



Exhibitor Insurance Requirements

This information tells you:

- What insurance coverage you are required to have
- What you need to send us

Required Coverage

As an exhibitor, you are required to carry commercial general liability insurance including products and completed operations, contractor's personal injury and blanket contractual liability insurance at limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage should begin from your first move-in day (February 4th, 2020) and last through your last move-out day (February 7th, 2020) and name **Mandalay Bay Convention Center, MAGIC, WWD, Sourcing, FN PLATFORM, MAGIC MENS PROJECT, PROJECT Womens, Stitch, Pool Tradeshow** as additional insured.

What You Need To Send Us

You do NOT need to send us a certificate of insurance unless we ask you for it. If we do ask you for it you must send it to us within one week of our request. This is a change from the past when we needed you to send us the certificate in advance. Please let your team know that unless we ask, you don't have to send us anything.

How To Purchase The Insurance

Contact your insurance provider to add the event, UBM Americas, and the Convention Center in which you'll be exhibiting. Buy your insurance using the same name you gave us on your exhibit space contract as the "exhibiting company". If that name is different from your corporate name, then please list it as a DBA (doing business as).

The certificate holder name and address for the certificate should read:

MAGIC

INFORMA

2901 28th Street, Suite 100

Santa Monica, CA 90405

Frequently asked questions regarding insurance requirements

Q: How should I notify MAGIC that I have insurance?

A: There is no need to notify MAGIC that you have secured the required coverage. Hold on to certificate / proof of insurance in the event that it is requested.

Q: How long is the insurance valid when purchased through Wells Fargo Insurance Services?

A: Insurance will only cover the specific show in which it was purchased for.