

2016 ISPA CONFERENCE & EXPO
SEPTEMBER 13-15
LAS VEGAS, NV
attendISPA.com



Hello from ISPA!

On behalf of the International SPA Association, thank you for your participation at the 2016 ISPA Conference & Expo, to be held September 13-15. We are excited you will be part of this year's event. This kit can be used to help you prepare all of your booth logistics for the Expo.

- ⇒ **What your kit includes:**
The following kit includes information on booth carpeting, furnishings, labor, shipping, electrical services and more. The digital kit makes the ordering process both environmentally and user-friendly.
- ⇒ **Questions about exhibitor orders:**
A GES Service Center representative is available to answer any questions pertaining to exhibit orders toll-free at 1.800.475.2098.
- ⇒ **Advance Warehouse:**
GES provides ISPA exhibitors use of an advance shipment warehouse. Ship your show materials, and GES will deliver them so they will be in your booth when you arrive for Expo set-up.
- ⇒ **Discount Pricing:**
Be sure to place all GES orders prior to Monday, August 22 to take advantage of GES discounts and experience additional savings.

We are committed to ensuring you have the best possible experience at the 2016 ISPA Conference & Expo. If you have questions at any time, please contact me at exhibit@ispastaff.com or 1.859.226.4207. We look forward to seeing you in September!

Warm regards,

Autumn Phelps