



EXHIBITOR DONATION PARTICIPATION LETTER

Welcome to The Venetian, The Palazzo and Sands Expo. We would like to take this opportunity to inform you of our ongoing sustainability efforts regarding outreach to the local Las Vegas community.

When events come to Las Vegas, thousands of products are packaged and shipped for the event. At the end of the event, some exhibitors choose to leave their items on the show floor due to excessive return shipping costs. In previous years, our staff simply gathered what were left on the floor and donated them to a local charity.

Our goal is to increase our community outreach and the amount of donations to the community. To achieve this goal, we would love to have your participation. We encourage you to leave show items that you do not plan to ship back on the event floor so we can donate them to a local charity on your behalf. In doing so, you can reduce shipping costs as well as carbon emissions from transportation. Your items will be distributed throughout a network of local charities based on the type of materials you donate. Save money, save the environment and help the community.

Preferred donation items are:

- Show bags and Lanyards
- Pens, notepads and office equipment
- Promotional and giveaway items
- Furniture and household items
- Bottled Water

If you would like to donate materials, please visit the Sands Expo Business Center to pick up donation stickers. Please place the stickers on the items for donation and Sands Expo Outreach team will pick them up at your convenience or at end of the event.

Thank you very much for your consideration in this matter.

Community Outreach Team

The Venetian, The Palazzo and Sands Expo

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