

## Height Variance Allowance Form

**DEADLINE: September 23, 2019**

If you are concerned that your booth design does not adhere to standard tradeshow regulations, please submit your design to Show Management for review.

Complete the following information and submit this form along with drawings of your booth design, including dimensions of all elements and their distance from the aisle and/or neighboring exhibitors.

Exhibiting Company: \_\_\_\_\_

Design Company (if applicable): \_\_\_\_\_

Name of Person Submitting Design: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

You may email this form with your drawings to Lauren De Falco, Exhibit Operations Manager, [Lauren.DeFalco@KNect365.com](mailto:Lauren.DeFalco@KNect365.com) no later than **September 23<sup>rd</sup>**.

Show Management will review the design submitted and approval of the design will be confirmed in the section below. If the design cannot be approved, a member of Show Management will contact you to discuss the design. Please allow 5 business days for processing.

For Show Management use only
Approved _____
Not Approved _____
Reason _____