



# Catering Order Form



Sodexo Live! holds the exclusive rights to all food and beverage within the Las Vegas Convention Center. This exclusive agreement prohibits exhibitors or other event participants from bringing food or beverage into the Las Vegas Convention Center without the written approval of Sodexo Live! - this includes bottled water.

**A Sodexo Live! bartender is required to dispense all alcoholic beverages.**

Company Name	
Contact Name & Title:	
Billing Address:	
City, State, Zip:	
Main Phone:	
General Email:	

Show Event Name:	
Booth Location (Hall or Lot/Booth or Meeting Room Number)	
Onsite representative:	
Onsite Cell:	
Onsite Email:	
Estimated Number of Guests in Attendance:	

Date of Service	Start Time Of Service	End Time of Service	Quantity	Description	Unit Price	Amount

**Total** \_\_\_\_\_

To ensure availability of menu items, we encourage you to place your order by the catering deadline date listed on the front page of the catering kit.

Email: [exhibitorcateringlvcc@sodexo.com](mailto:exhibitorcateringlvcc@sodexo.com) or For More Information Call: 702-943-6779

**A fee of \$35.00+ will apply for each food and beverage delivery to booths in the exhibit halls - A fee of \$50.00+ will apply for each food and beverage delivery to booths outside the building and lots**

+ = Current State Tax, 8.375%

++ = 19% Service Fee and Current State Tax, 8.375%

