

# Waste (360) Healthcare Waste Conference

Thank you for your participation as a tabletop sponsor at the 2025 Healthcare Waste Conference, co-locating with WasteExpo at the Las Vegas Convention Center, Las Vegas, NV. The following is some very important information regarding this year's conference:

## Tuesday, May 6<sup>th</sup> & Wednesday, May 7<sup>th</sup>

- Sessions Located in Room **W228-W229**
- Tabletop Displays Located in Room **W231-W233**

**Set-Up Date, Time and Location:** Monday, May 5<sup>th</sup>, 10:00am – 5:00pm, Rooms W231-W233

**Dismantle:** Wednesday, May 7<sup>th</sup> 3:30pm – 5:00pm

## Sponsor shipping options include:

- Hand carrying your materials to your tabletop display.
- If you have a booth on the show floor, please make sure to use the Healthcare Waste Mailing labels and your Tabletop number so those materials get delivered to the right location.
- Shipping your materials to your respective hotel and hand carrying them to your tabletop display.
- Shipping your materials to the GES advance warehouse. The deadline is Monday, April 28<sup>th</sup>. Use the advance warehouse mailing labels\*
- Shipping your materials directly to the convention center using direct shipment mailing labels\*
  - \*Both options are subject to GES material handling fees. To order and make payment for material handling please contact Lauren Brown at [lbrown@ges.com](mailto:lbrown@ges.com)

## Electrical:

Please note that electrical is not automatically provided. If you require electricity, please contact:

Lauren Brown

[lbrown@ges.com](mailto:lbrown@ges.com)

Phone: 702-515-5839

**Any Additional Services:** See attached order forms.

**Furniture Provided:** The Healthcare Waste Conference will provide you with one **Black** skirted, 6-foot table and two chairs.

\*No additional furniture may be ordered & drape is NOT provided behind the table

**Signage:** (1) 22 x28 sign with your company logo (if it has been provided) otherwise, your company name. This will be placed next to your table. You may wish to provide additional signage for your display table.

\*Please note that you may NOT hang/affix anything on the walls of the ballroom

## WasteExpo:

In addition, Healthcare Waste Conference participants also have access to attend the WasteExpo Exhibit Hall which is in West Halls 1-4.

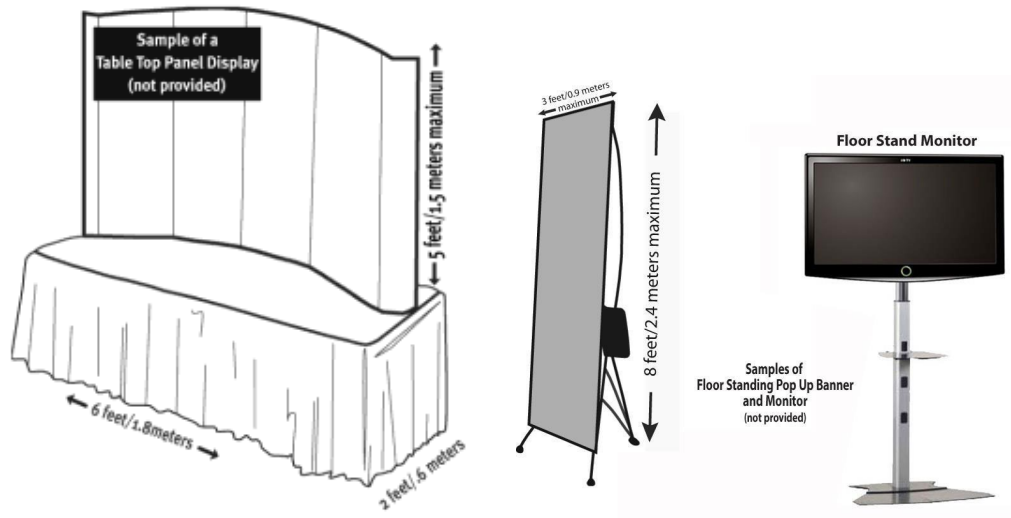
### WasteExpo Exhibit Hall Hours:

Tuesday, May 6 <sup>th</sup>	10:00 am – 5:00 pm
Wednesday, May 7 <sup>th</sup>	10:00 am – 5:00 pm
Thursday, May 8 <sup>th</sup>	10:00 am – 1:00 pm

The Healthcare Waste Tabletops are open to all WasteExpo exhibitors and attendees Tuesday 8:00am – 5:00pm/ Wednesday 8:00am – 3:30pm

If you have any questions before the event please contact Kayla Forni, Operations Coordinator by email at [Kayla.Forni@Informa.com](mailto:Kayla.Forni@Informa.com) or, please stop by the WasteExpo Show office on site located in **Room W234 on Level 2**.

# Ballroom Tabletop Regulations



**Each contracted tabletop space is limited to (not provided):**

ONE table-mounted display [height may not exceed 5ft (1.5m) from the table surface]

**OR**

UP TO TWO TOTAL of the following display combinations:

- Pull-up banner positioned behind the table [maximum 3ft (0.9m) wide and 8ft (2.4m) high]
- Easel positioned behind the table
- Tabletop or floor standing monitor positioned behind or on the table
- Literature stand
- Bag stand

## **Amenities Included:**

- One (1) draped table 6'L x 2'W x 36"H.
- ID sign to display on table
- One (1) chair
- Ballroom is carpeted

## **Tabletop Depth & Height:**

Display space does not extend beyond table width. One chair is placed behind each table.

## **Tabletop Height:**

Exhibit fixtures, signage, products, etc. must be placed on top of the tabletop. There is no drape behind the tables to hang banners and nothing may be affixed to any venue structure. Maximum height permitted on top of the table is 5'0".

**Exhibitors may be asked to remove any display items not in compliance with these guidelines.**