

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

IMEX America 2015

Sands Expo and Convention Center
 October 13 - 15, 2015

Form Deadline Date:
 September 18, 2015

COMPANY NAME			BOOTH NUMBER
CONTACT NAME			
PHONE NUMBER			
FAX NUMBER			
EMAIL ADDRESS			
ADDRESS			
CITY	STATE	ZIP/POSTAL CODE	COUNTRY
CURRENT ASSIGNED TARGET DATE/TIME			
NEW REQUESTED TARGET DATE/TIME			
REASON FOR REQUEST			
<p align="center">All Change Request Forms Due By: September 18, 2015</p>			

This form will be reviewed after the deadline date and you will be contacted with the appropriate approval if request is granted.

Off-target surcharges will apply to all direct shipments received prior to or after your assigned target shipment schedule.

If you have any questions, please contact Penny LauRae

Phone: +1(702) 515-4233 (International Calls Only) | 1-800-842-6309, Option 1, Extension 4233 (Domestic Calls)
 Email: PLauRae@ges.com