Domestic Third Party Billing Request

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

MAGIC - FN PLATFORM MENS/LIFESTYLE | FN PLATFORM CHILDRENS | PROJECT | THE TENTS | MAGIC MENS | CHILDREN'S CLUB

Form Deadline Date: July 31, 2019

Las Vegas Convention Center August 12 - 14, 2019

Company Name Email Phone Number Booth Number

Return this form when a Third Party (any party other than exhibiting company) ("AGENT") should be billed for services.

	Step	1. Provide	the Exhibiting	Company	contact in	formation and	d signature
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)					
Exhibiting Company Addre	ess			City	State	Zip/Country
Phone	Fax	(Contact's Email Address			
Please	X			Lagre	e in placing this orde	r that I have accepted
Sign	Exhibiting Company Author	ized Signature		Condi GES to	ES Payment Policy a tions of Contract, inclo pretain personal info	and GES Terms & uding authorization formation to better serve
	Exhibiting Company Author	ized Name - Please Print	Date	my	need for GES service	es at future events.
Step 2. Check	services below	to invoice to	the Third Party			
			rvices", please select spec n and submit with this form			
☐ Booth Cleaning ☐ Forklift Labor ☐ Other (Please Special	☐ Electrical Outlets ☐ Material Handling ify)	☐ Electrical Labor ☐ Plumbing	☐ Exhibit Systems ☐ Rental Carpet	☐ GES Lo ☐ Rental F	_	& D Labor Signs
				City	State	Zip/Country
Third Party Company Addr	ress		Contact's Email Address	City	State	Zip/Country
Third Party Company Addr Phone Step 4. Compl	Fax lete Third Party		Contact's Email Address Charge Authoriza			Zip/Country
Third Party Company Addr Phone Step 4. Compl Cardholder Name - Please	Fax lete Third Party					Zip/Country Zip/Country
Third Party Company Address Third Party Company Address	Fax lete Third Party			tion wit	state	
Third Party Company Address Account Number Please	Fax lete Third Party		Charge Authoriza	City MasterCa	State ard CP Express	Zip/Country Corporate Card
Cardholder Name - Please Billing Address Account Number	Fax lete Third Party Print	Credit Card (Charge Authoriza	City MasterCa VISA American I agree Condi	State State Ard	Zip/Country Corporate Card Personal Card or that I have accepted and GES Terms & uding authorization formation to better serv

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. It is understood and agreed that the Exhibiting Company is ultimately responsible for payment of charges for services requested by Exhibiting Company or its Agents, and for all acts and/or omissions of its Agents. If an Agent does not pay the invoice before the last day of the show, charges will revert to the Exhibiting Company. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the Exhibiting Company and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

Review and Return: Return to Fax: (866) 329-1437 • International Fax: (702) 263-1520



International Third Party Billing Request

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

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Form Deadline Date: July 31, 2019

Las Vegas Convention Center August 12 - 14, 2019

Company Name Email Phone Number Booth Number

Return this form when a Third Party (any party other than exhibiting company) ("AGENT") should be billed for services.

Step 1. Provide the Exhibiting Company contact information and signature

Exhibiting Company Name									
Exhibiting Company Addre	SS					City	State	Zip/Country	
Phone		Fax		Conta	act's Email Address				
Account Number		Tax Oc			Expiration Date	MasterCard		☐ Corporate Card	
					MM/YY	☐VISA ☐American Exp	_	ersonal Card	
Please	X							that I have accepted ad GES Terms &	
Sign	Exhibiting Co	mpany Autho	rized Signature			Conditions of GES to retain	of Contract, inclu n personal infor	ding authorization for mation to better serve at future events and	
	Exhibiting Co	mpany Autho	rized Name - Plea	ase Print	Date			ENTS of the same.	
Step 2. Check	service	s helov	v to invoi	ce to th	e Third Party				
						#:		II	
		,			s", please select speci d submit with this form				
☐ Booth Cleaning ☐ Forklift Labor ☐ Other (Please Special Control of the Control	☐ Electrica ☐ Material ify)		☐ Electrical ☐ Plumbing		☐ Exhibit Systems ☐ Rental Carpet	☐ GES Logistic: ☐ Rental Furniti		& D Labor gns	
Step 3. Provid	le the Th	nird Par	ty contac	t inform	nation				
Third Party Company Nam	е								
Third Party Company Addr	225					City	State	Zip/Country	
Till a Tarty Company Addi	C33					Oity	Otate	Zip/Country	
Phone		Fax		Conta	ct's Email Address				
Step 4. Compl	ete Thir	d Party	Credit C	ard Cha	rge Authoriza	tion with si	gnature		
Cardholder Name - Please	Print								
Billing Address						City	State	Zip/Country	
Account Number					Expiration Date	☐ MasterCard ☐ VISA	_	orporate Card ersonal Card	
					MM/YY	American Exp	_		
Please	X							that I have accepted	
Sign	Third Party Cardholder's Signature				GES Payment Policy and GES Terms & Conditions of Contract, including authorization fo GES to retain personal information to better serve				
			D = :			,		at future events and ENTS of the same.	
GES reserves the right to dony			ame - Please Prii at is not complete o		Date deadline date. It is understood		,		

responsible for payment of charges for services requested by Exhibiting Company or its Agents, and for all acts and/or omissions of its Agents. If an Agent does not pay the invoice before the last day of the show, charges will revert to the Exhibiting Company. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the Exhibiting Company and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

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071619 011601785

International Pavilion Third Party Billing Request

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

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Form Deadline Date: July 31, 2019

Las Vegas Convention Center August 12 - 14, 2019

Company Name Email Phone Number Booth Number

Return this form when a third party (any party other than international pavilion) ("AGENT") should be billed for services.

Step 1. Provide the International Pavilion contact information and signature

International Pavilion Na	me				
International Pavilion Ad	dress		City	State	Zip/Country
Phone	Fax	Contact's Email Address			
Account Number		Expiration Da	ate ☐ MasterCard ☐ VISA ☐ American Exp	□P	orporate Card ersonal Card
Please Sign	X International Pavilion Authorized Significant International Pavilion Authorized National Pavilion Aut		I agree in p GES P Conditions GES to reta my need fo have advi	placing this order Payment Policy a of Contract, includin personal infor or GES services	that I have accepted nd GES Terms & uding authorization for mation to better serve at future events and SENTS of the same.
☐ All Services	f the Third Party is not to be invoi	ced for "All Services" please select spectation and submit with this form if third	pecific services below		
☐ Booth Cleaning ☐ Forklift Labor ☐ Other (Please Spe	☐ Material Handling ☐ PI	ectrical Labor Exhibit Systems umbing Rental Carpet	GES Logistic ☐Rental Furnit		& D Labor igns
Step 3. Provi	de the Third Party co	ntact information			
Third Party Company Na	ame				
Third Party Company Ac	Idress		City	State	Zip/Country
Phone	Fax	Contact's Email Address			
Step 4. Com	olete Third Party Cre	dit Card Charge Authori	ization with s	ignature	
Cardholder Name - Plea	se Print				
Billing Address			City	State	Zip/Country
Account Number		Expiration Da	MasterCard VISA American Exp	□P	orporate Card ersonal Card
Please Sign	Third Party Cardholder's Signature Third Party Cardholder's Name - Pl	ease Print Date	GES P Conditions GES to reta my need for	Payment Policy a of Contract, inclusion personal infor or GES services	that I have accepted nd GES Terms & uding authorization for mation to better serve at future events and GENTS of the same.

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. It is understood and agreed that the International Pavilion is ultimately responsible for payment of charges for services requested by International Pavilion or its Agents, and for all acts and/or omissions of its Agents. If an Agent does not pay the invoice before the last day of the show, charges will revert to the International Pavilion. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the International Pavilion and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

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071619 011601785

G-3b 011819 071

International Pavilion Third Party Billing Request

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Pavilion Organizer Booth numbers (list each individual booth) The items checked below are to be invoiced to the Third	any Name	Email	Phone Number	Booth Number
All Services Rental Furniture Exhibit Systems I & D Labor Booth Cleaning Rental Carpet Signs In-Booth Forklift Labor Plumbing Material Handling In & Out GES Logistics Electrical Outlets (Pre-Order Only) Electrical Labor (Floor work & Pre-Order Only) Electrical Labor (Floor work & Showsite-Order Only) Electrical Labor (Floor work & Showsite-Order Only) Electrical Labor (Floor work & Showsite-Order Only)	on Organizer		Phone Number	
Rental Furniture Exhibit Systems I & D Labor Booth Cleaning Rental Carpet Signs In-Booth Forklift Labor Plumbing Material Handling In & Out GES Logistics Electrical Outlets (Pre-Order Only) Electrical Outlets (Showsite-Order Only) Electrical Labor (Floor work & Pre-Order Only) Electrical Labor (Floor work & Showsite-Order Only) Electrical Labor (Floor work & Showsite-Order Only) Electrical Labor (Floor work & Showsite-Order Only)	th numbers (list each individua	booth)	The items checked below are to be invoiced	d to the Third Party:
Electrical Labor (Booth work Showsite-Order Only) Other (Please Specify)	Number	Company Name	□ Rental Furniture □ Exhibit Systems □ I & D Labor □ Booth Cleaning □ Rental Carpet □ Signs □ In-Booth Forklift Labor □ Plumbing □ Material Handling In & Out □ GES Logistics □ Electrical Outlets (Pre-Order Only) □ Electrical Labor (Floor work & Pre-Order Conlected Content of the Content of	der Only) te-Order Only) er Only)

Please use an additional International Pavilion Third Party Billing Request form if more space is needed for the listing of booth numbers.

For electrical orders only: A minimum of one 5amp/500 watt outlet must be ordered per booth space/number. All pavilions requiring electrical labor must send a floorplan indicating each booth where labor is to be performed. Each section of booths that form an island/pavilion will require its own electrical labor ticket. A single electrical labor ticket cannot be used to perform labor for a different island/pavilion. If you choose to supervise electrical labor and/or want to schedule your starting point, please visit the GES Electrical Servicenter.

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