

## EXHIBITING OUTDOORS

### General Guidelines

- Temporary Assembly Structures are structures that have either membrane or solid (hard shell or glass) sides that exceed 4,500 square feet have additional requirements set by Clark County. Refer to Clark County Building and Fire Prevention requirements for temporary structures outdoors.
- All banner material used outside must be made of mesh material (a minimum of 30% pass through) or have wind pockets to allow for air to flow through.
- If pouring a sub-floor made of concrete onto the asphalt, Visqueen must be used under the pour and in the surrounding area. Bonding agents are prohibited.
- Any fuel storage greater than 35 gallons of gasoline or 60 gallons of diesel on property will require a Clark County Building and Fire Prevention Permit.
- LVCVA management reserves the right to make changes on site that is deemed necessary without advanced notification, for safety concerns.
- Power for any exhibit/structure must be provided by GES.

### Generators

- Temporary use of portable generators must be installed/operated by GES and a Clark County permit is required where applicable.
- Vehicle mounted generators, i.e. car haulers, RV etc. as part of an exhibit or utilized during move-in and move-out are not permitted.
- Generators being displayed or part of a product line may be operated with approval from Show Management, specific refueling and fuel storage rules must be followed, and the generator may not power the booth.

### Outdoor Canopies & Tent Structures

All exhibitors placing buildings, canopies, or tents that will be anchored into the surface of the pavement must submit a detailed drawing with the exact placement of the structure to GES, Show Management, and the Las Vegas Convention Center.

- Staking plans should be submitted via upload to GES via the [Graphic Files](#) page and to Show Management via the [Booth Diagram Form](#). Staking plans should be submitted via email to the Las Vegas Convention Center at [conventionservices@lvcva.com](mailto:conventionservices@lvcva.com).
- Exhibitors must have a 2A40BC Fire Extinguisher that has a current Nevada State inspection tag.
- Outdoor tents and/or temporary structures must be installed by an approved EAC.
- EAC's must submit and receive an approved staking plan before staking can occur. Staking plans must be submitted 30 days prior to show open. Submit staking plans to [conventionservices@lvcva.com](mailto:conventionservices@lvcva.com). See additional staking rules below.
- All tents (a structure with a soft top and soft sides) greater than 400 square feet require a Clark County Building and Fire Prevention permit.
- All canopies (covered with a soft top, but no sides) greater than 700 square feet require a Clark

County Building and Fire Prevention permit.

- Self-installed pop-up canopies require either weights or stakes, must be lowered every evening at the close of the show, and depending on weather conditions, may need to be taken down – to be determined by facility on site.

## Staking

- All staking must be drilled. Hand staking is prohibited.
- Anchoring or staking into concrete is prohibited property wide.
- The asphalt must be returned to its original condition. LVCVA standards are:
  - Back fill existing hole(s) with clean, fine type sand. Tamp to within 4" minimum of grade surface.
  - Fill rest of hole(s) within ½" of surface with fine aggregate type patching asphalt, tamp until solid.
  - Cover areas approximately 2" around the patched hole with a good grade of plastic type asphalt sealer with a maximum drying time of 2 hours.

## Truss Structures

- All truss structures require plans to be submitted to Fire Prevention at [boothplans@lvcva.com](mailto:boothplans@lvcva.com), 90 days in advance and must meet American National Standards Institute (ANSI) regulations E-1.21.
  - Depending on the size, attachments and weight, facility may require a third-party engineer stamp of approval. The engineer stamp of approval must include wind load and seismic load. This will be at the exhibitor's expense.
- If an exhibitor has their own ballast (weight) but it is deemed insufficient by the facility, they must procure additional ballast from a local source and/or the show's general contractor at their own expense.

## Permits

For assistance with Clark County Building and Fire Prevention permitting contact the Las Vegas Convention Center Fire Prevention Department at (702) 892-7413 or [boothplans@lvcva.com](mailto:boothplans@lvcva.com). Permits from Clark County Building and Fire Prevention are required for:

- Temporary outdoor tents and membrane structures over 400 square feet.
- Canopies over 700 square feet.
- Outdoor temporary structures over 4,500 square feet
- Spray and dipping booths
- Cryogenic fluids

- Compressed gases
- Mobile fueling of vehicles
- Open flames and candles not used for food warming
- Open flame torches
- Flame effects and pyrotechnics

### Operating Equipment in Outdoor Areas

Operating equipment must be confined to the space assigned to the exhibitor.

The pavement is an asphalt surface and the recommended load limit from LVCVA is 250 pounds per square foot. Any piece of equipment that is over 250 pounds per square foot should be trench plated and the Facilities Department at LVCVA must be notified prior to the installation of the equipment. The equipment cannot break into the surface unless written permission is received from LVCVA and Show Management.

Anchoring equipment into the surface of the pavement is permitted; however, approval from LVCVA is required and the area must be restored to its original condition at the expense of the exhibitor at the conclusion of the Exhibition. However, drilling and/or anchoring into the concrete portions of the lots is not permitted by LVCVA.

Companies holding demonstration are permitted to build up the interior of the exhibit area with sand, gravel, stones, etc.; however, the material must be enclosed with railroad ties, concrete block walls, etc., to retain the material inside the exhibit space. For details, please see Landscaping Materials.

Gasoline and diesel engines can be operated outdoors only and there is no restriction on the height of equipment being demonstrated as long as the exhibitor's equipment remains inside the perimeter of their space, or in the case of tower, the agreed upon designated area.

There are no utilities other than electrical in the outdoor exhibit areas. Exhibitors must arrange for utilities required at their own expense.

Any exhibit with "motion" must be adequately safeguarded. All other Rules & Regulations apply to outdoor operating exhibits.