

POV – Hand Carry/Self-Move-In and Cartload Service Instructions

Personally Owned Vehicle (POV)

What is a Personally-Owned Vehicle? A POV, or personally-owned vehicle, is considered to be any vehicle that is primarily designed to transport passengers, not cargo or freight. Please note that these vehicles cannot have any branding and/or company logos on them to be considered a POV.

Examples of POVs: Passenger vehicles under 1 ton: Small pickup trucks, passenger vans, taxis, limos, Uber, Lyft, Cars, etc.

What is not a POV: Company Vehicles of any kind, trailers, moving vans, U-Hauls, Cargo Vans, vehicle with a lift gate, materials on skids/pallets, crates, anything requiring freight moving equipment.



Cartload Service

Cartload Service is available through GES by Ordering [here](#) (200 lbs. max.). GES can help you unload your passenger vehicle.

To Use Cartload Service

- Must have 2 people
- Must have “loose” product (not palletized/crated)
- Total weight of items must be less than 200lbs. (Cartloads that exceed 200lbs will be charged at standard Material Handling rates.)
- Vehicle must be “acceptable” as shown above

If ALL items above apply, you may use Cartload Service! Proceed to the [Marshaling Yard](#).

Cartload Service Marshaling Yard Address (Personally-Owned Vehicles (POV) ONLY):

2982 West Post Rd
Las Vegas, NV 89119
United States of America

- GES can help unload a passenger vehicle by Pre-ordering [Cartload Service](#).
- Move-in may happen at/or after the [Targeted Installation Start Time & Date](#).
- All cartload customers MUST go to the GES [Marshaling Yard](#) to check in **FIRST**.
- Check in with a GES Representative to obtain a dock pass and directions on where to be unloaded.
- Vehicles for [Cartload Service](#) will be unloaded first come, first served as dock space is available.
- GES will direct the vehicle toward the cartload area for unloading.
- Cars may not be left unattended at any time. There must be two (2) people with the vehicle; one person to go with the product to the booth space and one person to remove the vehicle from the dock.
- Cartload service has a **20-minute** max time to unload. Personally-Owned Vehicles that are left unattended will be towed away at the exhibitor's expense.
- POVs may park at the Mandalay Bay Self-Park Garage, after unloading at the dock and then return to the booth for set-up. To find parking rates [here](#).

Mandalay Bay Self- Park Garage (See map below)

3950 S Las Vegas Blvd, Mandalay Bay Rd, Las Vegas, NV 89109

Marshaling Yard Hours

- | | |
|------------------------------|--|
| Monday, October 23 | 6:00 AM – 2:00 PM Carriers must check in by 2:00 PM to be guaranteed same day unloading. |
| Tuesday, October 24 | 6:00 AM – 2:00 PM Carriers must check in by 2:00 PM to be guaranteed same day unloading. |
| Wednesday, October 25 | <u>Freight will not be accepted.</u> |

Hand Carry/Self-Move-In

An exhibitor can **Hand Carry** your own materials to your booth, provided you **do not** use material handling equipment to assist you and you are moving **100lbs max of freight**. Use of hand carts, two-wheeled dollies, or any four-wheel cart or dolly is **prohibited**. You will not be permitted access to the loading dock or freight areas.

- Please see POV/Self-Move-In Map below for unloading area, outside of Expo Hall, Bayside E.
- Cars may not be left unattended at any time. There must be two (2) people with the vehicle; one person to go with the product to the booth space and one person to remove the vehicle. Items unloaded curb side **cannot** be left unattended. There will be a maximum **15-minutes** to unload in the designated areas. Unattended vehicles will be towed away at the exhibitor's expense.
- Personally-Owned Vehicles must be performed by a full-time employee of the exhibiting company and could be asked by the Union for proof of employment (paystub/benefits documentation).

- The use of hand trucks, pallet jacks, lift gates or any other mechanical equipment is **NOT** permitted by anyone other than GES employees.
- Move-in may happen at/or after the [Targeted Installation Start Time & Date](#).
- More detailed Targeted Move-In and Move-Out Instructions can be found [here](#).
- [Show Site Work Rules/Union Jurisdiction Regulations](#) must be abided by.

Still have Questions?

If you still have questions about move-in be sure to use the contact information below to answer any questions you may have.

- **GES Servicenter:** Contact GES if you have questions about order forms, need to place an order or need quotes for material handling or shipping. They can be reached at 1-800-801-7648.
- Contact your [Client Services Specialist](#) if you have questions regarding Target Move-In dates, Hand Carry and Cartload processes or any other general questions you may have.