WasteExpo '27 Critical Dates & Deadlines Checklist

As Soon as Possible
Read Exhibitor Service Kit (ESK) in its entirety
Review Marketing and Promotional Opportunities
Make Hotel Reservations through OnPeak
Make Airline/Rental Car Reservations
Log In to Update Show Directory Company Listing
Confirm date and time of onsite booth space selection for 2026
Register Booth Personnel for Badges
Submit Exhibitor Appointed Contractor (EAC) Form

	March	Vendor
3/26/2027	Booth Approval Form	WasteExpo
4/08/2027	Discount Date: Lead Retrieval Unit	CDS
3/26/2027	First day for Advance Freight shipments at the warehouse	GES
	April	
4/08/2027	Discount Date: All GES Services	GES
4/08/2027	Discount Date: Internet & Cable Connections	Cox
4/08/2027	Discount Date: Electrical	GES
4/08/2027	Discount Date: Booth Security	United
4/08/2027	Discount Deadline: Audio Visual Equipment	Metro Multimedia
4/26/2027	Last day for Advance Freight shipments at the warehouse	GES

	May	
4/29–5/03	Ship Freight Direct to LVCC	GES

Before Leaving for Show
Create show packets & finalize schedules for staff Include phone numbers, emergency meeting place, show info etc.
Verify ALL travel arrangements
Make sure to have all tracking information for freight sent to show site (just in case)

Show Site
Exhibitor Move-In: 4/29/27 through 5/3/27
Show Dates: 5/4/27 through 5/6/27

Move-Out
Exhibitor Move-Out: 5/6/27 through 5/7/27
Review invoices and verify costs for general contractor, electrical and other vendors

Information Classification: General