

OFFPRICE Exhibitor Badges, Equipment Rental & Lunch Tickets

BADGES AND PASSES POLICY

For security reasons, all persons working at or visiting the OFFPRICE Show will require a badge to enter the Convention Center at all times.

Exhibitor Badges

To avoid delays on-site, exhibitors should apply for their badges online in advance at <https://www.cteusa.com/tops16e/login.reg>. Proceed to enter your Username and Password, which you will receive by email (to the contact shown on your booth contract). If you did not receive this information, please contact Erin Dandridge at (262) 754-6916, edandridge@offpriceshow.com. Once logged in, you will be able to register for badges.

Advanced Exhibitor badge registration is due by **Friday, February 5, 2016**.

Please Note: There is a 5 Badge Limit per 100 sq. ft. of booth space. If you need additional badges, you must contact Erin Dandridge for approval.

Visitor Badges

Show visitor badges will identify all buyers and guests and will be valid only during show open times.

Visitors may register on-line at www.offpriceshow.com. Click on Register Now button in the upper right hand corner.

EQUIPMENT RENTAL

Equipment can now be rented on-line! Please proceed to <https://www.cteusa.com/tops16e/login.reg> and enter your Username and Password (emailed to the contact shown on your booth contract). If you did not receive this information, please contact Erin Dandridge at (262) 754-6916, edandridge@offpriceshow.com.

You will need to enter your credit card information in order to reserve your equipment for the show. Available equipment includes: 2'x6' Chrome Grids, 2'x8' Chrome Grids, 5' Chrome Rolling Rack, Chrome Waterfalls, Chrome U Bars, Chrome Curved Grid Bars.

The deadline to order your equipment is **5:00pm CST, February 5th**. If you have any questions regarding the equipment, or you would like a paper order form, please contact Pam Dillon at (262) 754-6927.

LUNCH TICKETS

Lunch Tickets will be available for purchase on-line when you register for your Exhibitor Badges and reserve your Booth Equipment. Please proceed to <https://www.cteusa.com/tops16e/login.reg> and enter your Username and Password (emailed to the contact shown on your booth contract). If you did not receive this information, please contact Erin Dandridge at (262) 754-6916.

The cost is \$6 per Lunch Ticket. You will need to enter your credit card information in order to purchase your Lunch Tickets and you will receive a receipt of your purchase upon check out. Your purchased Lunch Tickets will be available for pick-up at the Registration Desk on-site at the Show.