

EAC REGISTRATION



ORDER DEADLINE:

FEBRUARY 10, 2017

What's an EAC?

An Exhibitor Appointed Contractor (EAC) is a company, other than the official contractor, that provides exhibit services (eg. audio visual, I&D, floral, photography, etc.). If you hire an EAC, they will need a badge to access your booth during move-in, show dates and move-out for CONEXPO-CON/AGG and IFPE 2017. For coordination and security purposes, exhibitors who choose to use an EAC must comply with all show rules and regulations, and complete the registration process by February 10, 2017. **Forms will only be accepted if filled out by an authorized representative of the exhibiting company.**



Registration Program!

The Exhibitor Appointed Contractor Assn. (EACA) has been selected to assist CONEXPO-CON/AGG and IFPE 2017 with the registration and badging of EACs at this year's show. By registering your EAC online, the processing of the EAC notification forms and insurance certificates will be greatly enhanced and simplified. Just go to www.e2ma.org and click on EAC Registration. For those exhibitors without internet access, a faxable EAC registration form is provided here.

Register online



Registering your EAC at www.e2mashows.com is the most convenient and timely way to ensure your EAC selection.

1. Visit www.e2mashows.com and select "Exhibitor Login"
2. From the drop-down show menu, select "ConExpo-ConAgg & IFPE 2017." Continue by entering your user ID, password, and the exhibiting company's show contact email address*.
3. Continue by following the steps noted on your screen.
4. EACs can pick-up Access Credentials on-site at the Las Vegas Convention Center.

**Please note: If you do not know your user ID /password / email address login information, please contact Meredith Thomason at meredith@eaca.com or directly at (541) 647-1290.*

WWW.E2MA.ORG

Register by form

Online registration is preferred, however, hard copies of forms can be accepted. Please fill out one form per EAC.

Please type or print

EXHIBITING COMPANY _____		DATE _____
EXHIBITOR CONTACT _____		PHONE _____
EMAIL _____		
USER ID _____	PASSWORD _____	
EAC _____		
EAC CONTACT _____		
STREET ADDRESS _____		
CITY _____	STATE _____	ZIP _____
PHONE _____	FAX _____	
EMAIL _____		
DESCRIPTION OF SERVICE FOR EXHIBITING COMPANY _____		

RETURN FORM TO:

EACA
2214 NW 5th St., Bend, OR 97703
541/317-8749 fax 541/317-8768 tel
www.e2ma.org

