



BOOTH GIVEAWAYS DEADLINE: June 5, 2013

Instructions for submitting your booth giveaways-

Please address the following in your written request:

- Company name
- Corporate address
- Booth number
- Contact
- Email address
- Main company telephone number (including area code)
- Giveaways - Please list those items you will make available to all visitors to your booth. (It is not required that these items pertain to your product or service.)
- Quantity
- Please also note our Soliciting clause in the [Rules & Regulations](#)

Return to APTA via e-mail at sarahdriver@apta.org.

Booth Giveaway rules:

- **All giveaways must be approved in writing by Show Management prior to the deadline.** If giveaways are **NOT** approved you will receive a response.
- The APTA logo cannot be used on any promotional or giveaway items
- All giveaways must be made available to all registrants
- Market research companies that provide gifts in exchange for information must bring a sufficient supply of gifts
- Exhibit booth giveaways should maintain a professional image in line with the meeting's objectives