

Exhibit Design Approval Deadline: May 1, 2020

MANDATORY FOR 20x20 and LARGER BOOTHS, as well as exhibitors that include vertical-tire displays in their booth.

Exhibitors in 20x20 and larger booths, as well as exhibitors that include vertical-tire displays in their booth, are required to submit scale drawings of their exhibit to Show Management **by May 1, 2020** for approval. To make sure your booth is in compliance, please refer to the [Exhibit Construction Guidelines](#). All two-story exhibits require the approval stamp of a structural engineer. (See [Las Vegas Convention Center Regulations](#) for MULTI-LEVEL AND/OR COVERED EXHIBITS.)

As stated in section 30 of – the [Terms and Conditions](#), "To ensure the safety of all MINExpo® participants, it is recommended that machinery and equipment be positioned 12 inches (30.48 centimeters) from the aisle."

The first drawing should be a Plan View (birds-eye) indicating placement of equipment and display materials to scale. The second drawing should be an Elevation View (front) indicating dimensions of back walls, towers, display fixtures, equipment, etc. All layouts should be in compliance with the [Exhibit Construction Guidelines](#) provided in this section. The 20' (6.096m) height limitation pertains to display fixtures only. Hanging signs have unlimited height restriction other than consideration of the exhibit hall's ceiling height. Hanging signs are prohibited in linear booths, i.e. 10x10. Machinery and equipment may be displayed in a manner comparable to actual industrial utilization, but should be positioned so as to minimize interference with the sight line into neighboring booths.

Plans should include all dimensions (length, width, height, etc.), and indicate if booth is a two-story exhibit. Please include a lighting diagram as well.

Please consider your neighbors if plans include building a sightline-blocking solid wall.

Please submit your drawings, photos and/or floorplans by May 1, 2020:

- For files up to 10MB, please email MINExpo Booth Diagrams@heixpo.com.
- For files larger than 10MB, please use a file sharing service (i.e. Dropbox, We Transfer, etc.), and email to MINExpo Booth Diagrams@heixpo.com.

Questions can be directed to MINExpo Booth Diagrams@heixpo.com.