



Dear Exhibitor,

On behalf of the entire team here at Mandalay Bay Resort and Casino, I'd like to welcome you to our beautiful facility! The experience that you will have here will be like no other, as our dedicated staff works around the clock to ensure the most successful and productive meetings/events! We have created this brochure with the Exhibitor in mind, providing a brief selection of items for convenience in ordering services for your event. We have included many instructional/information pages as well, filled with commonly asked questions and helpful hints.

LISTED BELOW IS A SYNOPSIS OF SERVICES:

Food & Beverage As the exclusive provider for all food and beverage needs, our services range from meeting room coffee services and booth service to receptions, cocktail parties and banquets.

Booth Cleaning As the exclusive cleaning contractor, we offer full booth cleaning services with a professionally-trained staff to ensure quality cleaning.

<u>Technical Services</u> We are pleased to provide a complete range of services for your booth, event or meeting, utilizing equipment that is the cutting edge in technology for the trade show and convention industry. The technical services include Internet Services, Telecommunications, Electrical, Plumbing and Audio Visual services.

We at Mandalay Bay hope that your experience with us will be rewarding and enjoyable. If you have any questions regarding this brochure or placing orders, please email us at MGMexhibitorsvcs@gmail.com for assistance.

Sincerely,

Ms. Linda Paterson Executive Director Convention Services





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SUBMITTING YOUR ORDER FORMS

All booth services must be submitted via our email at MGMexhibitorsvcs@gmail.com

REPORTING TROUBLE WITH SERVICES

In order to allow MGMRI the ability to trouble-shoot any problems you may have with services ordered, **all** reports of trouble with installed or delivered services need to be reported by the Exhibitor **in person** at the Service Desk. Any reports of trouble with installed or delivered services after the event has concluded will not be refunded.

PLACING ORDERS ON-SITE

Onsite orders will be placed in person at the Service Desk. The Service Desk is located on Level 1 of the South Convention Center, next to FedEx Office. MGMRI is not able to take phone orders, as payment and a signature is required EXHIBIT SPACES

There are three (3) major types of exhibit spaces (or booth types) used at trade shows, conventions and events. Please refer

to the Floor Plan page found in this brochure for more information.



FLOOR PLAN

Please use this grid if you do not have your own floor plan to send in for Electrical, Telephone location, Internet line, & Cable outlet location. If services are only required at the rear of an in-line booth, this form is not required.

Include booth layout (with surrounding booth AND aisles) with service locations on diagram. All lines are wired from the floor. A relocation fee will be charged for any moves required. After installation, labor charges will apply if additional work is needed.

OUTLET GRID

Mark the adjacent booth #s for orientationWrite in measurements or use boxes as a scale for outlet locations

For electrical order	s, please use t	he below legend:					
Indicate booth type:	Island	Peninsula			r adjacent booth #'		
X = Main Distributior	n Point 🔶	= 5amp/500watt	▲ = 10amp/10	000watt ★ 😑	15amp/1500watt	• = 20a	amp/200 watt
Each square =	feet	Adjacent	Booth or aisle #				
		Adjacent					
							Adjacent Booth or aisle #
							cent
le #							Boo
or ais							th or
Adjacent Booth or aisle #							aisl
t Bo							e #
acen							
Adj							
		Adiacent	Booth or aisle #				
Event Name:	Supply	Side West 2	023		any Name:		
Event Dates:	Octobe	r 25th 26th, 2	2023	Cont	act Name:		
Booth #:				Contact	Number:		



CLEANING ORDER FORM

Show Name

Show Date

SupplySide West 2023

October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:				Booth No:			
Street Address:	City:		State:	Postal Code:			
Phone #:	EXT:	Fax #:					
Print Name:	Signature:						
Contact's E-mail:	On-site Contact/Cell #:						

Booth cleaning is NOT part of your booth package. If you would like your booth cleaned each night, services must be ordered. If you plan to serve food and/or beverage in your booth, it is required that you order Periodic Porter Service.

The official cleaning contractor is United National Maintenance and provides all of your needs for event cleaning services. No other cleaning companies are allowed on the show floor except for initial wipe down. Booth cleaning is performed each night at the Exhibitor's expense. Any requests for Booth Cleaning once on Show Site must be done in person at the Service Desk. Booth Cleaning will not be performed if the plastic is not removed from your booth area the night before show opens.

Floor Cleaning charges are based on the size of your BOOTH in Square Feet with a 100 sq ft minimum. If your show is based in Square Meters, please convert to Square Feet before submitting. To order this service, multiply the Square Feet by the price per Square Foot then by the number of days you will require the service. (Example: 100 SQ FT X \$.33 X 3 days = \$96) Cleaning times vary and are based on the show schedule. Please refer to your General Service Contractor for trash cans, MGMRI does not provide these items.

DESCRIPTION		<u>SQUARE</u> FOOTAGE	Х	<u># OF</u> DAYS	Х	PRICE	=	TOTAL
Booth Vacuuming Provides a one time vacuum ar show ready.	nd trash empty to make the booth		x		x	\$.48 p/sq.ft]= [
Damp Mop Custom flooring - does not include deep cle	ean or wax		X		X	\$.60 p/sq.ft	=	
Shampoo Service Shampoo & vacuum 1 day prio	r to show open to be show ready		X		X	\$1.55 p/sq.ft	=	
Spot Shampoo Carpet (up to 100 sq. ft.)			X		X	\$50.00 each]= [
Spot Shampoo Carpet (101 sq. ft. & above)			X		X	\$.80p/sq.ft]= [
Concrete Waxing Service - Deep clean & wax			X		X	\$1.00 p/sq.ft]= [
Concrete Cleaning Service - Deep clean & mop (wax not included)					X	\$1.00 p/sq.ft]= [
Anti-Static Treatment - treatment to remove static	c from carpet		X		X	\$.50 p/sq.ft]= [
Periodic Porter (up to 1000 sq. ft.)	Periodic Porter service is performed by a cleaning				х	\$65.00	=	
Periodic Porter (1001 - 3000 sq. ft.)	attendant approximately every				х	\$107.00	=	
Periodic Porter (3001 sq. ft. & above)	ninety (90) minutes. Price is per day.				x	\$630.00	=	
All Day/Specialty Porter (up to 1000 sq. ft.)	An All Day Porter will be assigned to your booth for the				x	\$160.00	=	
All Day/Specialty Porter (1001 - 3000 sq. ft.)	length of the Show hours for				x	\$315.00	=	
All Day/Specialty Porter (3001 sq. ft. & above)	each day service is ordered. Price is per day.				х	\$630.00	= [
						TOTAL		
Order Comments:								

nents: For at

For questions or assistance, email us at MGMexhibitorsvcs@gmail.com

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED IN THIS BROCHURE. MGMRI IS NOT RESPONSIBLE FOR TERMS & CONDITIONS AND/OR ORDER FORMS THAT MAY HAVE BEEN REMOVED PRIOR TO DISTRIBUTION. For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGMRI agrees to charge the Third Party Agent. The Exhibitor and their designated agent must both complete the "Third Party Agent Form". All balances due must be settled prior to show close. Credits or refunds will not be issued on services installed as ordered even though not used. Please review all Orders and invoices prior to leaving show site. Read all forms thoroughly for instructions and conditions. By providing this fax number and/or email address and signing this form, Exhibitor gives permission to Trade Show Organizer and MGMRI to fax Exhibitor at this fax number or to email at this email address. Cancellations must be made in writing twenty-one (21) days prior to first day of general service contractor move-in to avoid a 50% cancellation fee. Refunds will not be given for orders cancelled less than seventy-two (72) hours prior to first day of general service contractor move-in.



FOOD & BEVERAGE FORM

Show Name SupplySide West 2023

Show Date October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:						воот	TH #:
Street Address:		City:		State:	Post	tal Code	ə:
Phone #:		EXT: F	ax #:		I		
Print Name:		Signature:					
Contact's E-mail:		On-site Contact/Cell #:	:				
MGMRI retains the exclusive rights for all food and I	 Deverage services therein.	It is not permissible to	bring or sell a	ny food o	r beverage o	n the	premises. Use of
outside catering services is prohibited. Failure to co be entitled.	-		-	-	-	-	
Exhibitors Sampling product: If you will be email MGMexhibitorsvcs@gmail.com to request a San		t that is manufacture	ed, produced	or dist	ributed by	your	company,
TABLES & ELECTRICAL REQUIREMENTS: The faci appropriate contractor.	lity does not provide tables o	or electricity in your exhi	bit space. Tab	les and e	ectricity must	: be or	dered through the
Food is served on disposable ware: It is your respons are not disposable will be removed from your booth bas time, please indicate as such with your order.		•					•
No refresh services are available on the show flood accordingly on your advanced order. If you need to reord		•	e replenished t	hroughout	the show, pl	ease s	chedule deliveries
Periodic Porter Service required: Exhibitors ordering f	ood and beverage are require	ed to order Periodic Porte	r Service. Refe	r to the Cle	aning order fo	orm.	
Complete a separate order form for each day of servi	ce.						
All items served in quantities of	12 except where noted an	d includes serving uter	nsils and cond	liments w	here necess	sary	
DESCRIPTION		Delivery Date & Tir	me <u>PRICE</u>	x	QTY	=	TOTAL
Assorted Gatorade & G2 Gatorade per 12				00 X		7= 1	
Bottled Water - Individual *per 12				00 X			
Coconut Water *per 12				00 X			
Coffee *per gallon				50 X			
Energy Drinks - Individual Assorted - *per 12				00 X			
Fruit Juices *per 12				00 X		-	
Fruit Smoothies - Assorted *per 12				00 X		-	
ICE - per 5 pound bucket *each				50 X		=	
Iced Tea, Freshly Brewed *per gallon				00 X		=	
Sodas - Individual Assorted *per 12				00 X		- 1	
Starbucks Cold Brew *per 12			\$ 156.	00 X		=	
Starbucks Frappacinos *per 12				00 X		=	
Tea - Hot *per gallon			\$ 136.	50 X		=	
Water Bottle - Five Gallon, includes 50 cups *p	er bottle		\$ 100.	00 X		=	
Water Cooler Rental - includes 5 gallon water bo							
cups *per cooler			\$ 225.	00 X		=	
Order Comments:	For questions or	assistance, email	us		Subtota	.i	
	at MGMexhibitorsvcs		8.375%	Tax & 249	% Service Fee	•	
					TOTAL		
YOUR SIGNATURE DENOTES ACCEPTANCE OF AL your display and pay for services, MGMRI agrees to cha All balances due must be settled prior to delivery of set address and signing this form, Exhibitor gives permiss Cancellation Policy: Written cancellation of orders and s orders cancelled with less that seventy-two (72) hours	rge the Third Party Agent. T rvices. Please review all Orc sion to Trade Show Organiz ervices must be received by	The Exhibitor & their designed ders and invoices prior to the and MGMRI to fax E MGMRI seventy two (72)	gnated agent m b leaving show exhibitor at this b hours prior to	ust both c site. By p fax numb scheduled	omplete the " ⁻ providing this t per or to ema delivery time	Third F fax nur ail at th to rec	Party Agent Form". mber and/or email nis email address. eive a refund. Any

Exhibitors are responsible for the return of each Water Cooler and empty bottles. There will be a \$150.00 charge for each unit not returned. There is no refund for unused

bottles or sleeves of cups.



FOOD & BEVERAGE FORM

SupplySide West 2023

Show Date

Show Name

October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:							BOO	FH #:
Street Address:		City:		State:		Posta	al Cod	ə:
Phone #:		EXT:	Fax #:					
Print Name:		Signature:						
Contact's E-mail:		On-site Contact/Cell #:						
MGMRI retains the exclusive rights for all food and outside catering services is prohibited. Failure to o be entitled. Exhibitors Sampling product: If you will b	omply with this		rkage cha	rge, service	fee, a	and any other	dama	ages to which MGMRI may
MGMexhibitorsvcs@gmail.com to request a Sample Aut			manalaote	ilou, piouu	Jou		,	your company, omai
TABLES & ELECTRICAL REQUIREMENTS: The face appropriate contractor.	ility does not pro	ovide tables or electricity	in your ex	hibit space.	Table	es and electric	ity m	ust be ordered through the
Food is served on disposable ware: It is your respon- are not disposable will be removed from your booth ba- time, please indicate as such with your order.								
No refresh services are available on the show flo accordingly on your advanced order. If you need to reo				be replenist	ned th	roughout the	show	, please schedule deliveries
Periodic Porter Service required: Exhibitors ordering	food and beverag	ge are required to order Pe	eriodic Por	er Service. R	lefer t	o the Cleaning	ordei	form.
Complete a separate order form for each day of serv	vice.							
All items served in quantities of		ere noted and includes	serving ut	ensils and o	condi	ments where	nece	essary
DESCRIPTION		Delivery Date & Tin	<u>ne</u>	PRICE	Х	<u>QTY</u>	=	<u>TOTAL</u>
Bagels with Cream Cheese *per 12			\$	125.00	X		=	
Breakfast Pastry Basket - Assorted *per 12			\$	91.00	X		=	
Cookies - Prepackaged Individual Assorted * p	ər 12		\$	109.00	X		=	
Dessert Bars - Assorted Individual *per 12			\$	91.00	X		=	
Muffins - Individual Assorted * per 12			\$	91.00	x		=	
Assorted Kind Bars *per 12			\$	187.00	x		=	
Granola Bars - Individual Assorted *per 12			\$	109.00	x		=	
Assorted Sandwiches/Wraps - serves 12 *per tr	ау		\$	195.00	x		=	
Giant Cookies - per 12	-		\$	91.00	x		=	
Mini Croissant Sandwiches - Serves 12 people	* per tray		\$	143.00	x		=	
Brownies - Individual * per 12			\$	91.00	x		=	
Candy Bars - Assorted *per 12			\$	109.00	X		=	
Ice Cream Bars - Individual *per 12			\$	110.00	X		=	
Popcorn - Individual Bags *per 12			\$	109.00	X		=	
Trail Mix - Individual Bags *per 12			\$	125.00	x		=	
Kettle Chips - Individual Assorted *per 12	-		\$	109.00	x		=	
Protein Bars - Individual Assorted *per 12			\$	125.00	x		=	
Order Comments:	Eor questi	ons or assistance, em	ail			Subtotal		
		us at	all	8.375% Tax	& 24	% Service Fee		
	MGMext	nibitorsvcs@gmail.com	า			TOTAL		

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS. For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGMRI agrees to charge the Third Party Agent. The Exhibitor & their designated agent must both complete the "Third Party Agent Form". All balances due must be settled prior to delivery of services. Please review all Orders and invoices prior to leaving show site. By providing this fax number and/or email address and signing this form, Exhibitor of orders and services must be received by MGMRI seventy two (72) hours prior to scheduled delivery time to receive a refund. Any orders cancelled with less that seventy-two (72) hours notice are non-refundable. All on-site orders are subject to 100% cancellation fee.



Show Date

Show Name

SupplySide West 2023

October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:						воот	H #:
Street Address:	City:		State:		Posta	al Code:	
Phone #:	EXT:	Fax #:					
Print Name:	Signature:						
Contact's E-mail:	On-site Contact/Cell #	:					
WIRED - SHARED SERVICES			PRICE	х	<u>QTY</u>	=	<u>TOTAL</u>
Wired Internet Connection - Shared - Connection for one device			\$1,200.00 per line	x		=	
One (1) Additional Device- (Includes Cable and Labor, Switch Required)			\$350.00 each	x		=	
WIRED - DEDICATED SERVICES	PRICE	x	<u>QTY</u>	=	<u>TOTAL</u>		
Wired Internet Connection - Dedicated Bandwidth (Public IPs) - 10Mbps, 5 IP adresses			\$4,680.00 per service	x		=	
Wired Internet Connection - Dedicated Bandwidth (NAT IPs) - 10 Mbps, 29 IP addresses			\$3,480.00 per service	x		=	
ADDITIONAL SERVICES/EQUIPMENT							
Patch cables – CAT5 (Made to order, Cables ONLY, Labor NOT Included)			\$1.00 per foot	x] = [
Intra-Booth Networking / Floor Work Labor (includes cables)			\$240.00 per line	x		=	
Ethernet 10/100 Base TX Switch Rental (\$350 Non-return Fee wil	l apply) Electrical	required	\$312.00 each	x		=	
Line Relocation Charge (after installation)			\$250.00 per line	x		=	
		For qu	estions or assistance,	ema	il us TC	TAL	
			GMexhibitorsvcs@gm			_	
MGM Resorts International (MGMRI) Internet and Data Services Terms &	Conditions						
Please be aware that Wi-Fi broadcasts within unregulated airspace. Th		-					
MiFi's, cell phone hotspots/tethering, wireless routers, etc.) It is recom							· · ·
we have found it to be a more optimal environment. If your device does	not allow for the 5	GHz spectr	um, it's recommended	that y	ou purchase/	a 5 GH	Iz adapter prior
to event/show site. Internet orders must be placed 21 days prior to show move-in. 							
• A Floor plan MUST be provided for all wired internet orders. If floor plans ar	e not provided inlace	ement will be	done at MGMRI's discre	tion a	nd relocation	fees will	lannly
 Services do not include a personal computer, network interface card, TCP/IF 							
laptops or printers. The choice of ISP is at the discretion of MGMRI.	continuito, portor to		comgaration of percont	n oqu	pinoni, noida	ing pore	ional computere,
 Please be advised that install times cannot be guaranteed. Installs will be performed. 	erformed based on C	General Servi	ice Contractor's production	on sch	nedule.		
Installs for on-site pop-up orders will be performed in order received once al							
• MGMRI employees are authorized to cut floor coverings when essential for i	nstallation of service	s unless othe	erwise directed.				

• MGMRI is not responsible for any cut or damage lines, addition fees may incur for repairs/re-installs.

• Any additional cost incurred by MGMRI to assist in diagnosis or problem resolution found not to be fault of MGMRI, or to collect any required information the customers fails to provide in order to complete the installation will be billed to the Exhibitor at the prevailing rate.

Any problem relating to the services provided should be reported immediately to the Service Desk.

• Rental equipment must be picked up at the Service Desk.

• Exhibitor is responsible for protecting all rental equipment after taking possession of the equipment, and is responsible for returning all rental equipment within one (1) hour after close of show.

• Only MGMRI staff is authorized to make any change or modification to the cabling infrastructure of MGMRI.

• MGMRI does not guarantee any level of performance or connectivity beyond our gateway. All users of MGMRI's network services will use reasonable efforts to promote efficient use of the networks to avoid unnecessary network traffic and interference to other users of the interconnected networks.

• Users of MGMRI data services shall not disrupt other users of MGMRI data services. Any device that is suspected of disrupting or interfering with MGMRI owned and operated hardware or software will be disconnected and/or shutdown without notice.

• Macro controls the use of, and shall have absolute authority over all devices operating under Part 15 of the Federal Communications Commission (FCC) rules on any property or facility owned, operated or managed by MGM Resorts Intl.

 MGMRI data services shall not be used to transmit any communication that would violate any applicable law or regulation or be considered offensive to the recipient or recipients. All devices using MGMRI data services for Internet connectivity shall be required to obtain a MGMRI assigned IP address. (NO NAT OR PAT - INCLUDING ROUTERS).

Internet Performance Disclaimer: MGMRI does not guarantee the speed, routing, performance or throughput, either expressed, or implied, of any data circuit or connection with regard to the Internet and/or Internet backbone beyond the MGMRI demarcation point. Internet Security Disclaimer: MGMRI does not provide security for any data circuit or connection we provide. Exhibitor has the responsibility of providing any network security (such as, but not limited to, firewalls, anti-virus software, etc.). All Exhibitors agree that MGMRI, our agents and/or contractors will not be held responsible for any liabilities arising from the use of non-secured data circuits, either connected, or not connected to the Internet, including but not limited to loss of business. Intended Use of Network Connections: The network connection and Internet services provided by MGMRI may only be used by the officers, directors, and agents of the company purchasing the services, including its guests and consultants if performing a service to the company. MGMRI network or



TELEPHONES ORDER FORM

Show Name Show Date

SupplySide West 2023

October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:						1	BOOTH #:
Street Address:	City:			State:		Posta	al Code:
Phone #:	EXT:		Fax #:				
Print Name:	Signature:						
Contact's E-mail:	On-site Contact/Cell #	:					
DESCRIPTION		!	PRICE	х	<u>QTY</u>	=	TOTAL
Multiline telephone (digital), main line & 1 rollover line & spea *indicate preference - Local/Toll free or Long-Distance/International	ker	\$475.	00 per line	x		=	
Additional Roll over line for Multiline telephone		\$ 35	5.00 each	x		=	
Voicemail - add voicemail to any line		\$ 35.	00 per line				
Single Line touch tone telephone (analog) Modem		\$335.	00 per line	x] = [
Single Line touch tone telephone (analog) Fax	\$335.00 per line			x] = [
Single Line touch tone telephone (analog) CC machine (not included)\$335.00 per line				x		=	
Conference Polycom Phone Rental - includes phone line (up to 3 days) *An additional charge of \$800 will be assessed for any damaged or unreturned polycom \$545.00 per phone equipment. Call usage not included in rental price.				x		=	
ISDN Line		\$475	00 flat fee	x] = [
Extend Customer provided 1B line from Demarc (one time ch	arge)	\$450.0	0 per circuit	x] = [
Dry Pairs		\$475.0	0 per circuit	x		=	
Relocation of telephone line after installation		\$150.	00 per line	x		=	
The Exhibitor is responsible for all charges against assigned tel to the credit card on file at the close of show.	ephone numbers	and wil	l be charged		TO	TAL	
 Toll Free, local, and credit card - \$1.25 per call Directory assistance calls - \$1.25 per call Long Distance & International calls - Prevailing rate 						-	
Some Credit Card machines are not compatible with all PBX phone syste equipment must be programmed to dial 9 for outside access.	ems. i.e. some Veri	Fone mo	dels. All				
			questions o MGMexhib				

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BOOTH SECURITY FORM

Show Name

Show Date

SupplySide West 2023

October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:				BOOTH #:			
Street Address:	City:		State:	Postal Code:			
Phone #:	EXT:	Fax #:					
Print Name:	Signature:						
Contact's E-mail:	On-site Contact/Cell #:						

BOOTH SECURITY

Mandalay Bay's Security Officers are ready to provide you with a high level of dedication, professionalism, and integrity. All security orders must be received twenty one days (21) prior to the first scheduled day. Every effort will be made to accommodate your request, however, orders placed after the twenty first (21) day will be contingent upon availability. Mandalay Bay Officers are hired per hour with a four hour minimum and extended hours may require additional officers to serve as breakers/rovers.

DESCRIPTION	PRICE		<u>Total # of</u>	_	TOTAL
	<u></u>	Χ	<u>hours</u>	=	
Mandalay Bay Security Officer	\$40.00 p/hour	X		=	
			τοται		

Please provide a detailed schedule, including number of officers needed, dates, hours and start/end times. An estimate will be sent that will list the number of hours and Officers required based on the schedule you provide. You are required to sign and send back the estimate with payment to guarantee your request for an Officer.

Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	
Date:	Start Time:	End Time:	Number of Officers:	

For questions or assistance, email us at MGMexhibitorsvcs@gmail.com

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED IN THIS BROCHURE. MGMRI IS NOT RESPONSIBLE FOR TERMS & CONDITIONS AND/OR ORDER FORMS THAT MAY HAVE BEEN REMOVED PRIOR TO DISTRIBUTION. For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGMRI agrees to charge the Third Party Agent. The Exhibitor and their designated agent must both complete the "Third Party Agent Form". All balances due must be settled prior to show close. Credits or refunds will not be issued on services installed as ordered even though not used. Please review all Orders and invoices prior to leaving show site. Read all forms thoroughly for instructions and conditions. By providing this fax number and/or email address and signing this form, Exhibitor gives permission to Trade Show Organizer and MGMRI to fax Exhibitor at this fax number or to email at this email address. Cancellations must be made in writing twenty-one (21) days prior to first day of general service contractor move-in to avoid a 50% cancellation fee. Refunds will not be given for orders cancelled less than seventy-two (72) hours prior to first day of general service contractor move-in.



Show Name Supply

SupplySide West 2023

October 25th 26th, 2023

Please Email this form to : MGMexhibitorsvcs@gmail.com

Exhibiting Company Name:							BOOTH	1 <i>#</i> :
Street Address:	City:			State	:	Posta	Code:	
Phone #:	EXT:	F	ax #:					
Print Name:	Signature:							
Contact's E-mail:	On-site Contact/Cell #:							
DESCRIPTION - Per day items		<u>QTY</u>	X	<u>DAYS</u>	X	<u>PRICE</u> \$100.00		TOTAL
DVD Player Blu-ray Player			X		X		=	
			X		X	\$120.00	=	
54" Roll Cart with Skirt			X		X	\$32.50 \$900.00	=	
Data/Video Projector (5000 Lumen) Tripod Projection Screen (6'x6') with accessories kit			— X X		X X	\$100.00	=	
, , , ,	aliana					\$230.00	-	
UHF Wireless Microphone Handheld, Headset, or Lava			X		X		=	
Self Powered Sound System (2 speakers, 2 stands)			X		X	\$685.00	=	
MP3 Input Station (added to Sound System)			X		X	\$45.50	=	
<u>DESCRIPTION</u> - per show items		<u>QTY</u>	X	PRIC	_	<u>Duration</u>	= _	<u>TOTAL</u>
32" LED/LCD Monitor with mounting bracket			X	\$875.	00	per show	=	
40" LED/LCD Monitor with mounting bracket			X	\$1,020	.00	per show	=	
50" LED/LCD Monitor with mounting bracket			X	\$1,165	.00	per show	=	
60" LED/LCD Monitor with mounting bracket			Х	\$1,750	.00	per show	=	
Monitor Pole Stand			x	\$220.	00	per show	=	
Monitor Shelf			x	\$100.	00	per show	=	
номі			x	\$75.0	0	per show	=	
Par Can Unit Any lighting needs exceeding six (6) inc			x	\$755.	00	each	=	
a custom lighting proposal. Theatrica maintenance, installation, removal, o Additional lobers of barrow and			x	\$755.	00	each	=	
Additional labor charges may apply.						Visual orders		
Please note, Hanging Signs and Rigging orders require a custom Encore Rigging Order, please visit http://rigging.encore-us.com	For question MGMext	s or as						
YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & display and pay for services, MGMRI agrees to charge the Third P Balances must be settled prior to service. Refunds will not be issued signing this form, Exhibitor gives permission to Trade Show Organizer one (21) days prior to first day of general service contractor move-in fir site orders are subject to 100% cancellation fee. MGM Resorts In consideration thereof, the undersigned Customer (Renter) agrees to property of MGMRI, and that the failure by the Renter to return said Er that the equipment has been examined and knows the condition ther same condition as when received, ordinary wear and tear exceted. In harmless from any and all damages, claim, lien, storage costs, labo current repair or replacement costs of said Equipment. MGMRI shall contract including those caused by damage to or destruction of said possession of said Equipment and Renter shall guarantee free access trespass. Renter expressly agrees to use Equipment in strict accoo (direct or consequential) or expense of any kind or nature caused, di (latent or patent) therein or delay in providing or failure to provide at whatsoever and however caused. MGMRI shall not, by virtue of ha whether written or oral or expressed or implied as to the condition of, any part of each twenty-four (24) hour period following 5:59AM. Rente be charged at the stated rate until the Equipment is returned to the por shows from four to seven days. Electrical Service is not included in ec-	Party Agent. The Exhibit on services installed as and MGMRI to fax or e or a full refund. Any ordent (MGMRI) agrees to the following: Renter u quipment to MGMRI may eof, and that the same Renter assumes all risks r and materials. Renter have a lien on all Rente Equipment. Renter agg s to MGMRI of said Equipment immediately return saic rectly or indirectly, by th any thereof, or any inter wing rented the Equipm or as to the quality of the er agrees to pay rental fit MGMRI who has been	tor and the s ordered e mail Exhibits rent its eq understands of loss, th further ag r's property rees that N upment annuctions. Fa d Equipmere e Equipmere e Equipmer a material c ee stipulate term or expressly	eir design ven thoug tor. Writt do with les uipment of s and agu a crime a condition eft, or dea reces to pa for all ch (GMRI had d may en allure to co the GMRI had d may en allure to co the GMRI had d may en sillure to co the GMRI had d may en so the co the GMRI had d for peri- motion of a sillure to co the co t	ated agent gh not usect ten cancellass s that sever (Equipment rees that this und subject and repair struction of ay MGMRI arages and as the right ter upon this to so auto RI shall no inadequac ervice or to act, be de anship in th od stated.	t muss d. By ation enty-tri b), su he Ecc Rentrand on d expectioned to te e pre- matic t be l to te e pre- matic t be l f Equ lf Equ ct matic b N	t both complete providing fax n of services mus wo (72) hours n object to the cou- uipment descrii- er to criminal pro- Renter agrees e amage to such emand all cost ness incurred b rminate this age mises of the Re- ally terminates able to Renter reof for any pur ereof, or any lo to have made ipment. Rental alipment is kept i y be waived or /GMRI. Audio	e the " umber t be re- otice a and to be and to be and to be beed in beseutit equipm Equipm of repuy MGM reemer any mark, v this cc any lia pose o be any re- charge for a lo modifii Visual	Third Party Agent Form" and/or email address and ceived by MGMRI twenty re non-refundable. All on s of the Contract, and in the Contract remains the on. Renter acknowledges ent will be returned in the rent, and will hold MGMR airs or replacement at the IRI under the terms of the t at any time, and retake i/thout becoming liable fo intract, with all sums due bility, claim loss, damage epresentation or warranty as shall be based on all o nger period, rental fee wil offers a "3 Day Rate" or



Show Name SupplySide West 2023

October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com or mandalaybay@edlen.com

Show Date

Exhibiting Company Name:								BOOT	「H #:		
Street Address:				State:				Postal Code:			
Phone #:				Fax #:	I						
Print Name:			Signature:								
Contact's E-mail:		On-site	Contact/Cell #:								
Exclusive Electrical services provided ORDERING INSTRUCTIONS	d by: EDL	E	-				Electrical (7	02)32	2-5707 or		
INLINE AND PENINSULA DELIVERY	The Power	Peop	email	mano	dalaybay@	@edle	n.com				
	ELECTRICAL	OUTLI	ETS Approxim	ately 1	20V/208V A.	<u>C. 60 C</u>	ycle - Prices	are for	entire event		
The cost of 120-Volt outlet(s) includes delivery to one location at the rear of inline OR peninsula booths. If you require the outlet(s)				Х	QTY	or	QTY	=	TOTAL		
to be distributed to any other location(s), material and labor charges	100		RATE		Show	I. <i>.</i>	24hrs/day		COST		
apply. There is minimum labor charges of (1) hour installation and		VOLI		1	Hours On	ly	Double rate				
(1/2) hour for removal. Complete and return the Electrical Labor Form along with a floor plan layout of your booth space indicating	500 WATTS (5 AM	· ·	\$158.00	X				=			
outlet location(s).	1000 WATTS (10 A		\$273.00	X		_		_ =			
	1500 WATTS (15 A		\$326.00	X				_ =			
DEDICATED OUTLETS	2000 WATTS (20 AM		\$385.00	X				=			
For a dedicated outlet order a 20 amp outlet.	208 VOLT SINGLE PHASE						_ ,				
ISLAND BOOTH DELIVERY 1 LOCATION	20 AMPS		\$660.00	X				_ =			
Island booths that only need power delivered to one location incur	30 AMPS		\$757.00	X				_ =			
(1) hour labor charge for installation & removal. Return a floor plan layout of your booth space indicating the outlet location with	60 AMPS		\$959.00	x		_		=			
measurement and orientation.	100 AMPS		\$1,403.00	x				=			
ISLAND BOOTHS	208 VOLT THREE PHASE			-				_ ,			
MULTIPLE Locations	20 AMPS		\$775.00	X		_		_ =			
Island booths that require power to be delivered to multiple	30 AMPS		\$954.00	X				_ =			
locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a	60 AMPS		\$1,300.00	X		_		_ =			
minimum (1/2) hour or (1/2) the total time of insatllation. Material charges will apply. Return a floor plan layout of your booth space	100 AMPS		\$1,608.00	X		_		=			
indicating a main distribution point and all outlet locations with	200 AMPS		\$2,941.00	X				=			
measurements and orientation. If a main distribution point is not	480 VOLT THREE PHASE										
provided, Edlen will deliver to the most convenient location.	20 AMPS		\$1,686.00	X				=			
24 HOUR SERVICES	30 AMPS		\$2,014.00	X				=			
Electricity will be turned on within 30 minutes of show opening & off	60 AMPS		\$2,634.00	X				_ =			
within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet	100 AMPS		\$3,463.00	x				=			
rate.	TRANSFORMER(S) Boost 208 Volt to 230 Volt			RATE	x	Total Amps	-	TOTAL			
CANCELLATIONS	Transformer (20 amp minimum charge)			\$4.00	X		=				
Credits will not be issued for services delivered and not used. See #16 & 17 of the terms page.	ARM & POLE LIGHTS - (Lights include power & 1 hour labor for install & removal of in-line booths only)				x	QTY	=	TOTAL			
	ARM LIGHT		\$194.00	x		7 = [
Arm lights must be mounted to a hard wall structure. Pole lights are placed at the side rail or rear of inline booth. Additional labor &	8 FT POLE LIGHT - 1 FIXTURE			\$194.00	_						
material charges will apply for installation of pole lights in any other locationthan at the side rail or rear of in-line booths.	8 FT POLE LIGHT - 2 FIXTURES			\$255.00	_		=				
TERMS & CONDITIONS	ELECTR		RICAL LABOR			x	QTY	=	TOTAL		
Your signature denotes acceptance of all terms and conditions. MGMRI is not responsible for terms and conditions and/or order	ST (Mon-Fri, 8am-4:30pm, excluding holidays)			\$106.00	x		=				
forms that may have been removed. Credits will not be issued for	OT (Mon-Fri, 4:30pm-8am, Sat, Sun & holidays)			\$212.00	x] = [
services delivered and not used.							тс	DTAL			





ELECTRICAL/LIGHTING TERMS AND CONDITIONS

Order with payment and floor plan (for island booths or any booths or any booth requiring distribution of electrical services) must be received no later than 21 days prior to show opening. Orders faxed or mailed without payment & required floor plan will not be guaranteed advance rates.

- ¹ Orders received after the deadline date will be charged at the show rate. A purchase order or photo copy of a check are not considered valid forms of payment for securing the advance rate.
- In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections & charge the corrected amount.
 Exhibitors will be notified by email or fax of any such corrections.
- 3 Outlet rates listed include bringing the services to one location at the rear of in-line & peninsula booths.

Outlet rates listed *do not* include the connection of any equipment, special wiring, or distribution of the outlets to other locations within the booth space. Distribution to all other locations regardless of booth type require labor and is performed on

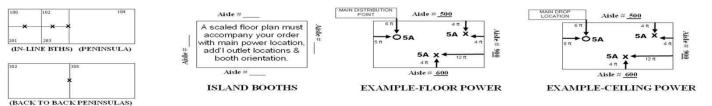
- a time and material basis. Exhibitors are invited to contact the Edlen office to discuss any additional costs that may be incurred
- A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. If you require a hoist a separate electrical service must be ordered for your motor power.
- ⁶ Island booths If a floor plan showing main power location is not submitted to Edlen prior to our first move-in date, Edlen will deliver the power to the most convenient location.
- Labor rates are based on current wage scales & are subject to change in the event of a wage increase after rates have been published. A
- 7 minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
- 8 Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- Edlen is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall 9 including the exhibitor's booth space. This material is provided on a rental basis ONLY & remains the property of Edlen. It shall be removed only by Edlen employees.
- 10 Any extension cords or power strips should be ordered at the service desk. Credit will not be not issued for unused items.
- Standard wall & other permanent building utility outlets or sockets are not part of a booth space & may not be used by exhibitors unless electrical services have been ordered through Edlen.
- All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical
- 12 devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- All electrical equipment must be properly tagged & wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
- All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded and cannot be used under carpet or concealed on the ground. Two (2) 14 wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
- Payment in full must be rendered during the event. Exhibitors **ARE NOT** billed for services provided. Services may be interrupted if payment is not received.

Credit will not be given for services installed and not used. To avoid a 50% cancellation fee, written cancellation notice must be received by Edlen

- 16 twenty-one (21) days prior to general service contracotrs move-in. Except sales tax, Edlen will not refund overpayment in amounts less than \$50 unless specifically requested in writing.
- 17 Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
- Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company
 failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
- It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise,
- ¹⁹ Exhibitor will pay all attorney fees or applicable agency fees.
- 20 By signing the order and/or the Method of Payment form, exhibitor hereby agrees to all terms & conditions on the order form.

FREQUENTLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time & material basis.



For questions please call Edlen Electrical (702)322-5707 or email mandalaybay@edlen.com



SupplySide West 2023

Show Date October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com or mandalaybay@edlen.com

Show Name

Exhibiting Company Name: BOOTH #:					BOOTH #:				
Street Address:		City:		State:	Postal Code:				
Phone #:		EXT:	Fax #:						
Print Name:		Signature:							
Contact's E-mail:			On-site Contact/Cell #:						
	RISDICTION - The work described below falls within		For questions call Edlen Electrical (702)322-5707 or email mandalaybay@edlen.com risdiction of the electrical union & cannot be performed by any						
other union, I&D house or exhibitor. Please feel free to contact our office for clarification of scope of work.									
ELECTRICAL LABOR IS REQUIRED FOR THE FOLLOWING WORK 1. Electrical distribution under carpet or concealed 6. Overhead power distribution									
	f all 208V or higher services		Assembling & rigging of overhead signs under 200lbs.						
3. Hardwiring of	any electrical apparatus	8. Forklift for	Forklift for installation of electrical headers &/or light boxes						
⁴ . 200lbs.	r installation of electrical signs &/or rotators under hanging of all ground supported static lighting & truss	 9. Installation, removal, maintenance & repair of all portable 9. electrical wiring & electrical equipment All electrical equipment, lighting fixtures & any electrical 10. apparatus that requires electrical & mechanical fastening to the exhibit or display 							
	POWER DISTRIBUTION - PLEASE PROV			ORMATIO	N				
 A. Floor plar B. Floor plar C. Power co 2 Date you will Estimated tim 3 Show Site C Contact Name Contact Comp Contact Cell # Contact Email 	iontact with authority to make additions or changes to yo e pany #	ng booth or aisk where power wil · bur order: 	I be delivered	Aisle 500 X 2-20A Aisle 700	Main Distribution Point Center of booth				
ELECTRICAL LABOR/LIFT RATES & RULES									
A representative dispatched at the	I that labor start times cannot be guaranteed. If no time must come to Edlen's Labor Desk prior to each individu e requested time & no "exhibitor supervisor" is availat harge of 1 hour will apply per man for installation. Disma	al labor call to o ble, a minimum	confirm that 1/2 hour la	booth is rea bor charge	ady for such labor. If labor is e per electrician will apply. A				
LABOR RATES	Straight time				\$106.00 per hour				
LABOR RATES	Monday-Friday 8:00am - 4:30pm, excluding holidays Overtime Monday-Friday 4:30pm - 8:00am, all day Saturday, Sun Lift	day & holidays			\$227.00 per hour				
	Lift charges will apply for all overhead work such as pow signs, etc. Lift cost does not include operator.	wer or data cab	le distributior	n overhead,	hanging				

CREDIT CARD INFORMATION MUST BE ON FILE BEFORE ANY REQUESTED LABOR IS PERFORMED



AIR & WATER

Show Name SupplySide West 2023

Show Date October 25th 26th, 2023

Please Email this form to: MGMexhibitorsvcs@gmail.com or mandalaybay@edlen.com

Exhibiting Company Name:						BOO	ГН #:			
Street Address:	City:	State	:	Posta	l Code	e:				
Phone #:	EXT: Fax #:									
Print Name:	Signature:									
Contact's E-mail:	On-site Contact/Cell #:									
Exclusive Air & Water services provided by: ORDERING INSTRUCTIONS	For questions call Edlen Electrical (702)322-5707 or email mandalaybay@edlen.com									
LABOR REQUIREMENTS			manua	аурау	wedlen.co	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
There is a minimum labor charge of 2 hour for delivery and 1	COMPRESSED AIF	RATE	x	QTY	=	TOTAL				
hour for removal of each air, water and drain outlet.	Air Outlet		\$680.00	x		=				
ADDITIONAL CONNECTIONS	Additional Con	nections within 20' of Outlet	\$357.00	x		=				
If you have more than one machine or multiple connections on	CFM requirements	6 (5 CFM min. charge per outlet)	\$71.25/cfm	x		=				
a machine, order an additional connection for each machine or connection within 20 feet of the outlet ordered, otherwise	Remember to order CFM with air services. Connection size see # 8 in Utility Terms & Conditions.									
another outlet will be required.	WATER LINES (Edlen is not responsible for sediment or the color or taste of the water.)									
OUTLET DISTRIBUTION		Water Outlet	\$680.00	x		=				
Outlets are delivered to the rear of inline & peninsula booths	Additional Con	nections within 20' of Outlet	\$357.00	x		=				
and to one location in island booths. Ramping or laying of lines										
on floor in booth or spotting from the ceiling will be done on time and material basis. Lift charges will apply for overhead	PSI required: GPM Required:									
drops or distribution.	DRAIN LINES									
SERVICE CONNECTIONS		\$680.00	x		=					
All service connections are to be made by Edlen plumbers.	Additional Con	\$357.00	x		=					
Material charges may apply.	Size of connection:									
AIR LINE RESPONSIBILITIES	FILL & DRAIN LAB	OR (Edlen is not responsible for	sediment or th	e color (or taste of the	wate	er.)			
Editor is not some within the societies with a contact in sight in	1 - 50 Gallons		\$213.75	x		=				
Edlen is not responsible for moisture, oil or water in air lines, loss of flow or drop or increase in pressure in line to	51	\$570.00	x		=					
equipment. Exhibitor should supply their own filters, driers or other equipment as needed. No compressors are allowed other than those supplied by Edlen unless they are a fixed part of your machine. If 24 hour air is needed please call for a quote.	20	\$712.50	x		=					
	Each additional 10	\$107.00	x		=					
	HAND WASHING STATIONS (require 1 hour of labor per day to refill hot water)									
WATER PRESSURE Pressure may vary. No guarantee can be made to minimum or maximum pressures. If pressure is critical the exhibitor should arrange to have a pressure regulator valve or pump installed. Edlen is not responsible for sediment, color or taste of water.	Hand	Washing Station	\$210.00	x		=				
	ST (Mon-Fri, 8an	\$99.00	x		=					
	OT (Mon-Fri, 4:30	\$198.00	x		=					
Each is not responsible for oddiment, oddi of table of water.										
WASTE WATER		um labor charge of 2 hour fo	or delivery ar	nd 1 ho	our for remo	val c	of each air, water and			
If waste water from your drain contains hazardous materials,	drain outlet.									
chemicals or metals, Edlen cannot drain it. TERMS & CONDITIONS	When do you move-in? When do you move-out? Take this into consideration when pre-paying estimated labor cost for delivery and removal of air, water & drain outlets.									
IERMS & CONDITIONS	PROPANE & MISC. GASES REQUIREMENTS (call for quote)									
Your signature denotes acceptance of all terms and conditions. MGMRI is not responsible for terms and conditions and/or order forms that may have been removed. Credits will not be issued for services delivered and not used.			\$	x		=				
			\$	x		=				
					Tota	i i				





UTILITIES TERMS AND CONDITIONS

- In the event that the totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections. Exhibitors will be notified by email or fax of any corrections made. This includes adding the required minimum CFM charges when applicable and labor charges.
- All outlets will be installed on the floor at the back wall of in-line and peninsula booths. All services ordered for island booths will be dropped to one location in the booth. Edlen will make every attempt to deliver these services to a location convenient to the exhibitor.
- ³ Distribution of services throughout the booth space, whether its under the carpet, above the carpet or overhead is done on a time and material basis. Lift charges will apply for overhead distribution.
- 4 Additional footage charges will apply when exhibitor requires services to be dropped from overhead when services originate on the floor or columns.
- 5 The CFM requirements (Cubic Feet per Minute) determine the volume of air required to properly operate exhibitors equipment. CFM is a labor charge for sizing and installation of the service infrastructure.
- In some instances a pump is required to drain services out of an exhibitor's booth. When this occurs, time & material charges apply. Exhibitors are encouraged to contact Edlen to discuss any potential additional costs.
- 7 Edlen plumbers are to make all service connections. Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without Edlen plumbers.
- 8 Service outlet size is determined by the volume required. Air line size is dictated by the CFM requirements.
- 9 Compressed Air is supplied during show hours only. If compressed air is required for non-show hours call for a quote.
- 10 Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors.
- 11 Unless otherwise directed, Edlen personnel are authorized to cut floor coverings to permit installing service(s) ordered.
- Pressure for Water Services may vary. No guarantee can be made of minimum or maximum pressure. If pressure is critical, the exhibitor should arrange to have a pressure regulator valve installed.
- 13 Natural Gas "when available" is not regulated by Edlen and is at the facility pressure7" water column or .25 PSI. Call for price quote when available.
- 14 Gas & Cylinders: Credit will not be provided on unused cylinders.
- 15 All equipment using water must have inlet and outlet properly tagged.
- 16 All equipment must comply with state and local codes.
- 17 Edlen will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
- 18 For gas cylinders or any other special requirements call Edlen for a quote at the number on the order form. Delivery charges will apply to any specialty equipment delivered and removed from the exhibitor booths.
- 19 Edlen must have 30 days notice in order to supply special regulators, strainers, traps, etc..
- 20 Claims will not be considered or adjustments made unless filed by the exhibitor in writing prior to close of the event, no exceptions.
- 21 Credit will not be given for outlets installed or connections made and not used.
- 22 Payment in full for all plumbing services provided must be made in full prior to close of the event.
- It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, exhibitor will pay attorney fees or applicable agency fees.

POWER TO OPERATE ANY PLUMBING APPARATUS IS NOT INCLUDED. ALL ELECTRICAL REQUIREMENTS MUST BE ORDERED ON THE ELECTRICAL FORM

For questions please call Edlen Electrical (702)322-5707 or email mandalaybay@edlen.com