



**MINExpo INTERNATIONAL® 2024**  
**EXHIBITOR RULES AND REGULATIONS**  
September 24-26, 2024  
Las Vegas Convention Center – Las Vegas, Nevada

**MINExpo INTERNATIONAL® 2024 ("MINExpo 2024")** welcomes buyers, manufacturers, manufacturers' representatives, distributors and others of the mining industry. Exhibit Space in MINExpo 2024 is limited to businesses and entities that have contracted and paid for their Exhibit Space.

Each Exhibiting Company (as defined in the *Exhibit Space Contract* and the *Terms and Conditions*) including their respective officers, directors, employees, contractors or subcontractors, agents, representatives, successors and assigns participating in MINExpo 2024 are required to comply with these *Exhibitor Rules and Regulations* ("Rules and Regulations") as set forth below, as well as the "*Terms and Conditions*" stated in the *Exhibit Space Contract* ("Agreement"), and the *Exhibitor Services Manual*, the [Building Users Manual](#), and any modifications or amendments thereto, all of which are fully incorporated by reference in the Agreement. Each of these documents can be accessed on-line at [www.minexpo.com](http://www.minexpo.com). All defined terms (i.e., Capitalized terms) as used in these *Rules and Regulations* shall have the same meaning as set forth in the Defined Terms section of the Agreement *Terms and Conditions*, unless otherwise stated in these *Rules and Regulations*.

In the interest of accountability and safety, and to prevent congestion and crowding, no Exhibitor shall assign or sublet to, or share the space allotted with, another business or firm unless approval has been obtained in writing from the National Mining Association's duly authorized representative. All companies sharing Exhibit Space must have executed an *Exhibit Space Contract* and received approval from NMA to exhibit.

#### **EXHIBIT SPACE INCLUDES**

Inline Exhibit Space includes 8 foot (2.43 meters) high back drapes, 3 foot (.91 meters) high side drapes and a standard ID sign measuring 11 inches x 17 inches (27.94 centimeters x 43.18 centimeters). All other Exhibit Spaces are rented "as is." Additionally, booth space includes:

- An online exhibitor listing, including company description and link to company website;
- Four (4) complimentary Exhibitor staff registrations per 100 square feet of Exhibit Space;
- Exhibit crate removal, storage and return to the exhibition area at the conclusion of MINExpo 2024;
- General cleaning of Exhibit Space. (For double decker booths, only the first level will be cleaned) including vacuuming of carpet and emptying wastebaskets before the opening of each exhibition day (3 days total).

#### **EXHIBITOR REGISTRATION/BADGES**

All Exhibitor personnel staffing a booth at MINExpo 2024 are required to register. Each contracted exhibitor will receive four (4) complimentary badges per every 100 square feet (9.29 square meters) of booth space (200 badge maximum). All personnel, in excess of the complimentary allotment, will pay an exhibitor registration fee of \$50 USD per person (\$75 USD onsite). Exhibitor pre-registration will be available on the MINExpo website. Exhibitor badges will be issued in the name of the contracted Exhibiting Company only. NMA shall have sole control over admission to MINExpo 2024. All exhibit personnel visiting MINExpo 2024 will be admitted according to these *Exhibitor Rules and Regulations* or as amended by NMA. Admission will be by badge only. Identification badges are not transferable.

#### **ACCESS TO EXHIBIT SPACE**

During MINExpo 2024, Exhibitor personnel will have access to their Exhibit Space two (2) hours before the official Exhibition hours each morning and one (1) hour after Exhibition closing. In the event that special cleaning or maintenance requires Exhibitor personnel to enter the Exhibition area prior to these times, a special early entry pass must be secured from NMA seventy-two (72) hours in advance.

#### **INSTALLATION & DISMANTLING**

**Move-In Procedures:** Exhibitor will be assigned a specific target date between September 17, 2024 and September 23, 2024 on which equipment and materials must arrive at LVCC. Compliance with this date is mandatory. Installation must be completed by 3 p.m., Monday, September 23, 2024, to allow for installation of aisle carpet. Packing materials, empties and any booth related equipment are prohibited in the aisle space after 3 p.m. Exhibitor set-up after 3 p.m. must be confined to the Exhibit Space (i.e., sales training, tweaking equipment). All work involved in the erection and dismantling of Exhibits or the movement of freight in the LVCC is under the jurisdiction of the general contractor. **Last-In/First-Out (LIFO):** Exhibits near freight doors may be required to delay installation. Exhibitor should consult the floor plan for those Exhibit Spaces designated as "late set-up". **Empty Container:** Containers must be stored empty. Products or property left inside crates or containers and stored off-site are not the responsibility of National Mining Association, Hall-Erickson, Inc., GES (the general contractor), or the LVCC.

**Move-Out Procedures:** Dismantling of any display or packing of materials cannot begin until 5 p.m. on Thursday, September 26, 2024. Exhibitor is obligated to remain in its assigned Exhibit Space, with the Exhibit in full operation

until the official closing time. Violations of this rule will be considered unprofessional and detrimental to the Exhibition and may affect Exhibitor's future participation in NMA-sponsored trade shows. All move-out operations for MINExpo 2024 must be completed by 5:00 p.m. on, Sunday, September 29, 2024. Exhibitor agrees MINExpo and NMA shall, without incurring any liability for damage or loss, have the right to dismantle and pack any property of Exhibitor if it has failed to do so in the time allotted, or to order such work done at the sole expense of Exhibitor. Exhibitor further agrees that NMA, at its sole discretion, shall have the right and authority to clear from the LVCC any Exhibit material or other property of Exhibitor for which sufficient shipping arrangements have not been made at the sole expense of Exhibitor.

Exhibitor must have an authorized representative present at the Exhibition area throughout all Exhibition periods and during the installation and dismantling of your Exhibit.

#### **NON-EXHIBITING COMPONENT USE**

Exhibitors may not feature the names of non-exhibiting manufacturers in their displays. Should an article of a non-exhibiting manufacturer be required for the proper operation or demonstration of an Exhibitor's Exhibit or display, identification of such article shall be limited to the regular nameplate imprint or other identification of such article that in standard practice appears normally on the article as sold in the industry.

#### **MOVEMENT OF EXHIBIT MATERIAL**

No Exhibit material may be moved into or removed from the Exhibition Areas during the official Exhibition hours except by written permission of NMA. All Exhibits in the LVCC must be in place and display material, cartons and refuse removed from the aisles by the deadline posted in the *Exhibitor Services Manual*. Exhibitor is required to abide by all Exhibition Set-Up/Dismantle Times. If booth/stand set-up deadline is missed, Exhibitor will be required to wait until the next available time as agreed upon by NMA.

#### **EXHIBIT INSPECTIONS**

All Exhibits and display materials may be inspected during set-up days by NMA and/or the General Contractor to ensure compliance with the *Rules and Regulations*. If Exhibitor deviates from the *Rules and Regulations*, they must immediately make modifications to their Exhibit and/or Exhibit Space at Exhibitor's sole cost and expense prior to opening of the Exhibition. NMA reserves the right to prohibit the installation of any item(s).

#### **STRUCTURAL INTEGRITY**

All Exhibits should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment, such as forklifts. Displays should also be able to withstand moderate wind effects that may occur in the Exhibition Areas when freight doors are open. Exhibitors with fabricated exhibits/displays are responsible for the safety/engineering issues related to their Exhibit construction and should carefully check to make sure your Exhibit is in full compliance with the Fire & Safety Regulations as published in the *Exhibitor Services Manual*. Covered exhibits, displays, canopies or multi-level booths must be structurally sound and cannot be installed without NMA's prior written approval.

#### **FIRE PROTECTION**

Exhibitor agrees to abide by all federal, state and local ordinances as published in the Fire & Safety Regulations, found in the *Exhibitor Services Manual*. Combustible materials or explosives are not permitted in or around the LVCC without the prior written permission of NMA. Exhibitor shall not allow their Exhibit Space or displays to block the view of, or impede access to fire alarm boxes, fire hose cabinets, fire extinguishers or other safety equipment.

#### **FLOOR LOAD**

Under no circumstances may the weight of any equipment or Exhibit material exceed the Exhibition Areas' maximum floor loads. Exhibitor accepts full and sole responsibility or liability for any injury or damage to property or person resulting from failure, knowingly or otherwise, to distribute the load of its Exhibit material in conformity with the maximum floor load specifications.

#### **STORAGE OF EXHIBIT SPACE MATERIALS AND EQUIPMENT**

The LVCC does not provide storage for Exhibit materials, crates, or freight of any kind. Neither the LVCC nor NMA will be responsible for any Exhibit materials, freight or crates stored anywhere within the LVCC or elsewhere. No storage of any kind is allowed behind Exhibit Space or near electrical service. A one-day supply of product is permitted within but cannot be stored behind the Exhibit Space. Overnight storage of LPG, natural gas as fuel or compressed gas cylinders is prohibited in the LVCC. All packing containers, wrapping materials, carrying cases, etc., must be stored off the Exhibition floor. NMA and/or the General Contractor will inspect all Exhibits to ensure compliance.

#### **PROPERTY LEFT ON PREMISES**

Exhibitor shall remove from the premises of the LVCC by 5:00 p.m. on Sunday, September 29, all property, goods and effects belonging to Exhibitor or co-exhibitor, or caused by the Exhibitor to be brought on said premises. If any such property is not removed at the above-stated time, NMA shall have the right to store or cause to be stored, or discard any such property, and the Exhibitor shall be charged for all fees and expenses incurred. NMA assumes no

responsibility or liability whatsoever, under any circumstance for related to the handling, storage, removal or discarding of any of Exhibitor's goods, property or effects.

#### **ANCILLARY ACTIVITY**

Exhibitor must confine its sales and marketing activities at MINExpo 2024 to its assigned Exhibit Space. NMA reserves the right of final approval as to which publications, if any, Exhibitor is permitted to exhibit or display within their Exhibit Space or elsewhere within the LVCC during MINExpo 2024. Exhibitor is prohibited from conducting any off-site sales or promotional activities that would take visitors away from the LVCC during published Exhibition hours. Exhibitors may use meeting rooms at the LVCC for sales meetings, food functions, closed Press Conferences or promotional activities or other events (collectively "functions") upon NMA's prior written approval. Meeting rooms cannot be used as hospitality suites for attendees during posted Exhibition hours. Written approval for the functions and reservations for meeting rooms must be obtained through NMA. MINExpo 2024 has an anti-suitcasing and outboarding policy prohibiting Exhibitors and non-exhibiting companies from soliciting attendees in the aisles or other public spaces of the LVCC and/or supporting any event or function within the LVCC and at MINExpo 2024 host hotels that is hosted by a non-exhibiting company. (Please report this activity to NMA's on-site show office immediately.) If Exhibitor is in violation of the above mentioned policies, Exhibitor will be subject to removal of their Exhibit Space at MINExpo 2024 and/or removal of Exhibitor from MINExpo 2024, without refund of any Exhibit Space fees and/or the loss of Exhibit Space selection priority points for MINExpo 2024 and remain liable for any unpaid fees or costs incurred by NMA arising from or related to such removal. Non-exhibiting companies in violation of suitcasing and outboarding policies will have their Show badges confiscated, without refund of any monies paid, will be ejected from the LVCC for the balance of MINExpo 2024, and will not be allowed to attend MINExpo for two (2) future MINExpos from the year of the infraction unless their company becomes an Exhibitor.

#### **ANIMALS**

No animals, including but not limited to reptiles, birds, fish, rodents, or insects may be used as part of any Exhibit or within the Exhibit Space or the LVCC.

#### **BUILDING SERVICES**

All building services including but not limited to internet/Wi-Fi, electrical, water, heating, ventilation, and air conditioning are provided exclusively by the LVCC and its exclusive services providers and not by NMA. NMA assumes no responsibility or liability whatsoever, under any circumstance for any late installation, interruption or disruption of any services that may occur. For additional information about electrical, utilities and lighting services, please refer to the "Utilities" sections in the LVCC *Building Users Manual*.

#### **CARE OF THE BUILDING**

Exhibitor is liable for any damage caused by Exhibitor to the LVCC and surrounding grounds caused during MINExpo 2024, including without limitation during the pre-assembly, staging of equipment, moving in, operation of, moving out of their Exhibit, Exhibition hours, and the dismantling and movement off of the LVCC property. The Exhibitor shall be responsible for any claims, losses, liabilities, damages and expenses relating thereto, and the Exhibitor agrees to protect, indemnify, hold harmless and defend NMA, MINExpo Exhibit Sales Team, LVCC, and all Official Contractors and their respective directors, officers, employees, agents, representatives and successors, against all such claims, losses, liabilities, damages, costs and expenses, including reasonable attorney's fees and costs of litigation. Painting of the floor in Exhibition Areas is not permitted. No coverings, banners, signage or other materials shall be attached or fastened to the floor or walls of the Exhibition Areas in any manner whatsoever without the prior written consent of NMA. Drilling holes in the floors, walls or pavement of the Exhibition Areas to anchor machinery is not permitted. Any damage to the Exhibition Areas and other facilities within the LVCC and or surrounding grounds of the LVCC are the sole responsibility of Exhibitor. Exhibitor will be billed for all costs and expenses related to the repair or replacement of the damaged facilities, property, equipment or furnishing therein.

#### **CHILDREN**

No children, 17 years or younger, will be permitted on the Exhibition Areas regardless of affiliation or circumstances. School-sponsored groups that have the prior written consent of NMA are excluded.

#### **CONTESTS, PROMOTIONS, RAFFLES, MODELS, SOUVENIRS, PRIZES ETC.**

Subject to applicable law, Exhibitor will not be prevented from conducting drawings or contests for prizes and awards during the Event, however, prize contests, drawings, the giving of souvenirs and other promotional items are subject to the control and approval of NMA. Exhibitors should submit full details on any intended activity of this kind to NMA by **June 17, 2024**.

If Exhibitor conducts drawings or contests for prizes, awards, promotional materials, souvenirs, etc. then Exhibitor will be solely responsible for such legal compliance. NMA is not in any way responsible for determining applicable law; nor is NMA liable for such drawing or contests or otherwise and does not endorse any services or products drawn or won. If it is determined that such drawings or contest do not or will not fully comply with applicable law or that the prizes or gives-a-ways being offered are misrepresented as to their value or that such drawings or contest would unduly disrupt the proper functioning of MINExpo 2024 such activities must be ceased immediately, and NMA will have the option to

terminate such drawings or contest or other such activities. Uniformed attendants, models and other employees must be dressed in good taste and remain in Exhibit Space occupied by their employers. For raffle/gaming inquiries, please contact the Nevada State Gaming Control Board at 702.486.2000.

### **DEMONSTRATIONS/NOISE LEVELS (EQUIPMENT, MACHINERY, LIVE MUSIC, PERFORMANCES)**

All Exhibits and demonstrations (i.e., presentations) must be confined to Exhibitor's Exhibit Space only. Visitors to the Exhibit Space must be contained within the perimeters of the same. No overflow into the aisles or other space will be permitted. Demonstrations that impede the flow of traffic in an aisle or cause aisles to be blocked by attendees are prohibited. Exhibitor shall not attract attention into its Exhibit Space by use of live demonstrations not germane to the products or services on exhibit or display within the Exhibit Space. The use of strolling entertainment or displays is prohibited. Costumed personnel, models, employees, and any other personnel hired by Exhibitor at the Event must restrict their activities to the confines of the Exhibitor's Exhibit Space. No bicycles, skateboards, roller blades/skates, pogo sticks or any other wheeled or non-wheeled device will be permitted in the Exhibition halls, in the public/lobby areas or any other areas of the LVCC.

Exhibitors who are operating equipment, sound amplification equipment or other equipment generating noise shall do so only at a level that does not interfere with other exhibitors. The maximum decibel level for equipment or sound amplification will be 80db measured from the perimeter line of the Exhibit Space. Refer to OSHA at <http://www.osha.gov> for more information. NMA reserves the right to prohibit or close down Exhibits that detract or are out of keeping with the character of the Exhibition. Written warnings will be issued if noise level restrictions and or performance standards are not adhered to. Exhibitor's performance will be terminated and or its Exhibit will be closed down after the issuance of three (3) violations warnings (written or verbal) by Show Management. Furthermore, Exhibitor will be liable for all damages or costs incurred by NMA due to such violations, including but not limited to forfeiture of any Exhibit Space rental fee paid.

### **DISTRIBUTION OF MATERIALS/PUBLICATIONS**

The distribution of samples, souvenirs, materials, etc., or other sales or sales promotion activities must be conducted by Exhibitor only from within its Exhibit Space. Exhibitors must confine exhibit sales and marketing activities to their assigned Exhibit Space. NMA reserves the right of final approval as to which publications/literature Exhibitors are allowed to exhibit, display or distribute within their Exhibit Space or elsewhere in the LVCC during MINExpo.

All publications, trade press periodicals, journals, and literature must only be distributed from Exhibitor's Exhibit Space or from the Official Publication Bins. The distribution of any publications, articles or goods or demonstration of services that interferes with the activities of, or obstructs access to, neighboring exhibit spaces, or that obstructs aisles, is prohibited. NMA reserves the right to approve the distribution of any and all promotional materials intended for distribution in the hotel guest rooms, public space, and lobbies of the official convention hotels. Distribution, although authorized by NMA, is subject to individual host hotel restrictions. In no event shall Exhibitor use its Exhibit Space to promote any other exhibition, event, or conference, without the prior written permission of NMA.

Exhibitors and/or their representatives may not bring into the LVCC any articles or take any action (or failure to act) that may, directly or indirectly, invalidate or increase the premiums on the insurance policies held by NMA or LVCC Facility Management, violate the terms of the Agreement, or may cause damage or injury of any kind to the LVCC or any other person, property or equipment of NMA, LVCC Facility Management, or any other exhibitors, participants, or attendees present during MINExpo 2024.

### **DRONE POLICY**

Refer to the "Drones/Unmanned Aerial Systems (UASs) Guidelines" sections in the LVCC *Building Users Manual* for more details.

### **EVENT WIFI/INTERNET NETWORK**

Exhibitor will take steps to protect MINExpo 2024's and the LVCC Wi-Fi/Internet networks and follow security policies as defined by the onsite network provider. Exhibitor is responsible for ensuring that all external PCs and servers have updated anti-virus software and definitions, utilization of appropriate firewalls, wireless networking assignments and the closing of non-essential ports.

### **EXHIBITOR APPOINTED CONTRACTORS (EAC)**

Exhibitor is required to comply with the General Contractor's union requirements in effect in the LVCC. In the interest of the exhibitors, NMA has selected certain firms as official contractors for such services as drayage and rigging, painting, assembly of machinery, electrical, plumbing, custom cleaning, Internet and telephone services, catering, rental of furniture and booth equipment, decorations and signs. All service contractors selected by NMA must employ appropriate union personnel. Exhibitor is required to use the officially appointed contractors for drayage and rigging, overhead sign hanging, labor and rental of mechanical equipment, painting, electrical, plumbing, Internet and telephone services, custom cleaning and food catering. Exhibitor may use contractors other than those appointed by NMA for services other than those listed above, provided that such Exhibitor Appointed Contractors (EACs) comply with the work rules and guidelines in effect in the LVCC and provide a certificate of insurance to NMA. Coverage amounts and sample certificates will be provided in the *Exhibitor Services Manual*. EAC's must be authorized through the Exhibit Service Contractors Association (ESCA) to work in the LVCC and pay applicable LVCC EAC fees. For more

details, visit the following web site: [www. Esca.org](http://www.Esca.org). Exhibitor must advise NMA by May 31, 2024, of their intent to use an EAC. Exhibitors who do not provide a certificate of insurance from their EAC to NMA by June 28, 2024, are bound to use the services of the General Contractor. Any contractor not approved in writing by NMA will not be allowed to enter or operate within the LVCC. Approval forms, insurance coverage amounts, and sample certificates will be provided in the *Exhibitor Services Manual*.

### **FLAMMABLE MATERIALS**

All materials used in Exhibit construction or decorating should be made of fire-retardant materials and be certified as flame retardant. Samples should also be available for testing. Materials that cannot be treated to meet the requirements should not be used. The use of flammable materials necessary to the purpose of Exhibitor's Exhibit, where no other alternative can be used, must receive the express written approval of the local Fire Department and a copy of such written approval must be sent to NMA no less than ninety (90) days before the first move-in day of MINExpo 2024. All materials and fluids, which are flammable, are to be kept in appropriate safety containers. Open flames, butane gas, oxygen tanks, etc. are not permitted. A flame-proofing certificate must be available for inspection. Exhibitor needs to be aware of all local regulations regarding fire/safety and environment, which must be adhered to. (Refer to "Fire and Safety Exhibit Guidelines in the LVCC *Building Users Manual* for more details.) Exhibitors need to dispose of any waste products they generate during the Event in accordance with guidelines established by the Environmental Protection Agency and the LVCC. Containers of flammable liquids are prohibited from display or use in the LVCC. Combustible/flammable materials must not be stored beneath display vehicles.

### **FOOD AND BEVERAGE**

The LVCC's official caterer is the exclusive food service caterer for the LVCC and as such must provide all food and/or beverage items served within the LVCC including Exhibitor's Exhibit Space and meeting/function space. Preparation or services of food and/or beverage items within Exhibitor's Exhibit Space is prohibited, without the prior written approval by NMA and the LVCC authorized representative. Exhibitor must arrange all food and beverage service through the LVCC's official caterer.

### **GENERAL SECURITY**

Materials and other content brought into LVCC is done so at Exhibitor's own risk, including without limitation any Exhibit materials, displays, equipment, items, goods, wares, and any other property including personal property (collectively "property"). NMA will provide access and crowd management personnel during the Exhibition installation, exhibition hours and dismantling of MINExpo 2024 for general safety and security purposes only. The security services provided by NMA are not intended or offered, nor are they to be interpreted by Exhibitors, in any form whatsoever, as a guarantee by NMA or MINExpo 2024 Venue against any loss, theft or damage to Exhibitor or any of Exhibitor's Exhibit, property, materials or possessions. Exhibitor understands and agrees that the provision of such security services constitutes adequate discharge of all obligations of NMA to supervise and protect Exhibitor's Exhibit, property and/or possessions within MINExpo 2024. Exhibitor is solely responsible for the security and safeguarding of their Exhibit Space and its property at all times. Exhibitor may furnish additional guards at its own cost and expense subject to NMA's prior written approval. Exhibitor understands and agrees that NMA is not liable for anything its guard service or MINExpo 2024 Venue security does or fails to do. Exhibitor will not be allowed into the Exhibition Areas of MINExpo 2024 after Exhibition hours.

### **HOSPITALITY SPACE AND ASSOCIATED EXHIBITOR ACTIVITY**

NMA reserves the right to control all group activities sponsored by Exhibitor during the period of MINExpo 2024 whether they are to be held inside or outside the LVCC. Exhibitor must not conduct or schedule tours, meetings, activities, meetings, or other events or activities outside of LVCC during MINExpo 2024's official MINExpo 2024 hours without NMA's prior written approval. Failure to seek the necessary approval from NMA for sponsorship of such an activity will be deemed a material breach of the Agreement by the offending Exhibitor, and NMA shall have the right to remove the offending Exhibitor and its Exhibit and all content therein or related thereto from MINExpo 2024 without recourse, and the offending Exhibitor will forfeit any monies paid to participate or exhibit in MINExpo 2024. Additionally, the offending Exhibitor will have forfeited any right to exhibit or participate at future MINExpo events.

Without limiting the generality of the foregoing, the following specific rules apply: (i) Hospitality or business suites must receive written clearance from NMA; (ii) Hospitality or business suites, meeting rooms or public rooms shall not contain Exhibit equipment or materials without receiving the prior written approval from NMA, and (iii) Hospitality or business suite activities are strictly prohibited during posted meetings or Exhibition hours.

### **HELIUM BALLOONS**

Helium balloons larger than 36 inches (91.44 centimeters) in diameter are allowed only when they are anchored to Exhibits or within the Exhibit Space and do not exceed the maximum allowable height permitted for Exhibit Space occupied. Absolutely no helium balloons shall be permitted for giveaway or sale.

### **LIGHT, SOUND, VIDEOS & TV USE AND TAPING**

Audiovisual presentations and closed-circuit exhibitor-generated materials are permitted within a given Exhibit as long as they are not operating to the detriment of a neighboring exhibitor. The use of sound devices such as: bells, alarms,

etc. or light devices such as strobe lights, lasers or other devices that project images outside of the booth to attract attention is prohibited. Receiving outside broadcasts from Exhibitor sites or content originated by Exhibitor are permitted. All other outside broadcasts are prohibited. Exhibitor may videotape within its Exhibit Space but must comply with the MINExpo Photography/Video/Recording policy for exhibitors (below). For purposes of this policy, "taping" shall include but is not limited to, any and all forms of videotaping, audio or video recording and broadcasting, regardless of the medium. Satellite media tours and "pay for play" agreements between production companies or videography crews and exhibitors are strictly forbidden. Exhibitor agrees to videotape for company use only and an Exhibitor Request to Videotape Form must be completed and returned to NMA.

### **MUSIC LICENSING**

NMA has secured a public performance license with ASCAP, BMI and SESAC. However, Exhibitor will remain responsible for its Intellectual Property obligations as stated in the Intellectual Property Rights (IPR) sections of the *Terms and Conditions*.

### **OVERSIZE/OVERWEIGHT VEHICLES AND LOADS**

The state of Nevada requires special truck permits to move exceptionally large or heavy loads on all roads throughout Nevada, including those into and out of the LVCC. Exhibitor may have logistical issues if bringing in equipment, vehicles, mobile buildings, etc. that is, self-propelled, towed or trailered with dimensions wider than 8 feet 6 inches, taller than 14 feet, longer than 70 feet, have more than 10 feet of overhang, or weighs more than 80,000 pounds. These loads and other unregistered vehicles such as aircraft, heavy equipment, mobile/manufactured homes and buildings will require special routing arrangements. Exhibitor is encouraged to contact a heavy transporter at least 90 days in advance of any required movement. The transporter will coordinate with the appropriate authorities: State permits, city traffic, utilities, pilot escorts, and law enforcement. For more information, contact Nevada DOT Over Dimensional Vehicle Permits Office at 800.552.2127 or visit their website at:

[www.nevadadot.com/business/trucker/overdimensional/](http://www.nevadadot.com/business/trucker/overdimensional/).

### **PHOTOGRAPHY/VIDEO/RECORDING**

Exhibitor may photograph and video its Exhibit area only. Exhibitor shall not photograph, record, or video tape (including without limitation through the use of camera phones, computer/tablet photographic devices, or other photographic or electronic recording devices) of the Exhibition, performances, presentations, product, or other activities at MINExpo 2024 for commercial use, sale, or distribution of any kind without the express written consent of NMA. Exhibitor shall not photograph, record, or videotape the exhibit/display or products of other exhibitors or sponsors.

From time to time, NMA or its agents may take or create photographs, motion pictures, video, sound or other electronic or computerized data recordings (collectively the "Recordings") of MINExpo 2024 in the LVCC, as well as other MINExpo 2024 venues. These Recordings may include images, likenesses, depictions, or representations and/or voices of Exhibitors, and/or Exhibitor's employees, agents, representatives, spokespeople and Exhibitor's Exhibit and related merchandise or displays. Exhibitors may not hinder, obstruct, or interfere in any way with such Recordings whether obtained by Event Management or its agents.

### **SALES AND ORDER-TAKING**

While the taking of orders at the Exhibition is permitted, all order taking activity must be conducted in a manner in keeping with the professional character of the Exhibition. Over the counter retail sales are prohibited. It is prohibited for exhibitors to conduct auctions of their equipment or products during MINExpo 2024. Exhibitor, at its own cost, shall be solely responsible for any orders taken for future delivery of any products or services it makes or transactions it enters into at MINExpo 2024, including but not limited to obtaining all required sales and retail sellers permits from the proper governmental agencies, the payment of any applicable taxes and fees to the proper taxing authority arising from any such sales or transaction, and obtaining, any required permits or licenses or other consents or authorizations required to entered into such sales or transactions. Exhibitor will not permit the delivery of merchandise at MINExpo 2024 Venue without the express prior written permission of NMA. Exhibitor shall indemnify, defend, and hold harmless NMA of and from any liability, cost, damages, and expense arising from or related to any order taking or sales at MINExpo 2024.

### **UNION LABOR AND WORK AGREEMENTS**

Exhibitor hereby agrees to abide by all agreements made between the unions, NMA, its agents, its Official Contractors, and/or the LVCC, as applicable, pertaining to the use of union labor while in the LVCC for MINExpo 2024.

### **DISPLAY REGULATIONS**

Regulations relating to display materials, height limitations, copy, logos, etc. are included in the *Building Users Manual* and the *Exhibitor Services Manual* and by such amendments or additional rules that may be established by NMA, all of which are incorporated by reference as part of the *Exhibit Space Contract*.

#### In-Line Booth Regulations (One or more in-line booths in a straight line)

In-line booths, also called "linear" booths, are generally arranged in a straight line and have neighboring

exhibitors on their immediate right and left, leaving only one side exposed to the aisle. MINExpo 2024 in-line booths will include 3' side drapes which extend out to the aisle line.

- Height/Set-Back: Exhibit fixtures, components and identification signs will be permitted to a maximum height of 8 feet (2.5 meters). All display fixtures over 4 feet (1.22 meters) in height and placed within 10 lineal feet (3.5 meters) of an adjoining exhibit must be confined to the rear 5 feet of the exhibit space to avoid blocking your neighbor's visibility. Exhibitors with larger spaces, 30 lineal feet (9.14 meters) or more, may extend booth fixtures, signage, and other display items all the way to the front line of their exhibit booth; provided that these items are at least 10 lineal feet away from any neighboring booth.
- Hanging Signs: Hanging signs are **prohibited** for in-line booths.
- Canopies and Ceilings: Canopies, including ceilings, umbrellas and canopy frames, can be either decorative or functional (such as to shade computer monitors from ambient light or to allow for hanging products). The bottom of the canopy should not be lower than 7 feet (2.13 meters) from the floor within 5 feet (1.52 meters) of any aisle. Canopy supports should be no wider than 3 inches (.08 meters). Fire and safety regulations are strictly governing the use of canopies, ceilings, and other similar coverings in the LVCC. Please refer to the "Multilevel and/or Covered Exhibits (Indoor)" section of the *LVCC Building Users Manual*.  
IMPORTANT: Exhibitor is cautioned when installing an Exhibit with a ceiling to check with the local fire department to ensure that its Exhibit meets with the necessary fire safety precautions involving smoke alarms, fire extinguishers, sprinkler systems, etc.
- Extended Header Booth: An Extended Header Booth is an in-line booth 20 feet (6.10 meters) or longer with a center extended header. An extended center header is subject to a maximum height of 8 feet (2.438 meters), a maximum width of 20 percent of the length of the Exhibit Space in this case, 4 feet (1.219 meters), or 20 percent of 20 feet, and a maximum depth of 1 foot in height for the horizontal support arms. The vertical panel must be positioned no more than 9 feet (2.743 meters) from the back wall.
- Machinery/Equipment: Machinery and equipment may be displayed in a manner comparable to actual industrial utilization but should be positioned so as to minimize interference with the sight line into neighboring exhibits. To ensure the safety of all MINExpo participants, it is recommended that machinery and equipment be positioned 12 inches (30.48 centimeters) from the aisle when displayed in in-line Exhibit Space booths.

#### Perimeter Booth Regulations

A perimeter booth is an in-line booth that backs up to an outside wall of the Exhibition Area rather than to another exhibitor's exhibit space.

- Height: Exhibit fixtures, components and identifications signs will be permitted to a maximum height of 16 feet (4.88 meters).
- Set-Back: All display fixtures over 4 feet (1.22 meters) in height and placed within 10 lineal feet (3.5 meters) of an adjoining exhibit must be confined to the rear 5 feet of the exhibit space to avoid blocking your neighbor's visibility. Exhibitors with larger spaces, 30 lineal feet (9.14 meters) or more, may extend booth fixtures, signage, and other display items all the way to the front line of their exhibit booth; provided that these items are at least 10 lineal feet away from any neighboring booth.
- Hanging Signs: Hanging signs are prohibited in perimeter booths.

#### Island Booth Regulations

An Island Booth is a booth, 400 square feet or greater, with aisles on four sides. The entire cubic content may be used up to the maximum allowable height.

- Height: Exhibit Fixtures and components will be permitted to a maximum height of 20 feet.
- Multi-Level Exhibit: A multi-level exhibit is a booth where the display fixture includes two or more levels. Multi-level exhibits must be structurally sound and cannot be installed without Show Management prior approval. All multi-level exhibits must submit scale renderings (including all dimensions: height, length, width of back walls, towers, display fixtures, hanging signs, truss and lighting) of its Exhibit Space to Show Management. Please refer to the "Mandatory Secondary Approval" section for more information.
- Fire extinguishers, fire alarms or fire guards, etc. may be required. If Exhibitor is planning to construct two-level displays or utilize roof-top lounge/viewing areas, Exhibitor must meet LVCC Fire Safety Regulations and provide certification of structural safety of their displays. For additional Information about multi-level displays and platform displays, please refer to the "Multi-Level and/or Covered Exhibits" section in the *LVCC Building Users Manual*.
- Hanging Signs, Truss & Graphics: Absolutely nothing may be suspended from the ceiling, beams, trusses, or other structures of the LVCC without prior written approval from NMA and/or LVCC Facility Management. Approval for the use of Hanging Signs and Graphics, at any height, should be received from the Show Management and Venue Management (due to hanging points and weight) at least 60 days prior to installation. Drawings should be available for inspection. All items to be suspended from

the LVCC's ceilings, beams, trusses, or other structures including sign displays, light and sound equipment etc. must be installed by the Official Contractors and are subject to prior approval by NMA and LVCC Facility Management. Signs and truss are limited only by ceiling height and fire regulations but must not exceed any portion of the Exhibit Space perimeter. Truss may be used to hang or secure audio visual equipment, speakers, lights, monitors, and/or projectors. Equipment hanging from truss to be utilized as part of the demonstration of the products or services of Exhibitor must meet all display restrictions in regards to height, placement within the Exhibit, and all exhibit construction guidelines of the Exhibit. Additional information is available in the "Lighting" section of these *Rules and Regulations*. Hanging signs, graphics and truss should be directly over contracted Exhibit Space only.

- Towers: A Tower is a free-standing exhibit component separate from the main Exhibit fixture. The height restriction is the same as that which applies to the appropriate Exhibit Space configuration being used. Towers in excess of 8 feet (2.44 meters) should have drawings available for inspection. Fire and safety regulations in many facilities strictly govern the use of towers. A building permit or safety lines may be required.
- Lighting: Lighting must be directed exclusively into Exhibitor's Exhibit Space, not in the aisles, nor in any other part of the Exhibition Areas.
- **MANDATORY APPROVAL:** All island booth exhibits, multi-level exhibits, exhibits with covered ceilings exceeding 300 square feet, and single-story exhibits exceeding 1,000 square feet, must submit scale renderings (including all dimensions: height, length, width of back walls, towers, display fixtures, hanging signs, truss and lighting) of its Exhibit Space to Show Management.

Plans required are:

- Elevation View
- Plan View
- **MANDATORY SECONDARY APPROVAL:** The following exhibits require secondary approval from the Las Vegas Convention & Visitors' Authority Fire Prevention Office. Submit plans via email: [boothplans@lvcva.com](mailto:boothplans@lvcva.com).
  - Multi-level exhibits (also require engineer stamp of approval)
  - Covered ceilings exceeding 300 square feet
  - Single-story exhibits exceeding 1,000 square feet

#### **NMA RIGHT TO AMEND THE EXHIBITOR RULES AND REGULATIONS**

NMA shall have the right to make or modify, amend, add to or change these *Rules and Regulations* or make changes in floor plan arrangements of Exhibit Space for MINExpo 2024 from time to time, as NMA, in its sole discretion, deems necessary under the circumstances. NMA shall have the final right of determination and enforcement of all *Terms and Conditions* and *Rules and Regulations* related to MINExpo 2024.

#### **NMA DECISIONS**

These Exhibitor *Rules and Regulations* and any *Terms and Conditions* set forth in the Agreement, and any additional rules and regulations, which may be established by the NMA or LVCC Facility Management shall govern the rights and responsibilities of Exhibitors participating in MINExpo 2024. Any and all matters, compliance issues or questions not specifically covered or addressed in the Agreement, or these Exhibitor *Rules and Regulations* will be subject solely to the decision and determination of NMA.

Any violation by Exhibitor of any of the *Exhibit Space Contract*, *Terms and Conditions*, or the *Rules and Regulations* stated herein shall subject Exhibitor to cancellation of its *Exhibit Space Contract* to occupy Exhibit Space, Meeting Space and to forfeiture of any monies paid on account thereof. Upon due notice of such cancellation, NMA shall have the right to take possession of Exhibitor's Exhibit Space, remove all persons and properties of Exhibitor and hold Exhibitor accountable for all risks and expenses incurred in such removal. NMA will have full power in any matter of interpretation, amendment and enforcement of all *Terms and Conditions* and these Exhibitor *Rules and Regulations*, Exhibitor Materials and in the LVCC facility contract, to which NMA is or will be a party as it deems necessary for the general success of MINExpo 2024, and in all instances NMA's decisions and rulings will be final.