the truck, failing to maintain shipment integrity and/or have multiple delivery areas.

Mixed Shipments

- Pieces for separate shipments that are loaded mixed throughout the delivery vehicle, or shipments of crated and uncrated goods where the percentage of uncrated is minimal and does not warrant full uncrated rate for shipment.

Improper Delivery Receipts

- Shipments that arrive without individual Bill of Lading. Possible examples might include: UPS, FedEx, company trucks, privately-owned vehicles.

Uncrated Shipments

- Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling Examples:



Side Door Loading



Constricted Space Loading



Stacked Shipments



Uncrated Shipment



Multiple Shipments

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
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What a Woman Wants
 South Towne Exposition Center
 April 12 - 13, 2013

Form Deadline Date:
 April 2, 2013

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Special Freight Services — Small Passenger Vehicles Only!

Maximum Weight 200 lbs

- To facilitate the move-in and move-out of Exhibitors with small exhibit material shipments, Global Experience Specialists, Inc. (GES) is pleased to make available for hire, one (1) laborer with one (1) pushcart, for one (1) trip. Services can be made **one way** from the dock to your booth or your booth to the dock. Charges for these services are \$25.00 each way.
- This service is for those who have **small hand carry items** all of which must fit on a 2' x 6' push cart, in one trip only. **If you arrive with a truck, van, trailer, or truck with trailer filled with exhibit material you will not qualify for this service and will be redirected.**
- A cartload is eight (8) pieces or less, weighing less than 200 lbs. total. There is one cartload allowed per booth.
- Your vehicle must unload on the receiving dock of the exhibit hall. GES personnel will direct vehicles. The cart is not authorized to enter or go to any parking structure. There must be two (2) people with the vehicle; one person to go with your product to the booth space and one person to remove your vehicle from the unloading area to the parking area.
- Freight that is too large or heavy will be charged Material Handling rates.** No personal trucks (one (1) ton & over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.
- To receive this service, go to the Marshaling Yard and watch for the Cartload Service signs. Pre-orders will receive preferential service at show site, you may also order this service at the GES Servicenter.



Place Order Here				
ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
200506	Dock to Booth	\$25.00	1	\$
200506	Booth to Dock	\$25.00	1	\$
A.	Total All items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3% = B	\$
C.	Payment Enclosed		A + B = C	\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.				
Authorized Signature - Please Sign:			X	
			AUTHORIZED NAME - PLEASE PRINT	DATE

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. *Copies of these labels are acceptable if additional labels are needed.*

R-5



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

What a Woman Wants

NAME OF EXHIBITION

0140600017

BOOTH NUMBER

C/O GES

**1701 South 5350 West
Salt Lake City, UT 84104
USA**

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Friday, March 8, 2013 - Monday, April 8, 2013

The GES Warehouse will be CLOSED on Friday, March 29th, 2013 in observance of Good Friday.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____
Number _____ of _____ pieces



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

What a Woman Wants

NAME OF EXHIBITION

0140600017

BOOTH NUMBER

C/O GES

**1701 South 5350 West
Salt Lake City, UT 84104
USA**

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Friday, March 8, 2013 - Monday, April 8, 2013

The GES Warehouse will be CLOSED on Friday, March 29th, 2013 in observance of Good Friday.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____
Number _____ of _____ pieces





FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

What a Woman Wants

NAME OF EXHIBITION

0140600017

BOOTH NUMBER

C/O GES
South Towne Exposition Center
9575 State Street
Sandy, UT 84070
USA

SHIPMENT SHOULD ARRIVE ONLY ON:
Thursday, April 11, 2013 8:00 AM - 7:00 PM

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. In the event of weight discrepancies or shipments received without a certified weight certificate, a \$ 18.20 fee will be charged per shipment.

Carrier _____
Number _____ of _____ pieces



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

What a Woman Wants

NAME OF EXHIBITION

0140600017

BOOTH NUMBER

C/O GES
South Towne Exposition Center
9575 State Street
Sandy, UT 84070
USA

SHIPMENT SHOULD ARRIVE ONLY ON:
Thursday, April 11, 2013 8:00 AM - 7:00 PM

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. In the event of weight discrepancies or shipments received without a certified weight certificate, a \$ 18.20 fee will be charged per shipment.

Carrier _____
Number _____ of _____ pieces



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COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER	
STREET ADDRESS	CITY	STATE	ZIP COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER	
SHOWSITE CONTACT	SHOWSITE CONTACT EMERGENCY PHONE NUMBER	CONTACT'S HOTEL (OPTIONAL)	

Carpet

Link to view images: <http://ges.com/ecomm/info/C1s-Brochure-CORE.pdf>

Standard Pre-Cut Carpet

ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
5001	13 oz. Standard Carpet 10'x10'	6.85	128.00	160.25
5002	13 oz. Standard Carpet 10'x20'	6.85	256.75	321.25
5003	13 oz. Standard Carpet 10'x30'	6.85	403.75	504.50

Furniture and Accessories

Link to view images: <http://ges.com/ecomm/info/A1-Brochure-CORE.pdf>

Chairs

ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
300050	Chair, Plastic Contour, 18"W 18.5"D 32"H	6.85	49.25	61.50
300053	Stool, Contemporary, 17"W 18"D 48"H	6.85	97.00	121.00

Skirted Tables

ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
3004	Table 4', Skirted 4 Sides, 24" x 30" High	6.85	92.75	116.25
3006	Table 6', Skirted 3 Sides, 24" x 30" High	6.85	107.25	134.00
3008	Table 8', Skirted 3 Sides, 24" x 30" High	6.85	121.50	152.00

Skirted Counters

ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
3014	Counter 4', Skirted 4 Sides, 24" x 42" High	6.85	100.00	125.00
3016	Counter 6', Skirted 3 Sides, 24" x 42" High	6.85	121.50	152.00
3018	Counter 8', Skirted 3 Sides, 24" x 42" High	6.85	143.75	179.75

Accessories

ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
300113	Wastebasket	6.85	15.65	19.55

Electrical Rental

120v Motor and Equipment Outlets

ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
700001	005 Amp/500 Watts, 1/4 HP 120V	6.85	90.75	113.50
700002	010 Amp/1000 Watts, 1/4 HP 120V	6.85	160.50	200.75

Place Order Here

ITEM CODE	DESCRIPTION	COLOR CODE	PRICE EACH	X QTY =	TOTAL	X TAX % =	GRAND TOTAL
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
			\$		\$	%	\$
*Calculate tax only if the item is identified as having a tax on the price list.					Payment Enclosed	\$	

Color Options

13 oz. Standard Custom-Cut Carpet Colors
 Black (41), Blue (42), Blue Jay (56), Burgundy (43), Emerald Green (44), Gray (40), Pepper (52) or Red (49), null will be provided if no color is indicated on your order.

Table Skirt Color
 Beige (54), Black (41), Blue (42), Burgundy (43), Forest Green (45), Gold (46), Gray (40), Purple (48), Red (49), Teal (55) or White (50), null will be provided if no color is indicated on your order.

Electrical Power

*Do you need dedicated and 24 hour power?
 Yes No

Payment Policy

Payment for Services — GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharge.
Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).
Method of Payment — Global Experience Specialists accepts MasterCard, Visa, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. *Exhibitors will be charged a \$50.00 fee for returned NSF checks.*
Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.
Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.
Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc., for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/ assess a fuel or energy surcharge on all services as necessary based upon market conditions.

Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e., Expiration Date, Account Number, Contact Information, Type of Card, Signature) **We require your credit card charge authorization to be on file with GES.**

Account Number	<input type="checkbox"/> Corporate Card	<input type="checkbox"/> Personal Card
_____ - _____ - _____ - _____		
PROVIDE EXPIRATION DATE	EXPIRATION DATE	<input type="checkbox"/> MasterCard
▶ _____	_____	<input type="checkbox"/> VISA
		<input type="checkbox"/> American Express
CARDHOLDER'S NAME PLEASE PRINT		
CARDHOLDER'S BILLING ADDRESS CITY		
STATE	ZIP	COUNTRY

To simplify payment, send a check payable to Global Experience Specialists, Inc. (GES) for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of: \$ _____

Enclosed is a check in the amount of: \$ _____

Check Number: _____ Dated: _____

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract. *Credit card charge authorization signature required below.

PLEASE SIGN X AUTHORIZED SIGNATURE / CARDHOLDER'S SIGNATURE _____

 AUTHORIZED NAME - PLEASE PRINT DATE _____

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

What a Woman Wants

South Towne Exposition Center
 April 12 - 13, 2013

Form Deadline Date:
 April 2, 2013

MANDATORY FORM*

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER	
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL	CONTACT'S HOTEL (OPTIONAL)

A unique grid must be completed for each of the following services to ensure proper placement of items in your booth. Please do not combine services onto a single grid. Print/photocopy as needed.

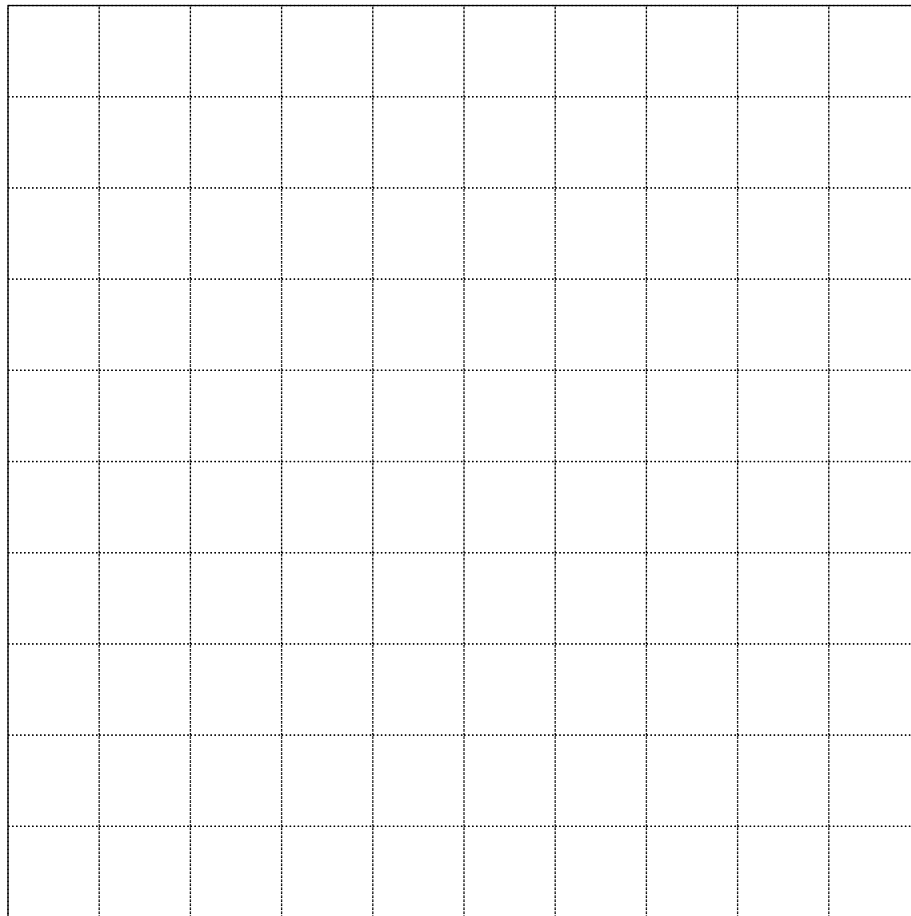
- Electrical Forms (For Non-Standard Distribution) - Form Q-1
- Pegboard / Tackboard - Form Q-1
- Pad and Carpet (if you are not carpeting your entire booth) - Form Q-1

To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (i.e. 1 square = 1 foot) or indicate the dimensions of your booth.
- Mark the adjacent booth numbers or aisle numbers.

Each square is _____ feet square since my booth is _____ feet wide by _____ feet long.

BACK OF BOOTH (indicate adjacent booth or aisle number: _____)



Indicate
 Adjacent
 Booth or
 Aisle Number:

Indicate
 Adjacent
 Booth or
 Aisle Number:

FRONT OF BOOTH (indicate adjacent booth or aisle number: _____)

***This form must be returned to GES for your orders to be processed.**



What a Woman Wants

South Towne Exposition Center

April 12 - 13, 2013

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