



## **FOOD AND BEVERAGE APPROVAL**

DEADLINE: May 9th, 2013

**PRIOR APPROVAL FROM SHOW MANAGEMENT IS REQUIRED BEFORE SUBMITTING TO  
Salt Palace Convention Center**

Instructions for submitting your food and beverage approval –

Please address the following in your written request:

- Company name
- Corporate address
- Booth number
- Contact
- Email address
- Main company telephone number (including area code)
- Items to be provided
- Sample Size
- Hours of Distribution

**Return to APTA via email at [sarahdriver@apta.org](mailto:sarahdriver@apta.org)**

Once approved, contact Monique Spillers, Sales Manager, Utah Food Services, at the Salt Palace Convention Center at 801-531-0226 or email at [monique@utahfoodservices.com](mailto:monique@utahfoodservices.com) to coordinate your requests.

Food vending rules:

- Food samples can only be distributed in up to “bite size” and beverages limited to maximum of 6-ounce container and 5-ounce product.
- Exhibitors providing food are responsible for providing proper handling of food items to prevent spoilage or contamination. Neither APTA nor the Salt Palace Convention Center are responsible for any perishable food items. Please contact the Salt Palace Convention Center to arrange for proper storage. Exhibitors providing food are responsible for maintaining adequate refuse areas for disposal and maintaining the general area.
- All food and beverage distribution requires facility approval and a corkage fee may apply.
- Please also note our Soliciting clause in the [Rules & Regulations](#)