



INCLUDED IN YOUR EXHIBIT SPACE

Event Management is pleased to provide you with the following complimentary items with your exhibit space:

- Unlimited access to Swapcard lead retrieval capture application for exhibitor's employees. Exhibitor is responsible for providing the device (smart phone, tablet, etc) in which to download the app. An Internet connection is required for Lead Retrieval within the Swapcard app.
- Exhibitor booth staff badges (Please check your contract for pass allotment)
- Exhibitors and their booth location will be listed in our printed Pocket Guide
- Co-marketing tool kit
- 8' high backwall drape in black (excluding Island booth space)
- 3' high sidewall drape in black (excluding Island booth space)

The following items are NOT included in your raw booth space:

- **Carpet** - The hall is carpeted, so booth carpet is not mandatory. If you wish to have custom carpet in your booth and do not own carpet, a carpet order form and styles available can be found in the Booth Furnishings Section of this service manual. If you need help ordering the correct size, please contact GES at (800) 475-2098 or (702) 515-5970.
- **Electricity, Internet and other utilities** - These services can be ordered using the appropriate form in the Additional Show Services Section of this manual.