

EXPRESSO NAVIGATION



MAGIC

AUGUST 13-15, 2018

Las Vegas & Mandalay Bay Convention Centers

SOURCING AT MAGIC opens August 12

PROJECT WOMENS
Mandalay Bay Convention Center
Monday, August 13 - Wednesday, August 15
Order GES Services by Monday July 30 for Best Pricing



MAGIC

AUGUST 13-15, 2018
Las Vegas & Mandalay Bay Convention Centers
SOURCING AT MAGIC starts August 12

Show Home



Show Information

Information for this show, including deadlines and regulations.

Get Information



Order for My Booth

See what is included in your booth and order furnishings, labor and more.

Order Now



Ship Exhibit Freight

Everything you need to ship freight.

Ship Items



Upload Files and Forms

Upload diagrams and drawings, graphics, and more.

Upload Files



Show Information

How to Order on

Expresso/Helpful Tips and Tricks

Mini Kit

PROJECT WOMENS Decor Rules

Booth Furnishings Rental

Graphics

Mandatory Booth Package Selection

Target Maps and Targeted Freight information

Shipping, Drayage and Material Handling

Labor and Equipment

Exclusive Vendors

Exhibitor Appointed Contractors (EACs) and Third Parties

COMING SOON

What's Included in the Standard Booth



Please make your **Mandatory Booth Selection** or **Opt Out** of the booth package.

Access this show at these other venues:

PROJECT / THE TENTS / THE COLLECTIVE / POOL: MANDALAY BAY CONVENTION CENTER, Las Vegas, NV; 8/13/2018 - 8/15/2018

WWDMAGIC/Sourcing @ MAGIC/Footwear Sourcing: Las Vegas Convention Center, Las Vegas, NV; 8/13/2018 - 8/15/2018

STITCH @ PROJECT WOMENS: Mandalay Bay Convention Center, Las Vegas, NV; 8/13/2018 - 8/15/2018

FN PLATFORM: Las Vegas Convention Center, Las Vegas, NV; 8/13/2018 - 8/15/2018

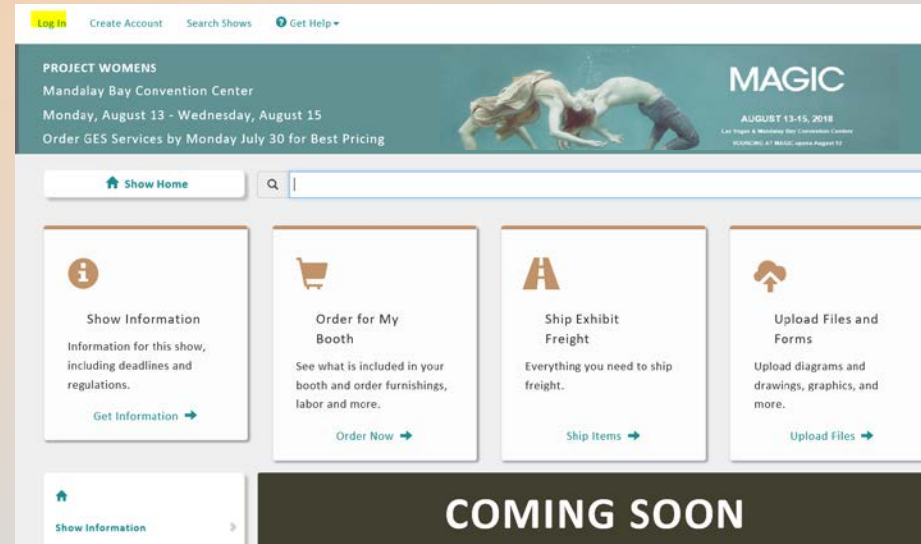
Quick Links

Visit Show Organizer's Website

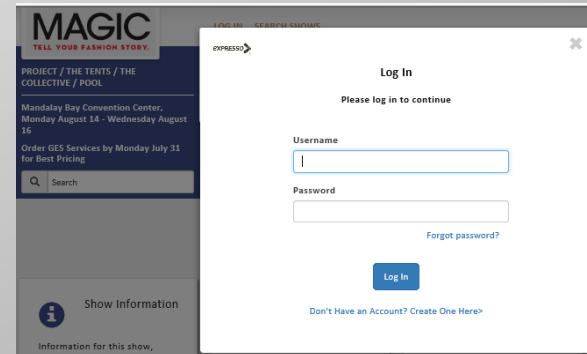
Homepage

LOG IN PROCESS

Select “Log In” on top left corner.



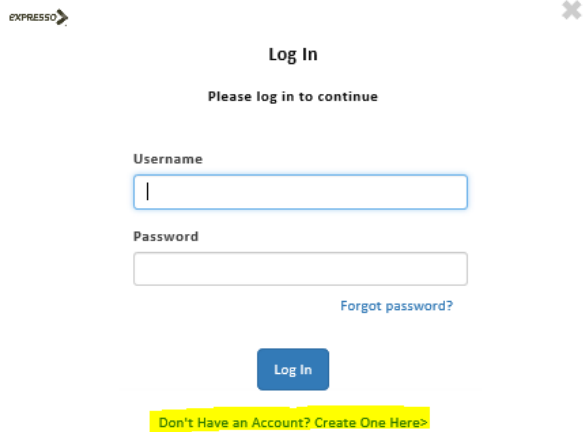
New window will populate to “Log In” or to “Create an Account”



ACCOUNT CREATION

If a new user account is needed, select “Don’t Have an Account? Create One Here” link.

New window will populate to establish a new account.



EXPRESSO

Log In

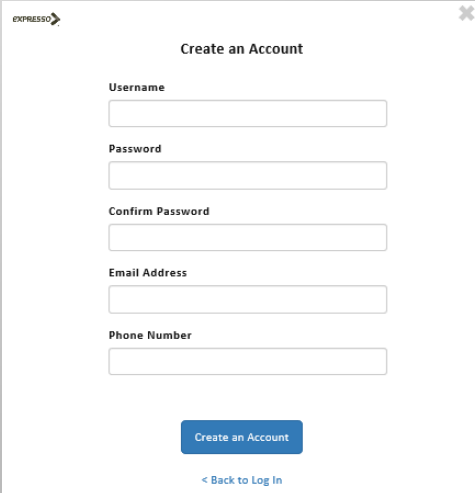
Please log in to continue

Username

Password

[Forgot password?](#)

[Don't Have an Account? Create One Here>](#)



EXPRESSO

Create an Account

Username

Password

Confirm Password

Email Address

Phone Number

[< Back to Log In](#)

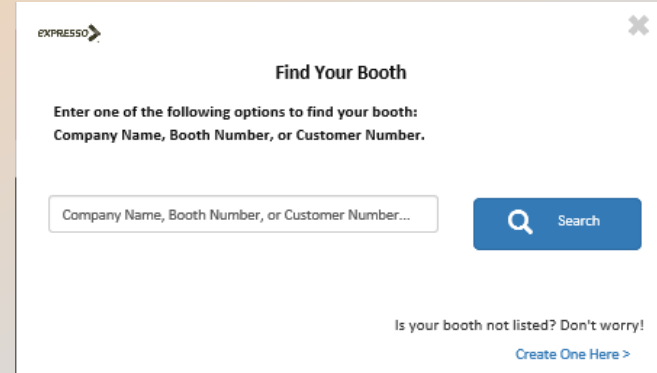
LOG IN PROCESS

Once existing Espresso users are logged in, a new window will populate asking an exhibitor to associate their account to their booth.

Can associate an account by Company Name, Booth Number or GES Customer Number.

Once one of the above is provided, a new window will populate to select the booth.

(Example- Booth #A and exhibitor name is GES Test 1)

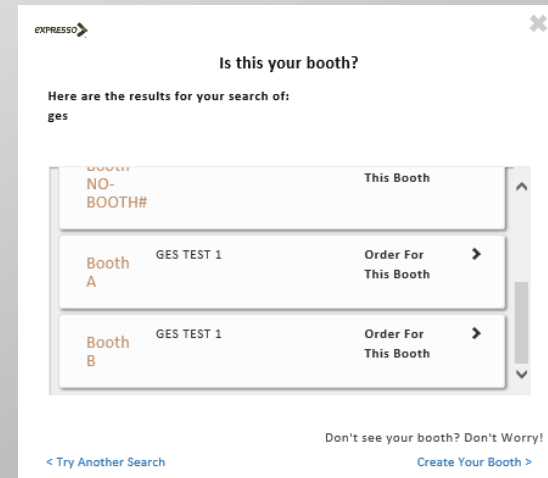


EXPRESSO

Find Your Booth

Enter one of the following options to find your booth:
Company Name, Booth Number, or Customer Number.

Is your booth not listed? Don't worry!
[Create One Here >](#)



EXPRESSO

Is this your booth?

Here are the results for your search of:
ges

BOOTH NO-BOOTH#	This Booth
Booth A	GES TEST 1 Order For This Booth >
Booth B	GES TEST 1 Order For This Booth >

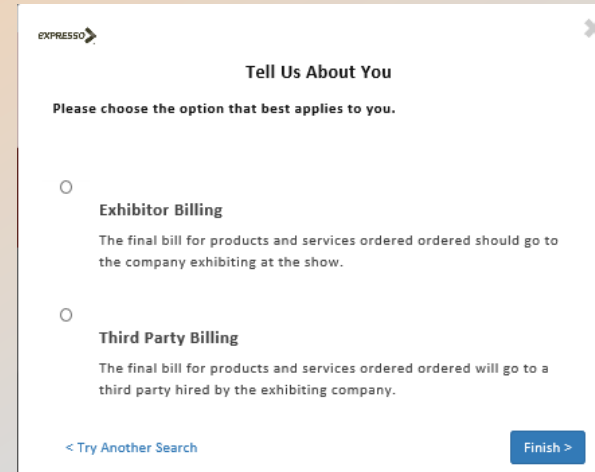
< Try Another Search [Create Your Booth >](#)

Don't see your booth? Don't Worry!
[Create Your Booth >](#)

LOG IN PROCESS

After the account is associated to a booth, the user selects if they are an Exhibitor or a Third Party.

Once a selection is made, the user is routed back to the home page and their booth information visible at the top of the home page.



EXPRESSO ✕

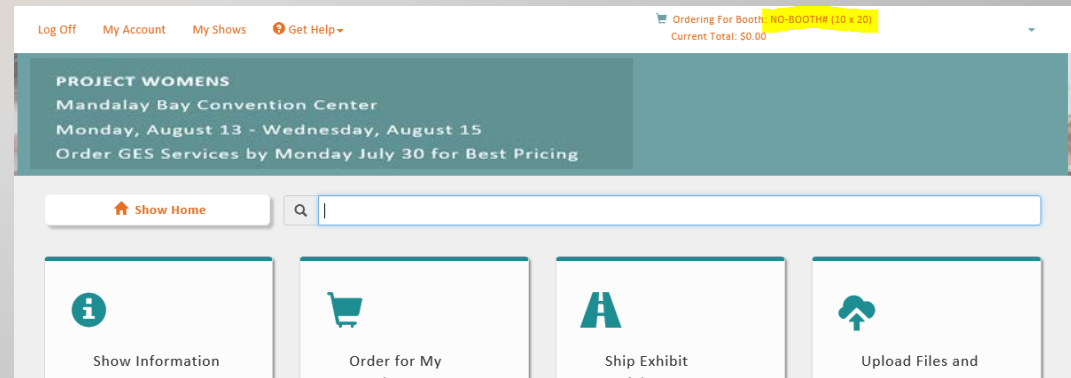
Tell Us About You

Please choose the option that best applies to you.

Exhibitor Billing
The final bill for products and services ordered should go to the company exhibiting at the show.

Third Party Billing
The final bill for products and services ordered will go to a third party hired by the exhibiting company.

[< Try Another Search](#) [Finish >](#)



Log Off My Account My Shows 🔔 Get Help

Ordering For Booth: **NO-BOOTH (10 x 20)**
Current Total: \$0.00

PROJECT WOMENS

Mandalay Bay Convention Center
Monday, August 13 - Wednesday, August 15
Order GES Services by Monday July 30 for Best Pricing

[🏠 Show Home](#)

i
Show Information

🛒
Order for My

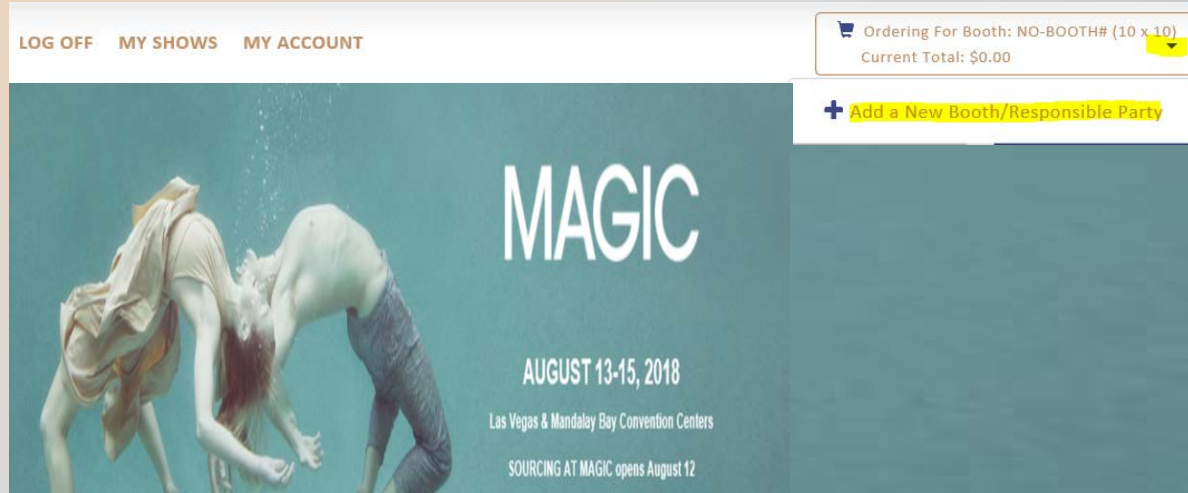
A
Ship Exhibit

📁
Upload Files and

LOG IN PROCESS

Users with multiple booths can easily order for all booths at once by adding booths to their account.

Select the drop down arrow located on the account header. A new menu below it will populate “Add a New Booth/Responsible Party. Repeat the steps from slide 5-6 to add in additional booths to the account.



BOOTH PACKAGE SELECTION

Deadline for exhibitors to select their option for booth package furniture or to opt out of items is July 30, 2018.

Users can make their selection on Expresso by selecting “Booth Selection or Opt Out” link on the home menu or select the “Booth Package Selection” menu at the table of contents page.

The screenshot shows the Project Womens MAGIC website interface. At the top, it displays 'PROJECT WOMENS', 'Mandalay Bay Convention Center', and the dates 'Monday, August 13 - Wednesday, August 15'. A banner image shows two people in athletic wear. The 'MAGIC' logo is in the top right, with dates 'AUGUST 13-15, 2018' and 'Las Vegas & Mandalay Bay Convention Centers'. Below the banner is a navigation bar with a 'Show Home' button and a search bar. The main content area features four large cards: 'Show Information' (with an 'i' icon), 'Order for My Booth' (with a shopping cart icon), 'Ship Exhibit Freight' (with an 'A' icon), and 'Upload Files and Forms' (with a cloud icon). Each card has a brief description and a 'Get Information', 'Order Now', 'Ship Items', or 'Upload Files' button. Below these cards is a 'COMING SOON' banner. Underneath, a section titled 'What's Included in the Standard Booth' contains the text: 'Please make your Mandatory Booth Selection or Opt Out of the booth package.' At the bottom, there is a section for 'Access this show at these other venues:' listing 'PROJECT / THE TENTS / THE COLLECTIVE / POOL: MANDALAY BAY CONVENTION CENTER, Las Vegas, NV; 8/13/2018 - 8/15/2018', 'WWDMAGIC/Sourcing @ MAGIC/Footwear Sourcing: Las Vegas Convention Center, Las Vegas, NV; 8/13/2018 - 8/15/2018', 'STITCH @ PROJECT WOMENS: Mandalay Bay Convention Center, Las Vegas, NV; 8/13/2018 - 8/15/2018', and 'FN PLATFORM: Las Vegas Convention Center, Las Vegas, NV; 8/13/2018 - 8/15/2018'. A left sidebar contains a home icon and a list of menu items: 'Show Information', 'How to Order on Expresso/Helpful Tips and Tricks', 'Mini Kit', 'PROJECT WOMENS Decor Rules', 'Booth Furnishings Rental', 'Graphics', 'Mandatory Booth Package Selection', 'Target Maps and Targeted Freight Information', and 'Shipping, Drayage and Material Handling'.

BOOTH PACKAGE SELECTION

Prior to making their furniture and accessory selection, users will come across the following:

- Package rendering
- Link for additional renderings
- Standard working space details
- Important information such as:
 - Defaults for corner walls
 - Accessory changes

Furniture Package Selection

PROJECT WOMENS

Your Furniture Package offers a hassle-free experience at PROJECT WOMENS. This will make your pre-show and post-show experience as smooth and convenient as possible. Additional booth accessories are available for order on the [Booth Furnishings](#) page.



Booth Consists of Fabric Walls
Click [here](#) for additional package renderings

Standard 10x10 Booth
10' deep x 10' wide x 8' high walls
Working space = 9' 8-1/4" wide x 9' 8-1/4" deep

Important information:

- All corner booths will have default setup with the side wall down. End cap booths default setup will have walls down on three sides.
- The 1/2 M Panel located at the front of the booth holding the ID sign may not be removed.
- Names reflected on the ID Sign are provided directly from show management. Any change requests must be submitted to your show salesperson. Updates will be communicated to GES.
- If you neglect to submit your accessory selection by Monday, July 30, 2018, the fixture choice will remain with the following default set-up:
 - If you were an exhibitor in the February 2018 show, your default furniture will be the same furniture you had for that show.
 - If you did not exhibit in the February 2018 show, your furniture would default to:
 - Apparel companies: All 5ft high garment racks
 - Accessory/Shoes/Jewelry companies: All shelving units
- Any accessory changes on-site will be subject to a minimum of one (1) hour labor charge at the applicable labor rate of \$86.25 ST/\$153.50 OT.

Please complete the form below and indicate if you would like to receive all/some/none of your free furnishings.

BOOTH PACKAGE SELECTION

Users will indicate if they are making their first request by selecting “New Order” or select “Revision”.

Because users are logged in to access this page, it will automatically advise the quantity of furniture a booth receives based on their size.

Users are only allowed to apply the max. number that comes with the booth. Additional items must be placed from the Furniture menu.

If users select to opt out of all their furniture items, leave the quantity as “0” for all items or check off “No, will not be utilizing furniture”.

Please provide the information below

- New Order
 Revision (Please check this if you are changing your existing order.)

Contact Name:*

test

Booth Number:*

A

Exhibiting Company Name:*

GES TEST 1

Email:*

crodriguez@ges.com

Booth Width:*

20.00

Ft

Booth Length:*

20.00

Ft

You can order any combination of the below items up to a maximum quantity of 12 at no charge.

Will you be utilizing the provided furnishings?

- YES, we will be utilizing ALL the provided furnishings. Please indicate your selection below.
 NO, we will not be utilizing any of the provided furnishings.
 We will be utilizing SOME of the provided furnishings. Please indicate your selection below.

6

5 ft High Garment Rack QTY

0

6 ft High Garment Rack QTY

2

7 ft High Garment Rack QTY

0

Distinct Shelving Unit QTY

You may also receive 4 tables and 12 chairs:

4

Distinct Table QTY

12

Wendy Chair QTY

BOOTH PACKAGE SELECTION

Exhibitors can indicate on the same form if they wish to opt-out of the booth package carpet and track lights.

Before submitting their form, users are provided suggestions for customizing their booth, such as Light Box graphics, Graphic Banners and Column Wraps.

Once selections are made, users can submit their form and will be provided with a confirmation via email within 24 hrs.

Booth Carpet Opt-out:

Will you be utilizing the ALMA carpet supplied by PROJECT WOMENS?

- YES, we will be utilizing all the provided ALMA carpet.
- NO, we will not be utilizing the provided ALMA carpet.

If you are not utilizing the provided package carpet, please note the following:

- For booths 200 square feet or larger, area rugs may be used but may not present a tripping or safety hazard, must be finished with no raw edges, and may not cover more than 75% of the booth floor.
- Booth under 200 square feet may NOT bring in area rugs.

Track Lighting Opt-out:

The following items are included as part your booth package:

- 4 - Track with 4 Light Fixtures

Will you be utilizing the track lighting supplied?

- YES, we will be utilizing the track lighting for our booth.
- NO, we will not be utilizing the track lighting for our booth.

Additional Lighting options can be found on the [Lighting](#) page. For electrical power, please contact Mandalay Bay Resort and Casino.

Due to safety concerns the maximum number of light fixtures on a track is limited to six. If additional lighting is needed, an additional track is required.

Special Instructions for your order:

Looking for a way to customize your booth and stand out from the crowd?



Make a statement with [Light box graphics](#).



Take your booth from drab to fab, by adding [Graphics and Signage](#).



Turn that slightly column into a promotional tool with [Column Wraps](#)!

IMPORTANT INFORMATION:

- Multiples of such booths, no matter what the final combined square footage, are considered PROJECT WOMENS booth package and are subject to PROJECT WOMENS booth package rules and regulations
- Accessory changes on-site will be subject to a one (1) hour labor charge at applicable labor rate of \$126 ST/\$223.75 OT.

Please Note: Any wall placement changes done on site is subject to applicable showsite ST/OT labor charges.

Please click "Submit" only once, it may take a moment for your submission to complete. You will then be prompted to enter an email address to receive your email confirmation.

Submit

IMPORTANT DATES

Available directly on the home page

Feature available for adding important dates to digital calendar. The link for synchronizing the information is located at the bottom of the “Important Dates and Deadlines” page.

Regulations and Guidelines

Need Help?

Call (800) 801-7648
International:
(702) 515-5970
Monday - Friday 6:00 AM -
5:00 PM PST

Online Chat
6am - 5pm (PST)

Get a Shipping Quote
[Request a Logistics Quote](#)

Important Dates and Deadlines

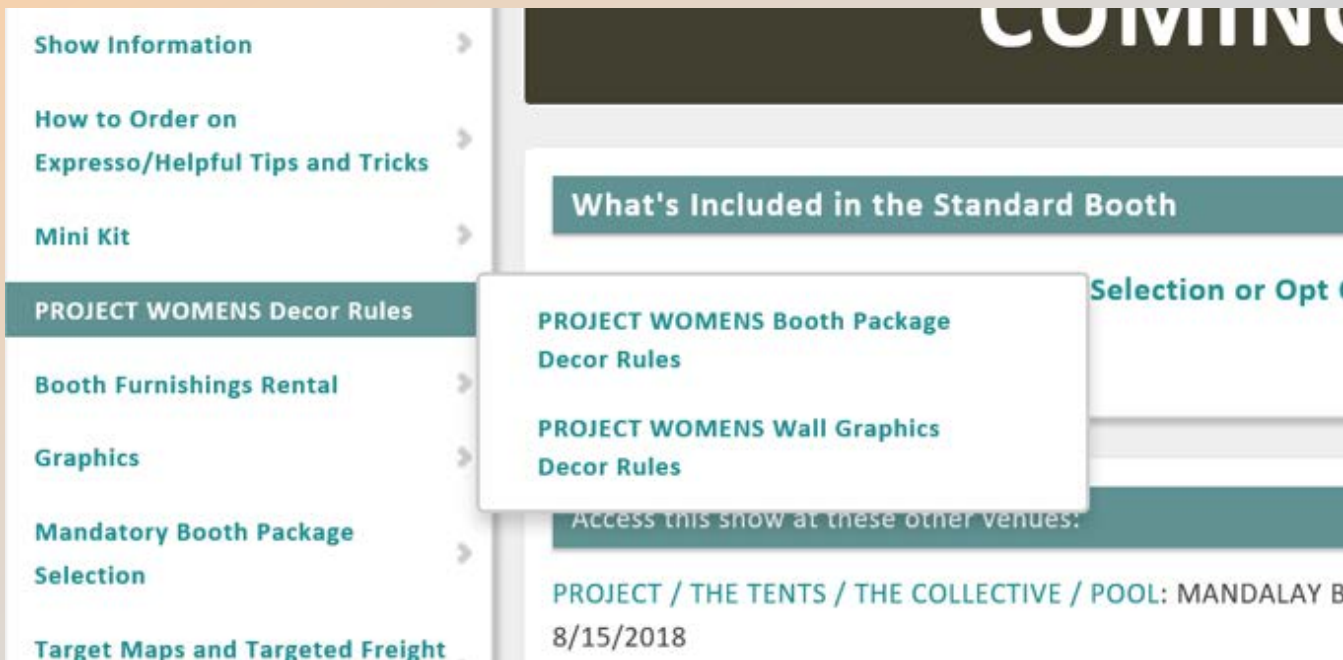
Save time, money and needless stress with calendar reminders. Select “Add Dates to Calendar” button to easily sync all these important dates and deadlines to your calendar.

[Unselect All](#)

- Thu. Jul. 5, 2018 Advance shipments may begin arriving at warehouse* 8:00 AM
- Mon. Jul. 30, 2018 Discount Deadline Date for Orders Received with Payment
- Fri. Aug. 3, 2018 Last day for Advance Shipments to arrive at Warehouse without surcharges* 4:30 PM
- Thu. Aug. 9, 2018 Direct Delivery to Show Site* 8:00 AM To 5:00 PM Refer to Target Floor Plan
- Fri. Aug. 10, 2018 Direct Delivery to Show Site* 8:00 AM To 5:00 PM Refer to Target Floor Plan
- Sat. Aug. 11, 2018 Direct Delivery to Show Site* 8:00 AM To 5:00 PM Refer to Target Floor Plan
- Sun. Aug. 12, 2018 Direct Delivery to Refer to Target Floor Plan

SHOW DÉCOR RULES PAGE

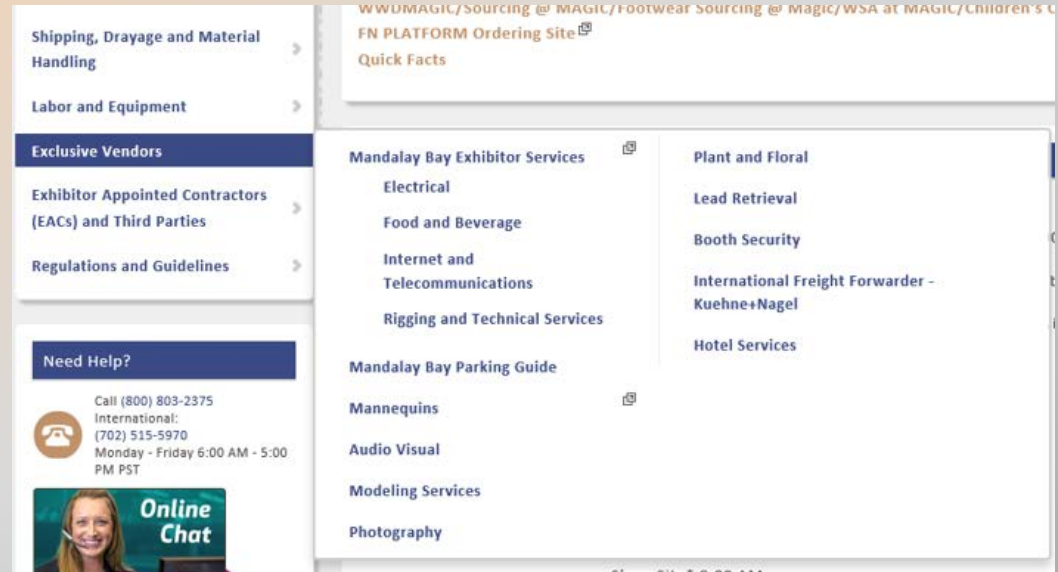
Available for download under each show menu tab



EXCLUSIVE VENDORS

Available from the menu on the home page under “Exclusive Vendors” tab

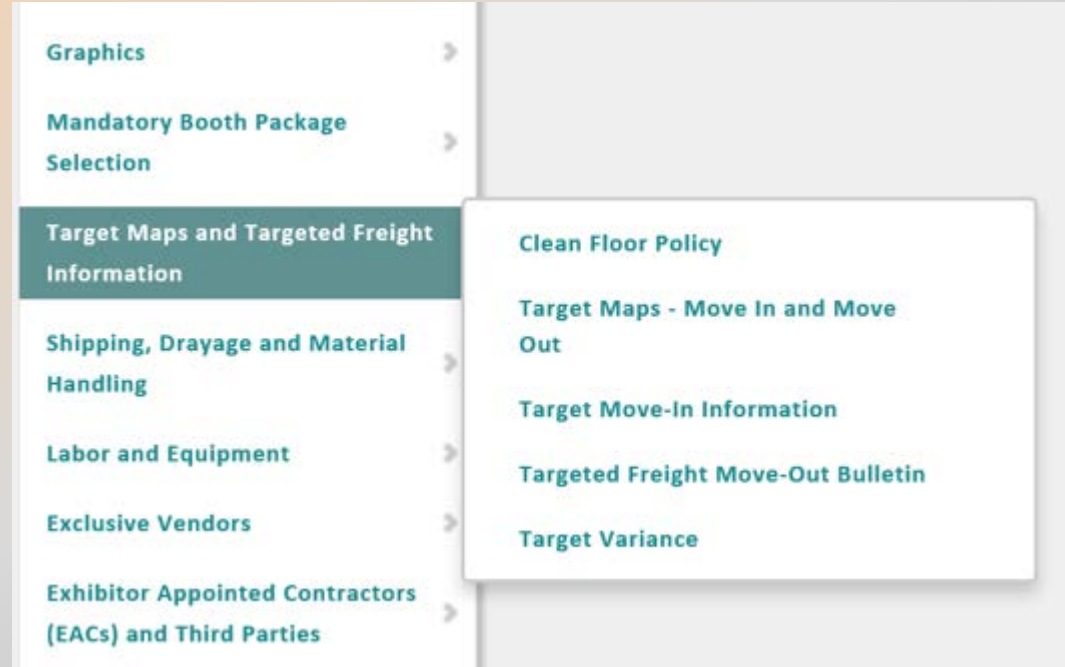
Each link provides direct contact information for the vendor and a rate guide (when available)



TARGET MOVE-IN / MOVE-OUT

All inbound & outbound exhibit material and equipment is specifically targeted by booth number. Target assignments are intended for general planning purposes.

Target information, including maps, is available under the “Target Maps and Targeted Freight Information” tab.



MATERIAL HANDLING

Users can locate highly important information regarding material handling, such as drayage rates, special handling, show vendor shipments and more under the “Shipping, Drayage and Material Handling” tab.

Shipping, Drayage and Material Handling

- Labor and Equipment >
- Exclusive Vendors >
- Exhibitor Appointed Contractors (EACs) and Third Parties >
- Regulations and Guidelines >

Need Help?

Call (800) 801-7648
International:
(702) 515-5970
Monday - Friday 6:00 AM - 5:00 PM PST

Online Chat
6am - 5pm (PST)

Material Handling/Drayage Services

- Special Handling Notice
- Cartload Services
- Cartload, Hand Carry and Drayage Notice
- Vehicle Placement
- Clean Floor Policy
- Warehouse Storage
- Information about Material Handling/Drayage
- Special Handling Information
- Shipping to the Show
- Print Address Labels
- Show Vendor Shipments

Freight Service Questionnaire

- Request for Pre-Printed Outbound Release/Labels
- Sample Outbound Bill of Lading with Instructions
- Marshalling Yard
- Shipping and Move-In Information
- Move Out Information
- Get a Shipping Quote
- Parking, Cartload and Handcarry Information
- Vehicle Display Waiver
- No Cart Policy
- Hand Carry
- Warehouse Closures

MATERIAL HANDLING

Rate information for material handling and other services, such as cartload service, is available under the “Material Handling/Drayage Services” tab.

Shipping, Drayage and Material Handling	Material Handling/Drayage Services	Freight Service Questionnaire
Labor and Equipment	Special Handling Notice	Request for Pre-Printed Outbound Release/Labels
Exclusive Vendors	Cartload Services	Sample Outbound Bill of Lading with Instructions
Exhibitor Appointed Contractors (EACs) and Third Parties	Cartload, Hand Carry and Drayage Notice	Marshalling Yard
Regulations and Guidelines	Vehicle Placement	Shipping and Move-In Information
	Clean Floor Policy	Move Out Information
	Warehouse Storage	Get a Shipping Quote
	Information about Material Handling/Drayage	Parking, Cartload and Handcarry Information
	Special Handling Information	Vehicle Display Waiver
	Shipping to the Show	No Cart Policy
	Print Address Labels	Hand Carry
	Show Vendor Shipments	Warehouse Closures

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Online Chat
 6am - 5pm (PST)

Material Handling/Drayage Services

What is Material Handling?
 The unloading of your shipment, transporting it to your booth, storing and returning your empty crates and cartons and reloading your shipment at the close of the show (also called Drayage). This service is not included in the cost of your booth space. Avoid unexpected costs at show site and pre-order this service below. Shipping/Logistics costs are separate and are not included in Material Handling rates.


Any Shipments from outside vendors will be subject to the Material Handling Rates billed directly to the exhibitor.

Need more info?
 Read over the detailed [Material Handling Information](#) page.

Freight Material Handling

 Click for Rates Exhibit Material Handling Starting at \$78.78	 Click for Rates Small Package Starting at \$29.00
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Cartload


Cartload Service
 \$80.75

Vehicle Placement/Spotting


Vehicle Placement
 \$281.50

MATERIAL HANDLING

Additional helpful information is available under the “Information about Material Handling/Drayage” page.

Shipping, Drayage and Material Handling

- Labor and Equipment
- Exclusive Vendors
- Exhibitor Appointed Contractors (EACs) and Third Parties
- Regulations and Guidelines

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Information about Material Handling/Drayage

What is Material Handling?

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- Benefits of Advance Shipping to the GES Warehouse
- How to Ship in Advance to the GES Warehouse
- Freight Carriers
- Tracking Shipments
- Estimating Material Handling Charges
- Late Surcharges - May be charged an additional overtime surcharge
- Machinery Labor and Equipment
- Storing Empty Containers
- Outgoing Shipments

Users can easily click the drop down options under the menu to learn more information

CLEAN FLOOR POLICY

Information regarding the dates, times and empty storage sticker process is available on this page.

Shipping, Drayage and Material Handling	Material Handling/Drayage Services	Freight Service Questionnaire
Labor and Equipment	Special Handling Notice	Request for Pre-Printed Outbound Release/Labels
Exclusive Vendors	Cartload Services	Sample Outbound Bill of Lading with Instructions
Exhibitor Appointed Contractors (EACs) and Third Parties	Cartload, Hand Carry and Drayage Notice	Marshalling Yard
Regulations and Guidelines	Vehicle Placement	Shipping and Move-in Information
	Clean Floor Policy	Move Out Information
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	Special Handling Information	Vehicle Display Waiver
	Shipping to the Show	No Cart Policy
	Print Address Labels	Hand Carry
	Show Vendor Shipments	Warehouse Closures

Need Help?
Call (800) 801-7648 International: (702) 515-5970 Monday - Friday 6:00 AM - 5:00 PM PST
 Online Chat 6am - 5pm (PST)

Clean Floor Policy

Clean Floor Policy

Attention MAGIC Exhibitors!

Due to the volume of crates, limited space for set up, and to facilitate the installation and spotting of aisle carpet, a CLEAN FLOOR POLICY will be enforced for the August 2018 show.

Saturday, August 11 at 10:00 PM

All Thursday, Friday and Saturday inbound targeted booths need to empty all wood crates and label them with the color-coded Empty Storage Label sticker for removal no later than 10:00 pm on Saturday, August 11. All wood crates will be removed for these target days regardless of status.

Sunday, August 12 at 1:00 PM

All cardboard cartons and fiber cases must be labeled with a color-coded Empty Storage Label sticker and ready for removal from the hall by Sunday, August 12 at 1:00 PM.

Please be advised that if your crates are removed on clean floor night and then requested to be brought back from empty storage to your booth, there will be a labor charge, per hour, for a forklift and driver to bring your crate to your booth and wait while it is unloaded. Crates will not be left in the booth space.



Empty Label Stickers

The exhibitor or EAC must apply empty Storage Label stickers to every empty cardboard, crate, pallet, etc.

Stickers are available at the GES Servicerenter and at each of the freight doors. Each color-coded sticker is assigned a specific area. Please refer to the floor plan available at the empty storage label kiosks to determine which color is assigned for your booth number(s). If the wrong color-coded sticker is applied, delays in delivery return will occur.

Please refer to the targeted floor plans for empty return delivery times. Hours will vary and can take multiple hours. Please plan your travel after the show accordingly.

SPECIAL HANDLING

Save money by avoiding special handling surcharges.

Shipping, Drayage and Material Handling

Labor and Equipment

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Exhibitor Appointed Contractors (EACs) and Third Parties

Regulations and Guidelines

Material Handling/Drayage Services

Special Handling Notice

Cartload Services

Cartload, Hand Carry and Drayage Notice

Vehicle Placement

Clean Floor Policy

Warehouse Storage

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Special Handling Information

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Sample Outbound Bill of Lading with Instructions

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Move Out Information

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International:
(702) 515-5970
Monday - Friday 6:00 AM -
5:00 PM PST



Special Handling Information

What is "Special" Handling?

Special Handling applies to shipments that are loaded in such a manner as to require additional labor and handling to unload or load out. An additional fee beyond the standard crated rate will apply.

Special Handling Includes:

Ground Loading

- Vehicles that are not dock height, preventing the use of loading docks.
- When docks are not readily available.
- When convention facility has no dock space.

Side Door Loading

- Shipments tendered for delivery in such a manner as to prevent access from the rear of the trailer.

Constricted Space Loading

- Freight loaded "high and tight" or down one side as to make shipments not readily available.

Designated Piece Loading

- When a trailer must be loaded in a particular sequence to ensure fit.

Stacked, Cubed-out, or Loose Shipments

- Shipments loaded in such a manner requiring items to be removed to ground level for delivery to booth.
- Items that would need to be unstacked/stacked, unstrapped/strapped, or loadbars to be removed/installed during the unload or load out process.

Multiple Shipments

- Shipments that are loaded mixed on the truck, failing to maintain shipment integrity and/or have multiple delivery areas.

Mixed Shipments

- Pieces for separate shipments that are loaded mixed throughout the delivery vehicle, or shipments of crated and uncrated goods where the percentage of uncrated is minimal and does not warrant full uncrated rate for shipment.

Improper Delivery Receipts

- Shipments that arrive without individual Bill of Lading. Possible examples might include: UPS, FedEx, company trucks, privately-owned vehicles.

Uncrated Shipments

- Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling Examples:



Side Door Loading

Constricted Space Loading



Stacked Shipments

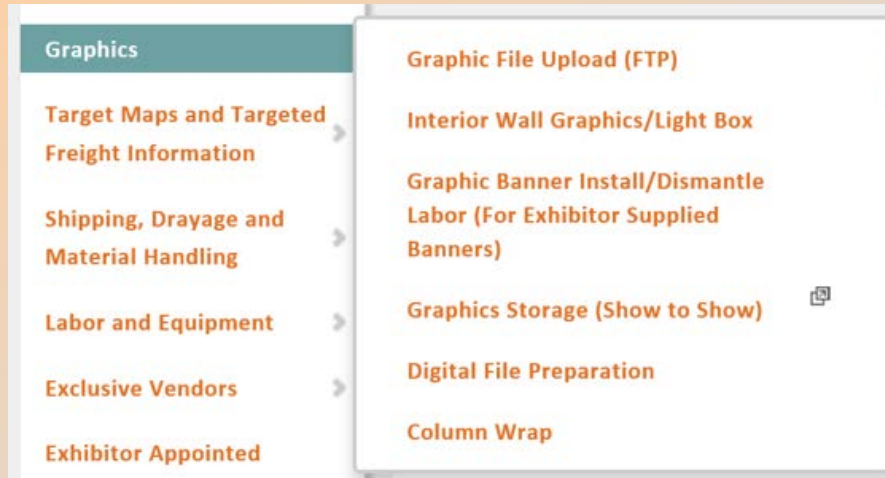
Uncrated Shipment



Multiple Shipments

GRAPHICS

All graphic relation options are available under the “Graphics” menu



GRAPHICS

Users are provided with step by step instructions for placing their graphic order online



A graphic order includes the following:

- Graphic panels
- Labor to install the graphic panels and remove after the show
 - Graphics are installed per placement plans. Any requests to move graphic panels to a different location after installation is a new billable labor order at the regular rate.

The following is **REQUIRED** by the discount deadline date Monday, July 30th in order to obtain the discount rate and guarantee graphic install by the target move-in date.

- Graphic orders with payment in full
 - Unpaid graphic orders will not be processed until balance is settled.
- Artwork files
 - Any artwork file changes provided after the deadline date will be billed at the regular rate.
- Placement plan/instructions
 - Graphics are installed per placement plans/instructions. Any requests to move graphic panels to a different location after installation is a new billable labor order at the regular rate.
 - Any orders submitted without a placement plan/instructions by Friday, August 3rd, will automatically be placed on the center back wall as the default location.

How to place your graphic order:

Step 1: Select graphic option from the choices available below

Step 2: Select your quantity

Step 3: Add order to shopping cart and check out.

Step 4: Review the [Digital File Preparation](#) link for information on how to format graphic files.

Step 5: Upload graphic files using the following link- [Graphic Uploader](#)

Important Information:

- Only print ready graphic files are accepted.
- Files obtained from the internet (JPG, GIF, PNG) or artwork created in MS Office applications (Word, Excel, PowerPoint, etc.) are often not suitable for high quality output, and require additional hourly charges.
- When submitting artwork, Vector-based artwork is the preferred file type, with file extensions of .ai or .eps
- Provide images at a min. of 100 dpi for proper resolution.
- Orders provided after the discount deadline date are not guaranteed to be installed by target move-in date. Orders on site are not guaranteed to be installed by show open morning.
- Cancellation Policy: Graphic panels canceled after they have been produced are 100% billable.

GRAPHICS

At the bottom of the “Interior Wall Graphics / Light Box” page, users will find their options for ordering GES Graphics

Options Include:

- Upgraded Graphic Fabric Inserts
- Interior Wall Hanging Fabric Banners
- Branding Wall- Light Box



NEW Upgraded Graphic Fabric Inserts



Graphic, 1M, Fabric
Wall Panel
\$795.00



Graphic, 2M, Fabric
Wall Panel
\$1,200.00



Graphic, 3M, Fabric
Wall Panel
\$1,990.00

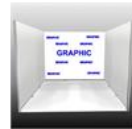
Interior Wall Hanging Fabric Banners



Graphic, Banner, 1M,
Fabric
\$680.75



Graphic, Banner, 2M,
Fabric
\$1,021.00



Graphic, Banner, 3M,
Fabric
\$1,701.50

Branding Wall - Light Box



Large Exhibit Light
Box
\$1,606.25

GRAPHICS

When selecting a graphic option, users are provided with important information, such as:

- Measurements for the panel
- Requirements for placement instructions
- A note advising any changes in placement of graphics after installations is subject to billable labor

Once the quantity and graphic files are provided, users can add it to their shopping cart by selecting “Add to Booth”

Add to Order



Graphic, Banner, 1M, Fabric

1M Graphic Banner, Fabric

Name art file with your company name and booth number.

- Rate includes labor to install and remove graphics in the booth space.
- Required- Submit your layout diagram form or instructions for placement to the following email address- MAGICLayoutForms@ges.com
- [Download Booth Layout PDF](#)
- Requests to change the placement of a graphic panel(s) after the installation is subject to billable labor.
- Interested in storing your graphics for the next show? Please visit the GES Servicenter to complete a storage form to have GES store your graphics for the next show.

Dimensions: 38-1/4" x 96" **Code:** 600680

Price: \$661.00 Each [\(Save 23%\)](#)

Quantity: Quantity

Upload Your File:

Special Instructions:

Total: or [return to shopping](#)

GRAPHICS

GES offers exhibitors a solution for ensuring exhibitor provided graphics are properly installed in the booth with Graphic Banner Install/Dismantle Labor

Users are provided with vital information, such as:





- What is required to obtain the discount rate
- How graphic panel(s) should be provided
- Labels and shipping information for sending the graphic panel(s) to the advance warehouse.

Graphic Banner Install/Dismantle Labor (For Exhibitor Supplied Banners)

If supplying your own graphic panels, please order GraphicBanner Install/Dismantle Labor below to schedule labor to install your graphic panel(s). Rate noted below includes the labor to install and remove the graphic panels.

IMPORTANT- All exhibitor supplied graphic banners must be supplied to GES labor daily by 2:00 PM PST to guarantee same day install. We highly encourage exhibitors to send graphic banners to the advance warehouse to avoid install delays at showsite and to ensure a smooth move-in process. All graphics sent to the advance warehouse will automatically be installed on target move-in dates (graphic order and placement instructions are required).

Graphic Installation

 Graphic, 1M Installation \$149.10	 Graphic, 2M Installation \$185.40	 Graphic, 3M Installation \$231.75	 Graphic, 2.5M Installation \$191.00
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To receive the discount rate, you must complete and submit the following by Monday, July 30, 2018.

- Graphic Installation Order
- Must ship Exhibitor Supplied Graphic(s) to the [Advance Warehouse](#). Shipments should arrive on or between business days: Thursday, July 5, 2018 - Friday, August 3, 2018
- Must supply directions for graphic panel placement. Submit your layout form or placement instructions to the following email MAGICLayoutForms@ges.com
- Payment and Credit Card Authorization

***If order is missing any of the above, it will automatically revert to the regular rate.**

Quantity Discount Rate

Have 2 or more graphic panels to install? GES has a special offer for you. When ordering 2 or more graphic labor install orders, receive a 10% discount towards your order (the 1st one will be at listed price - 2 and over at the 10% quantity discounted rate).

- No quantity discount for show site orders.
- Quantity discount will be taken on final invoice.
- Must adhere to order submission rules noted above.

Click [here](#) for Exhibitor Supplied Graphics Label

Shipping Instructions

Exhibitor supplied graphics should be received in advance at the Warehouse between Thursday, July 5, 2018 - Friday, August 3, 2018. Please ship all exhibitor supplied graphics in a separate container with the special sign label provided on the [Labels](#) page. Mark bill of lading "Exhibitor Supplied Graphics". Prepay all shipments. Collect shipments will not be accepted.

SUPPLEMENTAL FURNITURE

To place the order or to see additional details regarding the item, such as measurements, users would need to click on the item of interest.

Users can also filter out their needs with the new menu options

The screenshot shows a web application interface for 'SUPPLEMENTAL FURNITURE'. At the top, there are navigation links: 'Log In', 'Create Account', 'Search Shows', and 'Get Help'. Below this is a teal header bar with the text 'Furniture and Accessories'. A disclaimer states: 'Prices include delivery, installation, rental, and removal. Electrical outlets are not included in pricing, please order separately. If you order after the discount deadline date we may need to substitute the item, based on availability.' Below the disclaimer are three filter buttons: 'Type', 'Style', and 'Length'. The 'Length' filter is open, showing two options: '24" (1)' and '72" (1)'. The main content area displays a grid of furniture items, each with an image, a title, and a price. The items shown are: 'White Sydney Cocktail Table' (\$379.50), 'White Sydney End Table' (\$279.25), 'Garment Rack, Distinct, 5'H, Silver' (\$185.75), 'Garment Rack, Distinct, 6'H, Silver' (\$196.25), 'Shelving Unit, Distinct' (\$437.50), and 'Table, Distinct' (\$217.60). A 'Need Help?' link is visible at the bottom left of the interface.


SUPPLEMENTAL FURNITURE

When selecting an item, a full array of details are available regarding the item, such as this example for a Distinct Shelving Unit.

Users can submit their quantity for the item and provide special instructions, such as placement.

Select “Add to Booth” to add it to your shopping cart. A message will pop up to confirm item was added to the cart.

Add to Order for Booth: NO-BOOTH#



Shelving Unit, Distinct

- Max of 4 shelves
- Height between each shelf is 11"
- Height between the floor to the first shelf is 21"
- Height from the last shelf to the rim of the unit is 14"
- Max support weight per shelf is 25 lbs.
- Shelves are not adjustable, but can be removed by the exhibitor (labor not required)

Dimensions: 72" H x 54" W x 14" D **Code:** 302148

Price: \$437.50 Each (Save 28%)

Quantity: Quantity

Special Instructions:

Total ^⓪: [Add to Booth NO-BOOTH#](#) or [return to shopping](#)

Need to order for a different Booth? [Add another Booth](#) to your account.

Item Added to Shopping Cart

\$437.50 has been added to your order. Your total is now \$437.50

[Keep Shopping](#) [View Cart](#)

CHECK OUT PROCESS- STEP 1

When checking out, users will go through a 5 step check out process.

Step 1

- Review and confirm items within the shopping cart.
- If orders appear correct, proceed to Step 2 by selecting “Next: Company Information”

< Back to Shopping

Checkout Steps:

- 1 Shopping Cart
- 2 Company Information
- 3 Notice of Intent to Hire an EAC
- 4 Payment
- 5 Order Summary

Need Help?

Call (800) 803-2375
International:
(702) 515-5970
Monday - Friday 6:00 AM - 5:00 PM
PST

Online Chat
6am - 5pm (PST)

Leave Us Feedback

COMING SOON


Step 1 : Shopping Cart

Booth A
Estimated Order Total: **\$393.50**

Next: Company Information

Items in your cart:

Standard Furniture

 Shelving Unit, Distinct
Code: 302148

Quantity: 1
Base Price: \$393.50
Taxes: \$0.00
PSP: \$0.00

Edit Item

Remove Item

Total: \$393.50

Show Order Total: \$393.50

Next: Company Information

CHECK OUT PROCESS- STEP 2

Step 2

Confirm Company Information

- Company Name, Address and Showsite Contact
- If information is correct, proceed by selecting “Notice of Intent to Hire an EAC”

The screenshot shows a checkout page with a sidebar on the left and a main content area. The sidebar includes a 'Back to Shopping' link, 'Checkout Steps' (1. Shopping Cart, 2. Company Information, 3. Notice of Intent to Hire an EAC, 4. Payment, 5. Order Summary), 'Need Help?' with contact info, and an 'Online Chat' button. The main content area has a 'COMING SOON' banner, 'Step 2: Company Information' header, and navigation buttons for 'Previous: Shopping Cart' and 'Next: Notice of Intent to Hire an EAC'. The 'Booth A' section shows an 'Estimated Order Total: \$393.50'. Below is a form for 'Which Company will be Exhibiting at this event?' with a 'Company Name' field containing 'GES TEST 1' and a 'Please enter the address for the exhibiting company' section with a radio button, a text field containing '501 GATE TREE LN AUSTIN, TX 78745 United States of America', and 'Edit' and 'Delete' buttons.

The screenshot shows a form titled 'Who should we contact at this company with any concerns?'. It features a radio button, a text box containing 'JEFFREY WHALEN 8606130 jwhalen@edgeamericas.com', and 'Edit' and 'Delete' buttons. Below is a section for 'Create and save a new contact:'. A heading 'Please Choose the option which best applies to you :' is followed by two radio button options: 'I am the exhibitor or EAC. Payment for services will be from the exhibiting company.' and 'I am a 3rd party that was hired by the exhibitor. Payment for services will be from my company.'. A 'Show Site Contact' section follows with a radio button, a text box containing 'Gina Galvan 702-515-5500 ggalvan@ges.com', and 'Edit' and 'Delete' buttons. At the bottom are 'Previous: Shopping Cart' and 'Next: Notice of Intent to Hire an EAC' buttons.

CHECK OUT PROCESS- STEP 3

Step 3

Confirm if you plan to use an EAC (Exhibitor Appointed Contractor)

- After selection is made, proceed by selecting “Payment”

The screenshot displays the checkout process at Step 3. On the left, a sidebar shows the checkout steps: 1. Shopping Cart (checked), 2. Company Information (checked), 3. Notice of Intent to Hire an EAC (current step, highlighted in red), 4. Payment, and 5. Order Summary. Below the sidebar is a 'Need Help?' section with contact information: Call (800) 803-2375, International: (702) 515-5970, Monday - Friday 6:00 AM - 5:00 PM PST. The main content area has a dark header with 'COMING SOON' in white. Below this is a red bar with 'Step 3 : Notice of Intent to Hire an EAC'. The main content area contains a 'Previous: Company Information' button, 'Booth A', and a 'Next: Payment' button. Below these is the 'Estimated Order Total: \$393.50'. A question asks 'Do you intend to hire any outside companies to provide services for your booth?' with two radio button options: 'No, I do not intend to hire additional service providers' and 'Yes, contractors other than the exhibiting company will be providing services for this booth (You will be prompted to add their information below)'. At the bottom, there are 'Previous: Company Information' and 'Next: Payment' buttons.

< Back to Shopping

Checkout Steps:

- 1 Shopping Cart ✓
- 2 Company Information ✓
- 3 Notice of Intent to Hire an EAC
- 4 Payment
- 5 Order Summary

Need Help?

Call (800) 803-2375
International:
(702) 515-5970
Monday - Friday 6:00 AM - 5:00 PM
PST

COMING SOON

Step 3 : Notice of Intent to Hire an EAC

Previous: Company Information Booth A Next: Payment

Estimated Order Total: **\$393.50**

Do you intend to hire any outside companies to provide services for your booth?

No, I do not intend to hire additional service providers

Yes, contractors other than the exhibiting company will be providing services for this booth (You will be prompted to add their information below)

Previous: Company Information Next: Payment

CHECK OUT PROCESS- STEP 4&5

Step 4

Provide Payment Information

- Provide standard billing information
- Confirm method for payment

Proceed with selecting “Order Summary”

Step 5

Order Summary with confirmation number is provided.

Step 4 : Payment

[Previous: Notice of Intent to Hire an EAC](#) Booth A Estimated Order Total: \$393.50 [Next: Order Summary](#)

To place an order for this show, we require the following credit card(s) on file:

[What if I want to pay by a different method?](#)

Please enter a Credit Card on file:

Use a new card:

Cardholder Name

Card Number

Credit Card Type

Expiration

Keep this credit card on file for easy checkout on future orders.

Please enter the billing information for this card:

Address

City

Country State/Province

Postal Code

Please select the method you would like to use for final payment:

I intend to use the credit card provided for GES TEST 1
Your Credit Card Statement for GES Purchases Now Includes Itemized Charges

I'll be sending a bank wire to GES. I understand that if GES does not receive my payment that I will not receive the services I'm ordering.
Wire Instructions

I will be sending a company check to GES. I understand that regular rates will apply if payment is not received by the discount date. I also agree that if GES does not receive my payment by the installation date of the show, I may not receive the services I ordered.
Check Instruction

[Previous: Notice of Intent to Hire an EAC](#) [Next: Order Summary](#)

CONTACT GES

GES representatives are available to assist through the following methods:

- **Phone**

- Dedicated MAGIC Phone Line
(800) 801-7648
- General National Service Center
(800) 475-2098 or (702) 515-5970

- **Email**

- MAGICConcierge@ges.com
- NationalServicenter@ges.com

- **Chat**

COMING SOON

Contact Us

Global Experience Specialists National Servicenter is this show's [Official Service Provider](#).

Call Us
Our National Service Center is available to call at (800) 475-2098 or (702) 515-5970 Monday - Friday 6:00 AM - 5:00 PM PST

Chat Online
You can also chat with us online during the NSC business hours listed above.

Fax
(866) 329-1437 or (702) 263-1520

Our Headquarters' Address
Global Experience Specialists National Servicenter
7000 Lindell Road
Las Vegas, NV 89118-4702

Send Us a Message
What can we help you with? Tell us what's on your mind by typing your message in the box below. Please include your contact information.

Need Help?
Call (800) 808-7648
International:
(702) 515-5970
Monday - Friday 6:00 AM - 5:00 PM PST

Online Chat
(Mon - Fri PST)

[Leave Us Feedback](#)

QUESTIONS